

**NOTICE OF OPEN MEETING & VOTE TO
CLOSE PART OF THE MEETING
A G E N D A
COUNCIL MEETING
City of Moberly
City Council Room – Moberly City Hall
101 West Reed Street
May 01, 2023
6:00 PM**

Posted:

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Minutes

1. Approval Of The City Council Meeting Minutes For April 17, and April 20, 2023.

Recognition of Visitors

Communications, Requests, Informational Items

2. A Proclamation For Moberly Economic Development Week.

3. A Request From Moberly Rotary Club To Hold Their Annual Railroad Days Event On June 14th Through June 17th, 2023, And To Close Roads.

Public Hearing and Receipt of Bids

4. Receipt Of Bids For A Three-Sided Glass Recycle Bunker At The WM Transfer Station On Martin Ln.

5. Receipt Of Bids For Haying At The Omar N Bradley Regional Airport.

Consent Agenda

6. A Resolution Accepting The Bid And Authorizing Contracting With DMC Concrete, LLC For A Three-Sided Glass Recycling Bunker.

7. A Resolution Approving And Authorizing A Professional Administrative Services Contract With Mark Twain Regional Council Of Governments For An ARPA Grant.

8. A Resolution Authorizing The City Manager To Enter Into A Contract With Bartlett & West, Inc., To Provide Engineering Services For The South Morley Cost Share Agreement Project.

9. A Resolution Of The City Of Moberly, Missouri, Authorizing A FY 2023 State Homeland Security Program Grant Application By The Moberly Fire Department.

10. A Resolution Authorizing A Listing And Marketing Commission Agreement With Brindlee Mountain Fire Apparatus, LLC.

11. A Resolution Authorizing The City Manager To Enter Into An Agreement For Professional Services With Allstate Consultants, LLC.

Ordinances & Resolutions

12. An Ordinance Approving A First Amendment To Cooperative Agreement For Joint Central Dispatch.

13. An Ordinance Approving A Cooperative Agreement With Central Christian Church, Inc.

14. A Resolution Approving A Mowing And Hold Harmless Agreement Between The City Of Moberly, Missouri And Jared Embree For Mowing Omar N. Bradley Regional Airport.

- [15.](#) A Resolution Authorizing The Submission Of An Application To The Missouri Department Of Transportation For Grant Funding Through The Bridge Engineering Assistance Program.
- [16.](#) A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

Anything Else to Come Before the Council

- [17.](#) A Proposal From the Tourism Advisory Commission.
- 18. Appointment Of A Council Member To The Downtown Community Improvement District (CID) Board.

Adjournment

- 19. Consideration Of A Motion To Adjourn To A Work Session Followed By A Closed Session To Discuss The Status Of Confidential Attorney-Client Communication, Legal, and Real Estate. (Closed Statute 610.021) (1, 2)

We invite you to attend virtually by viewing the meeting live on the City of Moberly Facebook page. A link to the City's Channel can be found on our website's main page at www.cityofmoberly.com. The public is invited to attend the Council meeting. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.



**MINUTES OF THE
CITY OF MOBERLY, MISSOURI
CITY COUNCIL MEETING
April 17, 2023**

The Moberly City Council met in regular session at 6:00 p.m. in the City Hall Council Chambers with Mayor Jeffrey presiding.

All stood and recited the pledge of allegiance led by Mayor Jeffrey.

Council Members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Austin Kyser and Brandon Lucas.

A motion was made by Brubaker and seconded by Kyser to approve the agenda. Ayes: Jeffrey, Brubaker, Kimmons, Kyser and Lucas. Nays: none.

A motion was made by Kimmons and seconded by Lucas to approve the minutes of the April 3, 2023, Council meeting as presented. Ayes: Jeffrey, Brubaker, Kimmons, Kyser and Lucas. Nays: none.

The canvass of ballots for the Municipal Election of April 4, 2023, was performed by County Clerk, Terri Maddox, and the verification board.

For Moberly Question 1: "Shall the City of Moberly, Missouri, impose a sales tax of three percent (3%) on all retail sales of adult use marijuana sold in the City of Moberly, Missouri?" County Clerk Maddox certified the canvass for Question 1 is as follows:

588 votes for Question 1, and 171 votes against Question 1. The certification shows that the City of Moberly, Missouri shall impose a sales tax of three percent (3%) on all retail sales of adult use marijuana sold in the City of Moberly, Missouri.

For Council Three Year Term County Clerk Maddox certified that the canvass for "Moberly Councilman" is as follows:

John W. Kimmons, Jr. received 621 votes. The certification shows John W. Kimmons, Jr. is elected for Council for a three-year term at the Municipal Election of April 4, 2023.

City Clerk, Shannon Hance, administered the oath of office for Councilman John W. Kimmons, Jr.

A motion was made by Kimmons and seconded by Brubaker to adjourn sine die and appoint City Manager, Brian Crane, as temporary Chairman. Ayes: Jeffrey, Brubaker, Kimmons, Kyser and Lucas. Nays: none.

Chairman Crane called the meeting to order.

Council members answering the roll call were: Jerry Jeffrey, Tim Brubaker, John Kimmons, Austin Kyser and Brandon Lucas.

Chairman Crane stated the first order of business would be the election of Mayor.

A motion was made by Kyser to nominate Jerry Jeffrey for Mayor. A motion was made by Lucas and seconded by Jeffrey to nominate Tim Brubaker for Mayor. There being no other nominations, Chairman Crane declared the nominations closed and called for a vote on the motion for Tim Brubaker as Mayor. Ayes: Jeffrey, Kimmons, Kyser and Lucas. Nays: none. Abstain: Brubaker. Mr. Brubaker took his seat as Mayor.

Mayor Brubaker stated the next order of business will be the election of Mayor Pro Tem. A motion was made by Jeffrey and seconded by Kimmons to nominate Brandon Lucas as Mayor Pro Tem. There being no other nominations, Mayor Brubaker declared the nominations closed and called for a vote on the motion. Ayes: Jeffrey, Kimmons, Brubaker and Kyser. Nays: none. Abstain: Lucas.

A request was received from Greg Carroll with Harrier Track Club to hold the annual 4th of July 5K to raise funds for the Harrier Track Club. The route will begin at the south driveway of the Riley Pavilion. Runners will run on Rothwell Park Rd, following its path to Lakewood Drive Loop and then return via the same route to the south driveway of the Riley Pavilion. A motion was made by Lucas and seconded by Kimmons to approve the request. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following bids were received for the 2023 Micro Seal, Milling and Overlay Street Improvements: **Missouri Petroleum** – Micro Seal, \$5.11 per square yard. **Vance Bros** – Micro Seal, \$4.60 per square yard. **Microsurfacing Contractors LLC** – Micro Seal, \$5.05 per square yard. **Capital Paving** – Milling, \$3.38 per square yard, contractor retains milling, or City retains milling; and Overlay, \$103.50 per ton for streets and \$125.00 per ton for parking lots, and \$80.00 per ton FOB. **Christensen Construction Co.** – Milling, \$5.50 per square yard, contractor retains milling, and City retains milling; and Overlay, \$121.50 per ton for streets, and \$121.50 per ton for parking lots, and \$73.00 per ton FOB. **Emery Sapp & Sons** – Milling, \$3.00 per square yard, contractor retains milling, \$4.15 per square yard, City retains milling; and Overlay, \$116.00 per ton for streets, \$123.00 per ton for parking lots, and \$76.00 per ton FOB (Macon). A motion was made by Jeffrey and seconded by Lucas to accept the bids. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

The following bid was received for the 2023 Reclamite and Restorative Street Improvements: **Corrective Asphalt**, Reclamite, \$1.00 per square yard; Restorative, \$1.50 per square yard. A motion was made by Jeffrey and seconded by Lucas to accept the bid. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker asked to entertain any motion to remove an item from the Consent Agenda for discussion. Hearing none, Mayor Brubaker asked for a motion for the Consent Agenda to be read by City Attorney, Randall Thompson. Kimmons made a motion for City Attorney, Randall Thompson, to read the Consent Agenda. Jeffrey seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Bill No. R1437: “A RESOLUTION ACCEPTING BIDS AND AUTHORIZING CONTRACTING FOR THE 2023 STREET IMPROVEMENT PROJECT”

Bill No. R1438: “A RESOLUTION ACCEPTING BIDS AND AUTHORIZING CONTRACTING FOR THE 2023 STREET IMPROVEMENT CRF AND RECLAMITE PROJECTS”

Bill No. R1439: “A RESOLUTION AUTHORIZING AND ACCEPTING A CHANGE ORDER TO THE AGREEMENT WITH L & J DEVELOPMENT, INC., FOR AMPHITHEATRE IMPROVEMENTS”

Bill No. R1440: “A RESOLUTION AUTHORIZING AND ACCEPTING CHANGE ORDER NO. 2 TO THE BALL FIELD IMPROVEMENTS CONTRACT AT HOWARD HILLS ATHLETIC COMPLEX WITH BLEIGH CONSTRUCTION COMPANY”

Bill No. R1441: “A RESOLUTION AUTHORIZING AN IRREVOCABLE LICENSE FOR USE OF PUBLIC RIGHT-OF-WAY”

The Resolution Bills having previously been made available for public inspection were read by title one time. A motion was made by Kimmons and seconded by Lucas to adopt the Resolutions. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced a bill for an ordinance entitled: **“AN ORDINANCE APPROVING A FIRST AMENDMENT TO COOPERATIVE AGREEMENT FOR JOINT CENTRAL DISPATCH”** and moved that the bill be read two times by title for passage. Jeffrey seconded the motion, and upon said motion the vote was as follows Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. Mr. Crane moved for a point of order and requested that the ordinance be tabled until the next Council Meeting due to the other party sending new information to the City which would affect the Agreement. Jeffrey moved to table Bill No. 9750 until the May 1, 2023, City Council Meeting. Lucas seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced a bill for an ordinance entitled: **“AN ORDINANCE AMENDING THE USE TABLE CONTAINED IN SECTION 46-118 BY REMOVING SHOOTING RANGE AND ADDING SHOOTING RANGE INDOOR AS A CONDITIONAL USE IN B-3 AND M-1 ZONING DISTRICTS”** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Jeffrey seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kimmons introduced a bill for an ordinance entitled: **“AN ORDINANCE ADOPTING THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION TO APPROVE THE RE-ZONING APPLICATION OF ROBERT HAUG FOR PROPERTY LOCATED AT 900 NORTH MOULTON STREET”** and moved that the bill be read two times by title for passage. Lucas seconded the motion, and upon said motion the vote was as follows Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Kimmons moved that the bill be enacted into an ordinance. Jeffrey seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Lucas introduced a bill for an ordinance entitled: **“AN ORDINANCE AMENDING SECTION 46-3 TO INCLUDE A DEFINITION FOR SHIPPING CONTAINERS AND AMENDING SECTION 46-118 PERMITTING SHIPPING CONTAINERS IN B-1, B-3 AND M-1 ZONING DISTRICTS AND ADOPTING SECTION 46-154 SETTING FORTH SHIPPING CONTAINER REGULATIONS”** and moved that the bill be read two times by title for passage. Kimmons seconded the motion, and upon said motion the vote was as follows Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Lucas moved that the bill be enacted into an ordinance. Jeffrey seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kyser introduced a bill for an ordinance entitled: **“AN ORDINANCE ACCEPTING AND AUTHORIZING EXECUTION OF A SECOND COMMUNITY ASSISTANCE PROGRAM ADDENDUM”** and moved that the bill be read two times by title for passage. Jeffrey seconded the motion, and upon said motion the vote was as follows Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The bill having previously been made available for public inspection was read by title two times. Lucas moved that the bill be enacted into an ordinance. Kimmons seconded the motion. The presiding officer having called for a vote on the motion, the vote was as follows: Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Jeffrey introduced **“A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF MOBERLY, MISSOURI, TO EXECUTE AN ENGAGEMENT LETTER WITH BRUNDAGE ENVIRONMENTAL AND AG LAW LLC FOR LEGAL SERVICES”** and made a motion for it to be read. Lucas seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Jeffrey and seconded by Lucas to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Kimmons introduced **“A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN MARCH 30, 2023 AND APRIL 14, 2023, IN THE AMOUNT OF \$720,591.93”** and made a motion for it to be read. Jeffrey seconded the motion. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none. The Resolution bill having previously been made available for public inspection was read by title one time. A motion was made by Kimmons and seconded by Lucas to adopt the Resolution. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Monthly reports were received from various departments.

A new liquor application was submitted for approval: Dollar General #24761 (new location), 1735 S Morley Street, Moberly, MO 65270, submitted by Robbin Griffith for retail intoxicating liquor in excess of 5% alcohol, by package only and retail intoxicating liquor in excess of 5% alcohol, package, Sunday sales. A motion was made by Lucas and seconded by Kimmons to grant the licenses subject to investigation. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker went through the appointments of a Council Member to the following Boards and Commissions:

- Mayor Brubaker nominated himself, Mayor Tim Brubaker, to the Downtown Community Improvement District (CID) Board.
- Mayor Brubaker nominated Councilman Jerry Jeffrey to the Historic Preservation Board.
- Mayor Brubaker nominated Mayor Pro-Tem Brandon Lucas to the Parks and Recreation Board as Liaison.
- Mayor Brubaker nominated himself, Mayor Tim Brubaker, and Councilman Austin Kyser to the Planning and Zoning Commission.
- Mayor Brubaker nominated Councilman John Kimmons to the Tourism Advisory Commission.

A motion was made by Kimmons and seconded by Lucas to approve the slate of officers. Ayes: Brubaker, Lucas, Kyser and Kimmons. Nays: Jeffrey.

Members of the Media present were: Winona Whitaker, Moberly Monitor Index was present and Colin Schowe, KWIX-KRES Radio Station.

A motion was made by Lucas and seconded by Kimmons to adjourn to a work session followed by a closed session to discuss the status of real estate. (Closed Statute 610.021)(2). Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Mayor Brubaker reopened the meeting.

A motion was made by Jeffrey and seconded by Lucas to adjourn. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

Work Session

The Following Was Discussed At The Work Session:

A Request Approving The City Manager To Execute An Agreement With Brindle Mountain (Fire Truck Mall) To Sell The Moberly Fire Department's 2007 Pierce Fire Engine.

Request For Approving A Resolution Authorizing The Moberly Fire Department To Submit A Grant Application Through The State Homeland Security Program (FY23).

A Request From Moberly Rotary Club To Hold Their Annual Railroad Days Event On June 14th Through June 17th, 2023, And To Close Roads.

Agreement For Engineering Relating To The Rothwell Boat Ramp Project.

Review Of The South Morley Cost Share Project Agreement.

Receipt Of Bids For A Three-Sided Glass Recycle Bunker At The WM Transfer Station On Martin Ln.

Proposal To Provide Administrative Services For The City Of Moberly ARPA Stormwater Grant.



**MINUTES OF THE
CITY OF MOBERLY, MISSOURI
CITY COUNCIL MEETING
April 20, 2023**

The Moberly City Council met in special session at 6:00 p.m. at the Moberly Municipal Building, Large Conference Room, 204 North Clark Street, Moberly, Missouri, with Mayor Brubaker presiding.

Council Members answering the roll call were: Tim Brubaker, Brandon Lucas, Jerry Jeffrey, Austin Kyser and John Kimmons (via Zoom).

A motion was made by Lucas and seconded by Jeffrey to adjourn to a work session. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

A joint work session of the City Council and City Department Heads was held. Council reviewed the proposed 2023/2024 Operating Budget.

A motion was made by Jeffrey and seconded by Kyser to adjourn. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: none.

City of Moberly

City Council Agenda Summary

Agenda Number: _____
Department: Police
Date: May 1, 2023

Agenda Item: A Request From Moberly Rotary Club To Hold Their Annual Railroad Days Event On June 14th Through June 17th, 2023, And To Close Roads.

Summary: The Moberly Rotary Club, Altrusa Club, fraternal Order of Eagles and Knights of Columbus request approval to hold the 17th annual Railroad Days in downtown Moberly June 14th through June 17th. To accommodate carnival rides, staging and vendors booth spaces, they request the closure of Sturgeon Street from Coates to Rollins, the east half of the 100 block of W Reed, leaving the alley open. The parking lot adjacent to City Hall and the parking lot east of the 200 block of Sturgeon Street (across from City Hall) and the parking lot for Moberly Parks and Recreation in the 200 block of N Clark Street. Parking lot and road closures are requested to begin on Sunday June 11th and end on Sunday June 18th. Permission to hang banners on the Rollins and Morley Street railroad overpasses and for the Moberly Eagles to operate a beer garden in Depot Park is also requested.

Recommended Action Approve the request.

Fund Name: n/a

Account Number: n/a

Available Budget \$: n/a

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker** _____

Council Member

M___ S___ **Lucas** _____

M___ S___ **Kimmons** _____

M___ S___ **Jeffrey** _____

M___ S___ **Kyser** _____

Passed Failed



Mr. Brian Crane
Moberly City Council
101 W. Reed Street
Moberly, MO 65270

April 11, 2023

Dear Brian and City Council Members,

The Moberly Rotary Club respectfully asks for approval to schedule the 17th Annual Moberly Railroad Days Festival for June 14 through June 17, 2023 in Downtown Moberly.

We would like to request permission to hang Railroad Days Banners on the Railroad overpass on Rollins Street as well as the overpass on Morley Streets beginning in early May.

We are also requesting that the following areas be blocked off to accommodate carnival rides, staging and vendor booth spaces beginning Sunday, June 11 and ending Sunday, June 18, 2023.

- Sturgeon Street from Coates to Rollins
- Reed Street (1/2 of 100 block) to Sturgeon – beginning east of the Bean
- All alley ways would remain open for emergency vehicle access.
- Parking areas across the street from and adjacent to City Hall and the Moberly Parks and Recreation Office.

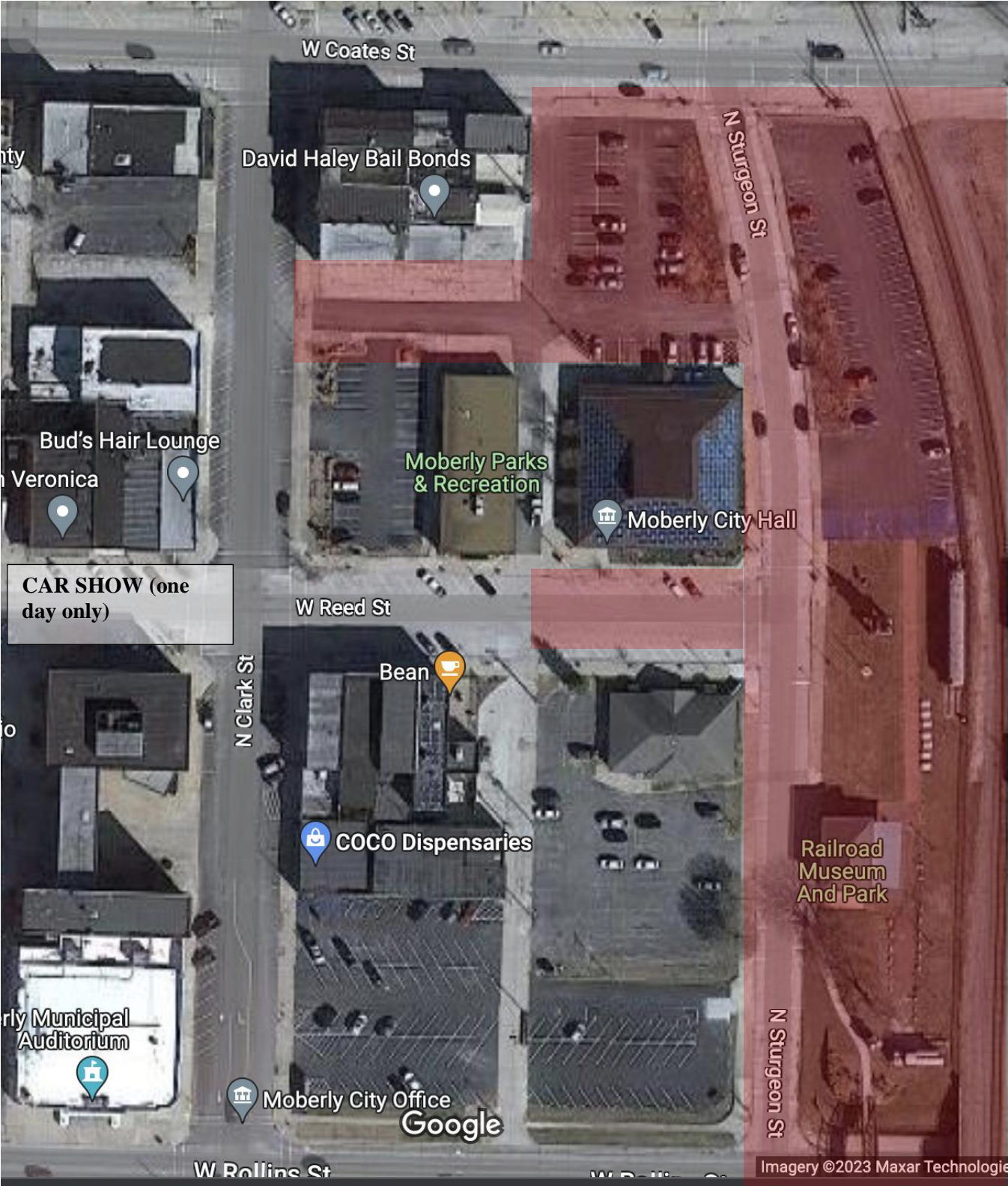
We are requesting permission to use the Fennel Event Center on Saturday, June 17, 2023 for a ticketed event. A headliner band is being scheduled in order to hopefully draw from surrounding communities to increase the overall attendance at Railroad Days. In addition, the event may include a car show so we request permission to temporarily block the 100-200 block of West Reed Street (only one day of the event, for a few hours).

We are also asking permission for the Moberly Eagles club to operate a beer garden in an enclosed area at Depot Park as well as at the Fennel for the Saturday evening event. This club carries a liquor license at their facility and has agreed to obtain the necessary documentation and permits needed to provide this service.

We hope to once again make this a successful, fun event while promoting the significance of the railroad in the history of Randolph County.

Kindest Regards,

Brian Sevits, Chairman
Moberly Rotary Club Railroad Days Committee



City of Moberly

City Council Agenda Summary

Agenda Number: _____

#4.

Department: Public Works

Date: May 1, 2023

Agenda Item: Receipt of bids for a three-sided glass recycle bunker at the WM transfer station on Martin Ln.

Summary: We advertised for a three-sided bunker to store recycled glass. We received 1 bid for. Attached are the advertisement, bid opening.

Recommended

Action: Accept this bid.

Fund Name: Solid Waste Fund Landfill

Account Number: 110.033.5406

Available Budget \$: 5,000.00

ATTACHMENTS:

___ Memo	___ Council Minutes
___ Staff Report	___ Proposed Ordinance
___ Correspondence	___ Proposed Resolution
<u>x</u> Bid Tabulation	___ Attorney's Report
___ P/C Recommendation	___ Petition
___ P/C Minutes	___ Contract
___ Application	___ Budget Amendment
___ Citizen	___ Legal Notice
___ Consultant Report	___ Other_____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed

Failed

ADVERTISEMENT FOR BIDS

The City of Moberly is seeking sealed bids for a three-sided bunker to store recycled glass in. The structure will be located at the WM transfer station on Martin Lane in Moberly.

The bunker bid should cover the following:

- 3' deep perimeter footing with #4 connecting rebar on 2' centers
- 35' X 26' pad 6" thick
- 24' of 6' wall 8" thick w/#4 rebar on 2' centers
- 38' of 8' wall 8" thick w/#4 rebar on 2' centers

All concrete will be 4,000 psi mix with 5-7% air entrainment and slump not to exceed 4.5".

Contractor will be responsible for site prep, grading and establishing adequate rock base, the City will provide the rock. After completion, the contractor will be responsible for grading, seed & mulch.

Bids will be accepted in the City Clerk's Office at 101 West Reed Street, Moberly, Missouri, 65270, until **10:00 a.m. on Tuesday, April 11, 2023**. All bids should be in a sealed envelope and marked **"Glass Recycling Bunker"**.

For more specific information, please contact the office of Public Works at (660) 269-7644.

SUBMITTED BY TOM SANDERS
CITY OF MOBERLY
Director of Community Development

PLEASE PUBLISH ONE (1) TIME IN THE FOLLOWING ADDITION OF THE
MONITOR INDEX: **WEDNESDAY, MARCH 29, 2023**

CITY OF MOBERLY
"BID OPENING"
Sign-In Sheet

Glass Recycling
Bunker

Date: 4/11/2023

Name

Company

Shannon Hance

City of Moberly

Tom SANDERS

"

CITY OF MOBERLY
"BID OPENING"

Glass Recycling
Bunker

Date: 4/11/2023

DMC Concrete

\$ 17,395.00

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

DMC Concrete LLC

3658 Hwy JJ
MO 65270**Estimate**

Date

04/10/2022

Name / Address

City of Moberly
101 West Reed
Moberly, MO 65270

Description of work to be completed	Total
Materials & labor to pour 35' X 26' pad 6" thick with 2' X 12" deep thickened edge to support wall, 20' of 4' wall, 8" thick, 24' of 6' wall 8" thick and 38' of 8' wall 8" thick at Advanced Disposal. All concrete will have rebar on 2' centers for reinforcement.	17,395.00
Total	
	\$17,395.00

Phone #

660-951-5694

E-mail

dmconcrete@gmail.com

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#5.

Department: Public Works

Date: May 1, 2023

Agenda Item: Receipt of bids haying at the Omar N. Bradley Regional Airport.

Summary: We advertised for haying at the Omar N. Bradley Regional Airport. We received four bids for the three-year haying agreement for approximately 45 acres of land at the airport. The high bid was from Jared Embree for \$2,295/yr./\$6,885 total/3yr. Staff recommends approval of the high bidder.

Recommended Action: Direct Staff to bring forward to the May 15, 2023 regular City Council meeting for final approval.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed

Failed

Advertisement for Bids

The City of Moberly is accepting bids for the haying at the Omar N. Bradley Regional Airport located at 3600 East Outer Road, Moberly, MO. Bidder will be responsible for hay at this site (approximately 45 acres+/-). Bidder will retain 100% of the resulting hay. Please contact the Community Development Office at (660) 269-7638 for a map of the area to be hayed and a bid sheet. A 3-year lease contract will be signed by the successful bidder. The terms and general provisions will be outlined in the contract.

We welcome your bids to complete these tasks at the Omar N. Bradley Regional Airport for fiscal year 2023 through 2026.

Please observe the following requirements:

1. Envelope containing bids shall be sealed and marked **"2023 Airport Haying Bids"**.
2. Bids must be submitted by 10:00 a.m. **April 19, 2023** to the **City Clerk's Office** at City Hall.
3. The Community Development Director reserves the right to accept or reject any or all bids received and to waive any formalities and/or technicalities in the bids.
4. Bids must be signed and dated by an authorized contractor.

2023 Hay Bids for Omar N Bradley Regional Airport		
NAME	PER Year	PER 3 Years
Curtis Kruse	\$500.00	\$1,500.00
Henry Westhues	\$610.00	\$1,830.00
Pretz Farms LLC	\$2,250.00	\$6,750.00
Jared Embree	\$2,295.00	\$6,885.00

CITY OF MOBERLY

2023 Airport Mowing
Bids

"BID OPENING"
Sign-In Sheet

Date: 4/19/2023 10:00 AM

Name

Company

Shannon Hance

City of Moberly

Cara Beal

City of Moberly

CITY OF MOBERLY

2023 Airport Mowing
Bids

“BID OPENING”

Date: 04/19/2023, 10 AM

Henny Westhurs

\$ 610/yr ; 1,830/3 yr

Pretz Farms LLC

\$ 2,250/yr ; 6,750/3 yr

Jared Embree

\$ 2,295/yr ; 6,885/3 yr

Curtis Knuse

\$ 500/yr ; 1500/3 yr

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

Omar N. Bradley Regional Airport Haying Bid Sheet**Bids Due By 10:00 AM on April 19, 2023**Bid: \$ 500 Per Yr.3-Yr. Total: \$ 1500 3-Yr.Name: Curtis G. KruseAddress: 1560 County Road 1310, MoberlyPhone #: 660-676-3110Signature: Curtis Kruse

Omar N. Bradley Regional Airport Haying Bid Sheet

Bids Due By 10:00 AM on April 19, 2023


Bid: \$ 610.00 Per Yr.

3-Yr. Total: \$ 1830.00 3-Yr.

Name: Henry Westhues

Address: 3939 Co Rd 1440 Cairo Mo 65239

Phone #: 660-998-3454

Signature: 

Omar N. Bradley Regional Airport Haying Bid Sheet

Bids Due By 10:00 AM on April 19, 2023

Bid: @ \$ 50.00/Acre x \pm 45 acres \$ 2250.00 Per Yr.

3-Yr. Total: \$ 6750.00 3-Yr.

Name: Pretz Farms LLC - Graigden Pretz

Address: 703 E Terrill, Moberly MO 65270

Phone #: 785-375-9195

Signature: 

Omar N. Bradley Regional Airport Haying Bid Sheet

Bids Due By 10:00 AM on April 19, 2023


Bid: \$ 2,295.00 Per Yr.

3-Yr. Total: \$ 6,885 3-Yr.

Name: JARED EMBREE

Address: 791 HIGHWAY A, MOSBY, MO 65270

Phone #: 660-651-5857

Signature: 

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#6.

Department: Public Works

Date: May 1, 2023

Agenda Item: A Resolution Accepting The Bid And Authorizing Contracting With DMC Concrete, LLC For A Three-Sided Glass Recycling Bunker.

Summary: We advertised for a three-sided bunker to store recycled glass. We received 1 bid for. Attached are the advertisement, bid opening.

Recommended

Action: Approve this resolution.

Fund Name: Solid Waste Fund Landfill

Account Number: 110.033.5406

Available Budget \$: 5,000.00

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed Failed

BILL NO: _____

RESOLUTION NO._____

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING CONTRACTING WITH DMC CONCRETE, LLC FOR A THREE-SIDED GLASS RECYCLING BUNKER.

WHEREAS, City staff advertised for proposals from interested parties to construct a three-sided glass recycling bunker at the Waste Management transfer station; and

WHEREAS, one proposal was received from DMC Concrete, LLC (“DMC”) to construct the bunker in the amount of \$17,395.00; and

WHEREAS, City staff recommends accepting the bid and authorizing contracting with DMC; and

WHEREAS, a proposed Contract with DMC is attached.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby accepts the bid of DMC and approves the attached Contract and authorizes the City Manager to execute the Contract on behalf of the City and to take such other and further action as may be necessary to effectuate the intent of this resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

CITY OF MOBERLY CONTRACT
COMMUNITY DEVELOPMENT DEPARTMENT
FOR CONSTRUCTION OF A GLASS RECYCLING BUNKER

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11.	Assignment
12.	Subcontracting
13.	Accident Prevention
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15.	Domestic Purchasing Policy
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18.	Interference
19.	No Third-Party Beneficiary
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21.	Termination for Convenience
22.	Construction Safety Program Requirements
23.	Unauthorized Aliens Prohibited
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26.	Governing Law and Venue
27.	General Laws
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29.	Entire Contract
	Contract Signature Page

Exhibits:

A	Pricing and Proposal, Scope of Work
---	-------------------------------------

**CITY OF MOBERLY CONTRACT
COMMUNITY DEVELOPMENT DEPARTMENT
FOR CONSTRUCTION OF A GLASS RECYCLING BUNKER**

THIS CONTRACT (hereinafter "Contract") by and between the City of Moberly, Missouri, a municipal corporation (hereinafter called "City"), and DMC Concrete, LLC, organized in the State of **Missouri** and with authority to transact business within the State of Missouri (hereinafter called "Contractor"), is made and entered into on the date of the last signatory noted below (hereinafter "Effective Date"). City and Contractor are each individually referred to herein as a "Party" and collectively as the "Parties".

WHEREAS, City has a need for a Contractor to construct a three-sided glass recycling bunker as defined herein and further described in the Scope of Work, Plans and Project Specifications set forth herein and other Contract Documents attached as Exhibit A; and

WHEREAS, in response to City's request for a bid for all labor and equipment to construct a three-sided glass recycling bunker Contractor has submitted a proposal and pricing dated April 10, 2023, which is attached as Exhibit A; and

WHEREAS, City has selected Contractor based upon Contractor's representations that Contractor is qualified to complete the Designated Project in accordance with the terms of this Contract.

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, the Parties agree as follows:

1. SCOPE OF WORK, PLANS, PROJECT SPECIFICATIONS, AND PROJECT AUTHORIZATION: Contractor agrees to perform the Work on the Designated Project authorized by City in writing in a good and workmanlike manner according to the specifications and plans set forth herein and in accordance with Contractor's proposal and pricing which is attached as Exhibit A.

Contractor shall be responsible and agrees to perform all work according to the specifications, plans, material standards, mobilization, setup and construction standards, procedures and quality standards set forth in the Contract Documents.

2. AMOUNTS NOT TO EXCEED: Under no circumstances shall the cumulative amount of payment from City to Contractor for the Designated Project(s) authorized pursuant to this Contract exceed the amount appropriated for that purpose for Contractor's completion of the Project in accordance with the requirements and terms and conditions set forth in this Contract. The agreed upon amount not to exceed for this contract is Seventeen Thousand, three hundred and ninety-five dollars (\$17,395.00).

Payment of the Designated Project Amount shall be full compensation for all labor, services, materials, supplies, tools, equipment, supervision, management, and anything else necessary to complete the respective items in place, in full compliance with all

requirements set forth in the Contract Documents. All costs, permit fees, profit, overhead, expenses, taxes, and compensation of every kind related to the Work are included in the Designated Project Amount. No labor, services, materials, supplies, tools, equipment, supervision, management, or anything else required by the Contract Documents for the proper and successful completion of the Work shall be paid for outside of or in addition to the Designated Project Amount. The Work set forth in the Designated Project Amount shall be itemized according to the Contractor's Proposal and Pricing and the Contractor's Estimated Price. All Work not specifically set forth in Contractor's Proposal and Pricing as a separate pay item is a subsidiary obligation of Contractor, and all costs, permit fees, profit, overhead, expenses, taxes and compensation of every kind in connection therewith are included in the Designated Project Amount which shall be based on and in accord with the pricing set forth in Contractor's Proposal and Pricing.

Any amounts claimed by Contractor in excess of the amounts not to exceed shall be presented to the City by way of a Change Order which must be accepted and approved by the governing body.

3. **COMPLETION TIME:** Contractor will start work promptly and no later than three (3) calendar weeks, after receipt of a Notice to Proceed. Contractor shall complete the Work in timely fashion not to exceed sixty (60) days' time. It is expressly understood and agreed, by and between Contractor and City, that the contract time to complete the Work is a reasonable time to perform the work fully, entirely and in an acceptable manner to City, taking into consideration the average climatic and economic conditions and other factors prevailing in the locality of the Work. No extensions will be granted except in case of additional work requested by City under Change Order.
4. **BONDING:** No bonding shall be required of the Contractor.
5. **CONTRACTOR'S INSURANCE:** Contractor shall maintain, on a primary basis and at its sole expense, at all times during the life of this Contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor is not intended to, and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract. Coverage to be provided as follows by a carrier with A.M. Best minimum rating of A- VIII.
 - a. **Workers' Compensation & Employers Liability.** Contractor shall maintain Workers' Compensation insurance coverage in accordance with Missouri Revised Statutes or provide evidence of monopolistic state coverage with the following limits: \$500,000 policy limit for each accident, \$500,000 policy limit for each disease claim, and \$500,000 for each employee with a disease claim.
 - b. **Commercial General Liability.** Contractor shall maintain Commercial General Liability at a limit of not less than \$2,000,000 Each Occurrence, \$3,000,000 Annual Aggregate.

- c. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.
 - d. Business Auto Liability. Contractor shall maintain Business Automobile Liability at a limit not less than \$2,000,000 Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.
 - e. Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse City as an Additional Insured on the Umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.
 - f. The City of Moberly, its elected officials and employees are to be Additional Insureds with respect to the Designated Projects which are authorized pursuant to this Agreement. A certificate of insurance evidencing all coverage required is to be provided at least ten (10) days prior to the Effective Date of this Contract between Contractor and City. Contractor is required to maintain coverages as stated and required to notify City of a Carrier change or cancellation within two (2) business days. City reserves the right to request a copy of the policy. Contractor's insurance certificate shall be attached as Exhibit F. Upon City's request, Contractor shall provide the City with an insurance certificate for the Designated Project prior to commencing work on the Designated Project.
 - g. The Parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this Contract, any monetary limitations or any other rights, immunities, and protections provided by the State of Missouri, as from time to time amended, or otherwise available to City, or its elected officials or employees.
 - h. Failure to maintain the required insurance in force may be cause for termination of this Contract. In the event Contractor fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, City shall have the right to cancel and terminate this Contract without notice.
 - i. The insurance required by the provisions of this article is required in the public interest and City does not assume any liability for acts of Contractor and/or their employees and/or their subcontractors in the performance of this Contract.
6. **HOLD HARMLESS AGREEMENT:** To the fullest extent not prohibited by law, Contractor shall indemnify and hold harmless the City of Moberly, its directors, officers, agents, and employees from and against all claims, damages, losses, and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or

otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with Contractor or a subcontractor for part of the services), of anyone directly or indirectly employed by Contractor or by any subcontractor, or of anyone for whose acts Contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the City of Moberly from its own negligence.

7. **PERMITS:** Cit shall secure all necessary licenses and permits before beginning work, keep necessary records as required, and do all work in such manner as to comply with all ordinances and laws of the City, County, State, and Nation as apply to the work herein outlined.
8. **PAYMENTS:** For each Designated Project, Contractor will be allowed payment in accordance with the following schedule.
 - a. Following completion of the Project (as certified by City) and not later than thirty (30) days after receipt of invoice City shall make complete payment to Contractor based upon contractors presentation of an invoice detailing the exact amount of footage of re-established ditches.
9. **EXTRA WORK AND CHANGES:** If any extra work is to be done for which there is no quantity and price included in the Contract, or any change in the plans and specifications is deemed necessary by City, Contractor may issue to City a written change order or contract amendment directing that such extra work be done or that such change be made, and this Contract shall be modified accordingly following approval by the City's governing body. Extra work shall be done in accordance with the specifications.
10. **DISCHARGE OF EMPLOYEES:** Any employee of Contractor who is stationed at the site of the work and should prove to be quarrelsome, dishonest, incompetent or inexperienced, or should not work for the good of the job, shall, upon written notice from City, be removed by Contractor and replaced by an employee with proper qualifications.
11. **ASSIGNMENT:** Contractor shall not assign any portion of this contract or project unless approved in writing by the City
12. **SUBCONTRACTING:** No part of the Work covered by this Contract shall be sublet by Contractor without the prior written approval of City.
13. **ACCIDENT PREVENTION:** Precaution shall be exercised at all times for the protection of persons (including employees) and property.
 - a. The safety provisions of applicable laws, and building and construction codes, shall be observed. Machinery, equipment, and all hazards shall be guarded or eliminated in accordance with the safety provisions of the "Manual of Accident Prevention in Construction", published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable laws. Current standards of the Occupational Safety and Health Act shall be applied. Contractor shall not commit or permit a public or private nuisance during this Project.

- b. Contractor shall take all necessary steps to protect his own workers, the utility personnel, and the public from unnecessary danger or hazard during the prosecution of the work on the Designated Project. Danger signs, warning signs, flares, lanterns, railings, barriers, sheeting, shoring, etc. shall be erected to prevent accidents from construction, falling objects, rotating machinery, electric lines, and other conditions which might present unusual hazard.
- 14. **EQUAL OPPORTUNITY:** The City of Moberly is an equal opportunity, affirmative action employer pursuant to federal, state and local law. Contractor shall comply with federal, state and local laws related to Equal Opportunity. Contractor shall not discriminate based on race, color, religion, sex, national origin, ancestry, marital status, disability, sexual orientation or gender identity, or any other protected category.
- 15. **DOMESTIC PURCHASING POLICY:** Contractors are encouraged to select and use materials manufactured, assembled, or produced in the United States in the performance of this Contract whenever the quality and price are comparable with other goods.
- 16. **AMERICANS WITH DISABILITIES ACT:** Contractor shall comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including those regulations governing employment practices. If this Contract involves Contractor providing services directly to the public, Contractor shall make the services, programs, and activities governed by this Contract accessible to persons with disabilities as required by the Americans with Disabilities Act and its implementing regulations. If this Contract involves construction work, the Designated Project when completed shall comply with the requirements of the Americans with Disabilities Act and the regulations implementing the Act. Payment of funds under this Contract are conditional upon Contractor certifying to City in writing that it and the completed Designated Project complies with the Americans with Disabilities Act and 28 CFR Part 35.
- 17. **MATERIAL AND WORKMANSHIP:** All materials provided by Contractor shall be new materials of high quality which shall give long life and reliable operation. All equipment shall be modern in design and shall not have been in prior service except as required by factory tests. The workmanship shall be of high quality in every detail.
- 18. **INTERFERENCE:** All work scheduled by Contractor shall be planned with the consent of the City and shall not in any way interfere with any utility, highway, railroad, or private property unless consent is given by authorized representatives of City.
- 19. **NO THIRD-PARTY BENEFICIARY:** No provision of this Contract is intended to nor shall it in any way inure to the benefit of any third party, so as to constitute any such person a third-party beneficiary under this Contract.
- 20. **TERMINATION FOR DEFAULT:** In addition to any failure of Contractor to perform any provisions herein, Contractor will be in default for the following: If Contractor fails to begin the work within the time specified, or fails to perform the work with sufficient workmen or

materials to ensure its prompt completion or performs the work unsuitably, or neglects or refuses to remove materials or perform anew such work as shall be rejected as defective and unsuitable, or discontinues the prosecution of the work, or from any other cause whatsoever does not carry on the work in an acceptable manner, or becomes insolvent or is adjudicated a bankrupt, or commits any act of bankruptcy or insolvency, or allows any final judgment to stand against him unsatisfied for a period of ten (10) days, the City may give notice in writing by registered mail to Contractor of such delay, neglect, or default. If within ten (10) days after such notice Contractor does not proceed to remedy to the satisfaction the City the fault specified in said notice, City shall have full power and authority, without impairing the obligation of Contract to take over the completion of the work; to appropriate or use any or all material and equipment on the ground that is suitable and acceptable; to enter into agreements with others; or to use other such methods as in its opinion may be required for the completion of Contract in an acceptable manner. Contractor shall be liable for all costs and expenses incurred by City in completing the work.

City may, by written notice, terminate this Contract in whole or in part for failure of Contractor to perform any of the provisions thereof. In such event, Contractor shall be liable for damages, including the excess cost of procuring similar supplies or services; provided, that if (a) it is determined for any reason that Contractor was not in default or, (b) failure to perform is beyond Contractor's or subcontractor's control, fault or negligence, the termination shall be deemed to be a termination for convenience. In general, termination for default shall be effective ten (10) days from Contractor's receipt of notice. In the event the good or services provided under the Contract are deemed to serve an emergency purpose, and the provision of those goods/services is somehow compromised, City reserves the right to issue an immediate, same day, termination notice and secure the goods/services elsewhere.

21. **TERMINATION FOR CONVENIENCE:** The performance of work under this Contract may be terminated by the City of Moberly in whole or in part, whenever City determines that such termination is in the best interest of the City of Moberly. Any such termination will be affected by delivery to Contractor of a letter of termination specifying the extent to which performance of work under this Contract is terminated and the date upon which such termination is effective. After receipt of a termination letter, Contractor shall:

- a. Stop work on this Contract on the date and to the extent specified in the letter.
- b. Place no further orders for materials, services or facilities except as may be necessary to complete any portions of the work under this Contract not terminated.
- c. Complete on schedule such part of the work as will not be terminated by termination letter.

22. **CONSTRUCTION SAFETY PROGRAM REQUIREMENTS:**

- a. Contractor shall require all on-site employees to complete the ten-hour safety training program required pursuant to Section 292.675 RSMo, if they have not previously completed the program and have documentation of having done so. All

employees working on the project are required to complete the program within sixty (60) days of beginning work on the Project.

- b. Any employee found on the worksite subject to this section without documentation of the successful completion of the course required under subsection (a) shall be afforded twenty (20) days to produce such documentation before being subject to removal from the project.
- c. Pursuant to Section 292.675 RSMo., Contractor shall forfeit as a penalty to City two thousand five hundred dollars (\$2,500.00) plus one hundred dollars (\$100.00) for each employee employed by Contractor or subcontractor, for each calendar day, or portion thereof, such employee is employed without the required training. The penalty shall not begin to accrue until the time periods in subsections (a.) and (b.) have elapsed. City shall withhold and retain from the amount due Contractor under this Contract, all sums and amounts due and owing City as a result of any violation of this section.

23. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED:** Contractor shall comply with Missouri Revised Statute Section 285.530 in that Contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Contractor shall also complete a Work Authorization Affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. Contractor shall require all subcontractors to observe the requirements of this section and shall obtain a Work Authorization Affidavit from each subcontractor performing Work on the Designated Projects.

24. **NO WAIVER OF IMMUNITIES:** In no event shall the language of this Contract constitute or be construed as a waiver or limitation of City's rights or defenses with regard to applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitutions or laws.
25. **AMENDMENT:** No amendment, addition to, or modification of any provision hereof shall be binding upon the Parties, and neither Party shall be deemed to have waived any provision or any remedy available to it unless such amendment, addition, modification or waiver is in writing and signed by a duly authorized officer or representative of the applicable Party or Parties.
26. **GOVERNING LAW AND VENUE:** This Contract shall be governed, interpreted, and enforced in accordance with the laws of the State of Missouri and/or the laws of the United States, as applicable. The venue for all litigation arising out of, or relating to this Contract, shall be in Randolph County, Missouri, or the United States Western District of Missouri. The Parties hereto irrevocably agree to submit to the exclusive jurisdiction of such courts in the State of Missouri. The Parties agree to waive any defense of forum non conveniens.

27. **GENERAL LAWS:** Contractor shall perform all work to the complete satisfaction of City and in accordance with all federal, state, county, municipal, and other local laws, ordinances, and regulations applicable to said work.

28. **NOTICES:**

- a. The following persons are designated by the respective Parties to act on behalf of such Party and to receive all written notices and payment invoices:

IF TO CITY:

City of Moberly
101 West Reed Street
Moberly, MO 65270
ATTN: Tom Sanders

With a Copy to:

IF TO CONTRACTOR:

DMC Concrete & Construction
3658 Highway JJ
Moberly MO 65270
ATTN: Dustin McCormick

- b. Any notice required by this Contract to be given in writing or that either City or Contractor wishes to give to the other in writing shall be signed by or on behalf of the Party giving notice. The notice shall be deemed to have been completed when sent by certified or registered mail to the other Party at the address set forth herein, or delivered in person to said Party or their authorized representative.
- c. Contractor's designated representative shall be available to meet with City at any time during the performance of the Work and shall have full authority to act on Contractor's behalf on any matter related to this Contract and/or the Work.

29. **ENTIRE CONTRACT:** This Contract represents the entire and integrated Contract between the Parties relative to the Designated Projects authorized pursuant to this Contract. All previous or contemporaneous contracts, representations, promises and conditions relating to Contractor's services are superseded.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the PARTIES have hereunto set their hands and seals the day and year written below.

CITY OF MOBERLY, MISSOURI

By: _____

Date: _____

APPROVED AS TO FORM:

By: _____
Randall Thompson, City Counselor

(Seal)

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

By: _____

Name: _____

ADVERTISEMENT FOR BIDS

The City of Moberly is seeking sealed bids for a three-sided bunker to store recycled glass in. The structure will be located at the WM transfer station on Martin Lane in Moberly.

The bunker bid should cover the following:

- 3' deep perimeter footing with #4 connecting rebar on 2' centers
- 35' X 26' pad 6" thick
- 24' of 6' wall 8" thick w/#4 rebar on 2' centers
- 38' of 8' wall 8" thick w/#4 rebar on 2' centers

All concrete will be 4,000 psi mix with 5-7% air entrainment and slump not to exceed 4.5".

Contractor will be responsible for site prep, grading and establishing adequate rock base, the City will provide the rock. After completion, the contractor will be responsible for grading, seed & mulch.

Bids will be accepted in the City Clerk's Office at 101 West Reed Street, Moberly, Missouri, 65270, until **10:00 a.m. on Tuesday, April 11, 2023**. All bids should be in a sealed envelope and marked **"Glass Recycling Bunker"**.

For more specific information, please contact the office of Public Works at (660) 269-7644.

SUBMITTED BY TOM SANDERS
CITY OF MOBERLY
Director of Community Development

PLEASE PUBLISH ONE (1) TIME IN THE FOLLOWING ADDITION OF THE
MONITOR INDEX: **WEDNESDAY, MARCH 29, 2023**

CITY OF MOBERLY
"BID OPENING"
Sign-In Sheet

Glass Recycling
Bunker

Date: 4/11/2023

Name

Company

Shannon Hance

City of Moberly

Tom SANDERS

"

CITY OF MOBERLY
"BID OPENING"

Glass Recycling
Bunker

Date: 4/11/2023

DMC Concrete

\$ 17,395.00

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

\$

DMC Concrete LLC

3658 Hwy JJ
MO 65270**Estimate**

Date

04/10/2022

Name / Address

City of Moberly
101 West Reed
Moberly, MO 65270

Description of work to be completed	Total
Materials & labor to pour 35' X 26' pad 6" thick with 2' X 12" deep thickened edge to support wall, 20' of 4' wall, 8" thick, 24' of 6' wall 8" thick and 38' of 8' wall 8" thick at Advanced Disposal. All concrete will have rebar on 2' centers for reinforcement.	17,395.00
<div>Total</div> <div>\$17,395.00</div>	

Phone #

660-951-5694

E-mail

dmconcrete@gmail.com

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#7.

Department: Public Works

Date: May 1, 2023

Agenda Item: A Resolution Approving And Authorizing A Professional Administrative Services Contract With Mark Twain Regional Council Of Governments For An ARPA Grant.

Summary: This is a proposal for an admin contract with the MTCOG to oversee the Admin for the Wabash Heights Stormwater ARPA project. This is a \$5,000,000 project, with a \$1 match from the City. There are many requirements and it will likely take a couple of years to complete. MTCOG is doing admin for other communities on similar grants and have been to several training session on these programs. They will be well aware of problem areas and keep us aligned for a smooth project and close out.

As the project is occurring through Public Works, I recommend funding the \$15,000 contract through Street Improvement fund.

Recommended

Action: Approve this resolution.

Fund Name: Street Improvements Fund

Account Number: 601.000.5502

Available Budget \$: 90,632.82

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed Failed

BILL NO: _____

RESOLUTION NO._____

A RESOLUTION APPROVING AND AUTHORIZING A PROFESSIONAL ADMINISTRATIVE SERVICES CONTRACT WITH MARK TWAIN REGIONAL COUNCIL OF GOVERNMENTS FOR AN ARPA GRANT.

WHEREAS, heretofore the City was awarded an ARPA grant for funding of Wabash Heights stormwater improvements; and

WHEREAS, compliance with grant conditions is an essential part of the grant process and Mark Twain Regional Council of Governments (“MTRCG”) has experience in grant administration; and

WHEREAS, attached hereto is a description of the services provided by MTRCG in exchange for their fee of \$15,000.00.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby authorizes the City Manager to contract with MTRCG for grant administrative services related to the Wabash Heights stormwater improvements and to take such other and further action necessary to accomplish the purposes of this resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

Proposal to Provide Administrative Services for the City of Moberly ARPA Stormwater Grant



mark twain regional
council of governments



Professional Administration Services

Mark Twain Regional Council of Governments

42494 Delaware Lane

Perry, MO 63462

(573) 565-2203

Specialized Experience and technical competence as related to ARPA Stormwater Grant administration:

- The Mark Twain Regional Council of Governments (COG) staff has provided program and fiscal administrative services for organizations, cities, counties, and special districts within the Mark Twain Region (Audrain, Macon, Marion, Monroe, Pike, Ralls, Randolph, and Shelby Counties) since 1969.
- Prepared grant applications and have administered funded projects for cities and counties since the beginning of the Community Development Block Grant (CDBG) program.
- Experienced in administering and environmental review services for a variety of projects including residential demolition, commercial demolition, flood buyout, property acquisition, community facility construction, housing rehabilitation, roads, bridges, water distribution, water treatment facility, water storage, wastewater treatment and collection, streets, and storm water drainage.
- The COG staff works closely with municipalities during the initial application phase and through the completion for projects and have many years of experience with project development and follow through.
- The COG has provided administration to over 300 projects since 1986.

Past Record of Performance:

- MTRCOG have successfully administered and closed CDBG, EDA, and DNR funded projects in Huntsville, Clarksville, Atlanta, Perry, Macon, Laddonia, Madison, Callao, New London, Higbee, Moberly, and several more.
- Currently administering over 30 CDBG and 5 EDA projects throughout the eight-county region.
- Staff receives annual training on grant administration policies and procedures.
- COG staff maintains a timeline to make sure the projects meet the schedule outlined by the funding agency.
- The COG is in compliance with E-Verify requirements and documentation of their compliance is attached to this proposal.

Proximity and Familiarity with the Area:

- The Council of Governments has been located in the northeast Missouri Mark Twain region since 1969 and has continually worked toward improving and enhancing the economic climate of the region. The Council of Governments is centrally located in the region with an office in Perry.
- The Council of Governments has access to office facilities in all eight counties in the region. This enables the Council to remain a convenient provider of services and technical assistance.

Capabilities of Carrying Out Grant Related Activities:

- The COG maintains a full-time staff familiar with the region. The staff is available to travel to communities and counties to administer/inspect projects and also to assist with local planning and development projects.
- The COG staff is highly experienced in communicating local and regional needs to state and federal program managers and officials. Participation in state and federal programs by local governments is encouraged with program assistance available from COG staff.
- The Council of Governments maintains a database of prior CDBG, EDA and DNR projects to utilize for reference when necessary.
- The COG staff has a high level of technical competency with respect to GIS mapping, measuring, and the use of technological devices to assist with all aspects of grant administration.

References:

- References below are cities we have worked with on a Community Development Block Grant project and provided administration in the last five years:

Mollie Gilland, City Clerk
City of Atlanta
101 S. Atterberry
Atlanta, MO 63530
(660) 239-4890

Jennifer Calvin, City Clerk
City of Clarksville
111 Howard
Clarksville, MO 63336
(573) 242-3336

Linda Haffecke, City Clerk
City of Huntsville
205 S. Main Street
Huntsville, MO 65259
(660) 277-3110

Danette Henderson, City Clerk
City of Perry
127 E. Main
Perry, MO 63462
(573) 565-3131

Cost of Services:

- The Mark Twain Regional Council of Governments proposes to perform the services of grant administration for the ARPA Stormwater grant project at a rate not to exceed \$15,000.00.

Documentation of Compliance with E-Verify requirements:

- COG's E-Verify documentation is attached.

If any additional information is necessary or if there are any questions, please feel free to reach out to the Mark Twain Regional Council of Government's Executive Director Cindy Hultz at 573-565-2203.

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#8.

Department: Public Works

Date: May 1, 2023

Agenda Item: A Resolution Authorizing The City Manager To Enter Into A Contract With Bartlett & West, Inc., To Provide Engineering Services For The South Morley Cost Share Agreement Project.

Summary: This agreement is for full engineering services for the S. Morley widening, turn lane, sidewalks, ADA and resurfacing from Burkhart to Carpenter. The estimated cost for the total project is \$3M. This estimate was based on the bidding taking place in 2025. Unfortunately, with the current inflation, there is no way of accurately anticipating how products/services will increase.

This would be a 50/50 cost share between the City and Modot. The City's \$1.5M match would come from transportation trust fund, which currently has a fund balance of around \$2.4M. Any overage of this \$3M would be the responsibility of the City. This is why we are trying to grow the fund balance so that we can continue to do our annual road improvements, and other grant matches without taking our fund balance to \$0 when this project hits.

Recommended

Action: Approve this ordinance.

Fund Name: Transportation Trust

Account Number: Not Yet Assigned

Available Budget \$: N/A

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed

Failed

BILL NO. _____

RESOLUTION NO. _____

AN RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BARTLETT & WEST, INC., TO PROVIDE ENGINEERING SERVICES FOR THE SOUTH MORLEY COST SHARE AGREEMENT PROJECT.

WHEREAS, previously this Council adopted an ordinance approving a Cost Share Agreement with the Missouri Highway and Transportation Commission for Business 63 Highway identified as Project No. JNE0002; and

WHEREAS, as part of this project the City needs engineering services for improvements to be constructed along Business 63 Highway from Burkhart Street to Carpenter Street; and

WHEREAS, attached hereto is a proposed Contract from Bartlett & West, Inc., to provide engineering services under Project No. JNE0002 for improvements along Business 63 Highway from Burkhart Street to Carpenter Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, THAT the Contract described herein is hereby approved in all respects and the City Manager is hereby directed to execute the contract on behalf of the City and to take such other and further action as may be necessary to complete the intent of this Resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer

ATTEST:

Shannon Hance, MRCC, City Clerk

SPONSOR: City of Moberly, MO
LOCATION: South Morley/Business 63 Cost Share – Burkhart to Carpenter
PROJECT: JNE0002

THIS CONTRACT is between *City of Moberly*, Missouri, hereinafter referred to as the "Local Agency", and *Bartlett & West, Inc.*, hereinafter referred to as the "Engineer".

INASMUCH as funds have been made available by the Federal Highway Administration through its *Cost Share Program*, coordinated through the Missouri Department of Transportation, the Local Agency intends to *design and provide construction phase services of roadway improvements along Morley Street (Business 63) between Burkhart Street and Carpenter Street* and requires professional engineering services. The Engineer will provide the Local Agency with professional services hereinafter detailed for the planning, design and construction inspection of the desired improvements and the Local Agency will pay the Engineer as provided in this contract. It is mutually agreed as follows:

ARTICLE I – SCOPE OF SERVICES
See Attachment A

ARTICLE II - DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS:

- A. DBE Goal: The following DBE goal has been established for this Agreement. The dollar value of services and related equipment, supplies, and materials used in furtherance thereof which is credited toward this goal will be based on the amount actually paid to DBE firms. The goal for the percentage of services to be awarded to DBE firms is 5% of the total Agreement dollar value.
- B. DBE Participation Obtained by Engineer: The Engineer has obtained DBE participation, and agrees to use DBE firms to complete, 5% of the total services to be performed under this Agreement, by dollar value. The DBE firms which the Engineer shall use, and the type and dollar value of the services each DBE will perform, is as follows:

DBE FIRM NAME, STREET AND COMPLETE MAILING ADDRESS	TYPE OF DBE SERVICE	TOTAL \$ VALUE OF THE DBE SUBCONTRACT	CONTRACT \$ AMOUNT TO APPLY TO TOTAL DBE GOAL	PERCENTAGE OF SUBCONTRACT DOLLAR VALUE APPLICABLE TO TOTAL GOAL
Civil Design, Inc.	Survey & Legal Desc.	\$52,923.62	\$32,923.62	62%

ARTICLE III-ADDITIONAL SERVICES

The Local Agency reserves the right to request additional work, and changed or unforeseen conditions may require changes and work beyond the scope of this contract. In this event, a supplement to this agreement shall be executed and submitted for the approval of MoDOT prior to performing the

additional or changed work or incurring any additional cost thereof. Any change in compensation will be covered in the supplement.

ARTICLE IV - RESPONSIBILITIES OF LOCAL AGENCY

The Local Agency will cooperate fully with the Engineer in the development of the project, including the following:

- A. make available all information pertaining to the project which may be in the possession of the Local Agency;
- B. provide the Engineer with the Local Agency's requirements for the project;
- C. make provisions for the Engineer to enter upon property at the project site for the performance of his duties;
- D. examine all studies and layouts developed by the Engineer, obtain reviews by MoDOT, and render decisions thereon in a prompt manner so as not to delay the Engineer;
- E. designate a Local Agency's employee to act as Local Agency's Person in Responsible Charge under this contract, such person shall have authority to transmit instructions, interpret the Local Agency's policies and render decisions with respect to matters covered by this agreement (see EPG 136.3);
- F. perform appraisals and appraisal review, negotiate with property owners and otherwise provide all services in connection with acquiring all right-of-way needed to construct this project.

ARTICLE V - PERIOD OF SERVICE

The Engineer will commence work within two weeks after receiving notice to proceed from the Local Agency. The general phases of work will be completed in accordance with the following schedule:

- A. Anticipated Notice to Proceed: April 4, 2023
- B. Preliminary Plan Submittal: September 29, 2023
- C. Right of Way Plan Submittal: January 31, 2024
- D. Anticipated Easement and Right-of-Way Acquisition Completion: July 31, 2024
- E. PS&E Submittal to MoDOT: January 3, 2025
- F. Anticipated Construction NTP: April 7, 2025
- G. Construction Phase shall be completed 60 days after construction final completion schedule. The Local Agency will grant time extensions for delays due to unforeseeable causes beyond the control

of and without fault or negligence of the Engineer. Requests for extensions of time shall be made in writing by the Engineer, before that phase of work is scheduled to be completed, stating fully the events giving rise to the request and justification for the time extension requested.

ARTICLE VI – STANDARDS

The Engineer shall be responsible for working with the Local Agency in determining the appropriate design parameters and construction specifications for the project using good engineering judgment based on the specific site conditions, Local Agency needs, and guidance provided in the most current version of EPG 136 LPA Policy. If the project is on the state highway system or is a bridge project, then the latest version of MoDOT’s Engineering Policy Guide (EPG) and Missouri Standard Specifications for Highway Construction shall be used (see EPG 136.7). The project plans must also be in compliance with the latest ADA (Americans with Disabilities Act) Regulations.

ARTICLE VII - COMPENSATION

For services provided under this contract, the Local Agency will compensate the Engineer as follows:

- A. For design services, including work through the construction contract award stage, the Local Agency will pay the Engineer the actual costs incurred plus a predetermined fixed fee of \$33,295.49, with a ceiling established for said design services in the amount of \$ 347,268.28, which amount shall not be exceeded.
- B. For construction phase services, the Local Agency will pay the Engineer the actual costs incurred plus a predetermined fixed fee of \$26,269.71, with a ceiling established for said inspection services in the amount of \$248,384.44, which amount shall not be exceeded.
- C. The compensation outlined above has been derived from estimates of cost which are detailed in Attachment B. Any major changes in work, extra work, exceeding of the contract ceiling, or change in the predetermined fixed fee will require a supplement to this contract, as covered in Article III - ADDITIONAL SERVICES.
- D. Actual costs in Sections A and B above are defined as:
 - 1. Actual payroll salaries paid to employees for time that they are productively engaged in work covered by this contract, plus
 - 2. An amount calculated at 42.97% of actual salaries in Item 1 above for payroll additives, including payroll taxes, holiday and vacation pay, sick leave pay, insurance benefits, retirement and incentive pay, plus
 - 3. An amount calculated at 144.73% of actual salaries in Item 1 above for general administrative overhead, based on the Engineer's system for allocating indirect costs in accordance with sound accounting principles and business practice, plus

4. Other costs directly attributable to the project but not included in the above overhead, such as vehicle mileage, meals and lodging, printing, surveying expendables, and computer time, plus
 5. Project costs incurred by others on a subcontract basis, said costs to be passed through the Engineer on the basis of reasonable and actual cost as invoiced by the subcontractors.
- E. The rates shown for additives and overhead in Sections VII. D.2 and VII. D.3 above are the established Engineer's overhead rate accepted at the time of contract execution and shall be utilized throughout the life of this contract for billing purposes.
- F. The payment of costs under this contract will be limited to costs which are allowable under 23 CFR 172 and 48 CFR 31.
- G. **METHOD OF PAYMENT** - Partial payments for work satisfactorily completed will be made to the Engineer upon receipt of itemized invoices by the Local Agency. Invoices will be submitted no more frequently than once every two weeks and must be submitted monthly for invoices greater than \$10,000. A pro-rated portion of the fixed fee will be paid with each invoice. Upon receipt of the invoice and progress report, the Local Agency will, as soon as practical, but not later than 45 days from receipt, pay the Engineer for the services rendered, including the proportion of the fixed fee earned as reflected by the estimate of the portion of the services completed as shown by the progress report, less partial payments previously made. A late payment charge of one and one half percent (1.5%) per month shall be assessed for those invoiced amount not paid, through no fault of the Engineer, within 45 days after the Local Agency's receipt of the Engineer's invoice. The Local Agency will not be liable for the late payment charge on any invoice which requests payment for costs which exceed the proportion of the maximum amount payable earned as reflected by the estimate of the portion of the services completed, as shown by the progress report. The payment, other than the fixed fee, will be subject to final audit of actual expenses during the period of the Agreement.
- H. **PROPERTY ACCOUNTABILITY** - If it becomes necessary to acquire any specialized equipment for the performance of this contract, appropriate credit will be given for any residual value of said equipment after completion of usage of the equipment.

ARTICLE VIII - COVENANT AGAINST CONTINGENT FEES

The Engineer warrants that he has not employed or retained any company or person, other than a bona fide employee working for the Engineer, to solicit or secure this agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the Local Agency shall have the right to annul this agreement without liability, or in its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee, plus reasonable attorney's fees.

ARTICLE IX - SUBLETTING, ASSIGNMENT OR TRANSFER

No portion of the work covered by this contract, except as provided herein, shall be sublet or transferred without the written consent of the Local Agency. The subletting of the work shall in no way relieve the Engineer of his primary responsibility for the quality and performance of the work. It is the intention of the Engineer to engage subcontractors for the purposes of:

Sub-Consultant Name	Address	Services
Civil Design, Inc.	120 Commerce Dr., Suite 100 Holts Summit, MO 65043	Boundary Survey & Legal Descriptions

ARTICLE X - PROFESSIONAL ENDORSEMENT

All plans, specifications and other documents shall be endorsed by the Engineer and shall reflect the name and seal of the Professional Engineer endorsing the work. By signing and sealing the PS&E submittals the Engineer of Record will be representing to MoDOT that the design is meeting the intent of the federal aid programs.

ARTICLE XI - RETENTION OF RECORDS

The Engineer shall maintain all records, survey notes, design documents, cost and accounting records, construction records and other records pertaining to this contract and to the project covered by this contract, for a period of not less than three years following final payment by FHWA. Said records shall be made available for inspection by authorized representatives of the Local Agency, MoDOT or the federal government during regular working hours at the Engineer's place of business.

ARTICLE XII - OWNERSHIP OF DOCUMENTS

Plans, tracings, maps and specifications prepared under this contract shall be delivered to and become the property of the Local Agency upon termination or completion of work. Basic survey notes, design computations and other data prepared under this contract shall be made available to the Local Agency upon request. All such information produced under this contract shall be available for use by the Local Agency without restriction or limitation on its use. If the Local Agency incorporates any portion of the work into a project other than that for which it was performed, the Local Agency shall save the Engineer harmless from any claims and liabilities resulting from such use.

ARTICLE XIII – SUSPENSION OR TERMINATION OF AGREEMENT

- A.

The Local Agency may, without being in breach hereof, suspend or terminate the Engineer's services under this Agreement, or any part of them, for cause or for the convenience of the Local Agency, upon giving to the Engineer at least fifteen (15) days' prior written notice of the effective date thereof. The Engineer shall not accelerate performance of services during the fifteen (15) day period without the express written request of the Local Agency.
- B.

Should the Agreement be suspended or terminated for the convenience of the Local Agency,

the Local Agency will pay to the Engineer its costs as set forth in Attachment B including actual hours expended prior to such suspension or termination and direct costs as defined in this Agreement for services performed by the Engineer, a proportional amount of the fixed fee based upon an estimated percentage of Agreement completion, plus reasonable costs incurred by the Engineer in suspending or terminating the services. The payment will make no other allowances for damages or anticipated fees or profits. In the event of a suspension of the services, the Engineer's compensation and schedule for performance of services hereunder shall be equitably adjusted upon resumption of performance of the services.

- C. The Engineer shall remain liable to the Local Agency for any claims or damages occasioned by any failure, default, or negligent errors and/or omission in carrying out the provisions of this Agreement during its life, including those giving rise to a termination for non-performance or breach by Engineer. This liability shall survive and shall not be waived, or estopped by final payment under this Agreement.
- D. The Engineer shall not be liable for any errors or omissions contained in deliverables which are incomplete as a result of a suspension or termination where the Engineer is deprived of the opportunity to complete the Engineer's services.
- E. Upon the occurrence of any of the following events, the Engineer may suspend performance hereunder by giving the Local Agency 30 days advance written notice and may continue such suspension until the condition is satisfactorily remedied by the Local Agency. In the event the condition is not remedied within 120 days of the Engineer's original notice, the Engineer may terminate this agreement.
 - 1. Receipt of written notice from the Local Agency that funds are no longer available to continue performance.
 - 2. The Local Agency's persistent failure to make payment to the Engineer in a timely manner.
 - 3. Any material contract breach by the Local Agency.

ARTICLE XIV - DECISIONS UNDER THIS CONTRACT

The Local Agency will determine the acceptability of work performed under this contract, and will decide all questions which may arise concerning the project. The Local Agency's decision shall be final and conclusive.

ARTICLE XV - SUCCESSORS AND ASSIGNS

The Local Agency and the Engineer agree that this contract and all contracts entered into under the provisions of this contract shall be binding upon the parties hereto and their successors and assigns.

ARTICLE XVI - COMPLIANCE WITH LAWS

The Engineer shall comply with all federal, state, and local laws, ordinances, and regulations applicable to the work, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d, 2000e), as well as with any applicable titles of the Americans with Disabilities Act (42 U.S.C. 12101, et seq.) and non-discrimination clauses incorporated herein, and shall procure all licenses and permits necessary for the fulfillment of obligations under this contract.

ARTICLE XVII - RESPONSIBILITY FOR CLAIMS AND LIABILITY

The Engineer agrees to save harmless the Local Agency, MoDOT and FHWA from all claims and liability due to his negligent acts or the negligent acts of his employees, agents or subcontractors.

ARTICLE XVIII - NONDISCRIMINATION

The Engineer, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the ground of race, color or national origin in the selection and retention of subcontractors. The Engineer will comply with state and federal related to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d, 2000e), as well as with any applicable titles of the Americans with Disabilities Act (42 U.S.C. 12101, et seq.). More specifically, the Engineer will comply with the regulations of the Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation, as contained in 49 CFR 21 through Appendix H and 23 CFR 710.405 which are herein incorporated by reference and made a part of this contract. In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the Engineer's obligations under this contract and the regulations relative to non-discrimination on the ground of color, race or national origin.

ARTICLE XIX – LOBBY CERTIFICATION

CERTIFICATION ON LOBBYING: Since federal funds are being used for this agreement, the Engineer's signature on this agreement constitutes the execution of all certifications on lobbying which are required by 49 C.F.R. Part 20 including Appendix A and B to Part 20. Engineer agrees to abide by all certification or disclosure requirements in 49 C.F.R. Part 20 which are incorporated herein by reference.

ARTICLE XX – INSURANCE

- A. The Engineer shall maintain commercial general liability, automobile liability, and worker's compensation and employer's liability insurance in full force and effect to protect the Engineer from claims under Worker's Compensation Acts, claims for damages for personal injury or death, and for damages to property arising from the negligent acts, errors, or omissions of the Engineer and its employees, agents, and Subconsultants in the performance of the services covered by this Agreement, including, without limitation, risks insured against in commercial general liability policies.

- B. The Engineer shall also maintain professional liability insurance to protect the Engineer against the negligent acts, errors, or omissions of the Engineer and those for whom it is legally responsible, arising out of the performance of professional services under this Agreement.
- C. The Engineer's insurance coverage shall be for not less than the following limits of liability:
 - 1. Commercial General Liability: \$500,000 per person up to \$3,000,000 per occurrence;
 - 2. Automobile Liability: \$500,000 per person up to \$3,000,000 per occurrence;
 - 3. Worker's Compensation in accordance with the statutory limits; and Employer's Liability: \$1,000,000; and
 - 4. Professional ("Errors and Omissions") Liability: \$1,000,000, each claim and in the annual aggregate.
- D. The Engineer shall, upon request at any time, provide the Local Agency with certificates of insurance evidencing the Engineer's commercial general or professional liability ("Errors and Omissions") policies and evidencing that they and all other required insurance are in effect as to the services under this Agreement.
- E. Any insurance policy required as specified in (ARTICLE XX) shall be written by a company which is incorporated in the United States of America or is based in the United States of America. Each insurance policy must be issued by a company authorized to issue such insurance in the State of Missouri.

ARTICLE XXI - ATTACHMENTS

The following exhibits are attached hereto and are hereby made part of this contract:

- Attachment A – Scope of Service
- Attachment B - Estimate of Cost
- Attachment C - Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions.
- Attachment D - Certification Regarding Debarment, Suspension, and Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions.
- Attachment E – DBE Contract Provisions
- Attachment F – Fig. 136.4.15 Conflict of Interest Disclosure Form

Executed by the Engineer this 1st day of March, 2023.

Executed by the County/City this day of , 20 .

FOR: CITY OF MOBERLY, MISSOURI

BY: _____
Title:

ATTEST: _____
City Clerk

FOR: BARTLETT & WEST, INC.

BY: Todd Kemp
Title: Sr. Vice President

ATTEST: Todd Kemp

I hereby certify under Section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the Treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

CITY ACCOUNTING OFFICER

ATTACHMENT A

SCOPE OF SERVICES

SOUTH MORLEY/BUSINESS 63 COST SHARE – BURKHART TO CARPENTER MOBERLY, MO

Background

This project is located along Morley Street, also known as Business 63, between Burkhart Street and Carpenter Street. The proposed improvements will widen the corridor to a three-lane section while also improving access management and will provide ADA compliant sidewalk connections within the project limits. The intersections of Burkhart Street, Woodland Avenue, Wightman Street, Logan Street, Lee Street, and Carpenter Street will be reconstructed in conjunction with the corridor improvements. This project is Segment A of the improvements recommended in the 2021 traffic study conducted along Morley Street between Rollins Street and Route M.

Scope of Services

The Engineer will perform the following tasks in relation to the project:

1. Data Collection and Surveys
 - 1.1. Project kickoff meeting at City offices and site visit. (assumes 2 attending)
 - 1.2. The Engineer shall perform the field survey of existing topography to create project base mapping including the following tasks:
 - 1.2.1. Research of existing survey deeds and horizontal and vertical control points.
 - 1.2.2. Set project horizontal and vertical control/benchmarks. Project control will be set using GPS technology.
 - 1.2.3. Field survey existing topographic features, including pavement edges, drainage structures, retaining walls, landscaping, private entrances, and other features to develop the project mapping.
 - 1.2.4. Field locate visible existing utilities in the project area. Includes call for field locates to MO One-Call and survey of marked underground utilities. Does not guarantee that utilities accurately locate their facilities.
 - 1.2.5. Develop project base mapping from field surveys.
 - 1.2.6. Perform additional survey as needed based on field check of base maps.
 - 1.3. SUBCONSULTANT shall perform the boundary surveys including the following tasks:
 - 1.3.1. Field locate and survey existing property corners.
 - 1.3.2. Establish existing Right-of-Way and adjacent property lines from plats, warranty deeds, recorded surveys to allow easement needs to be determined (assumes 50 tracts).
 - 1.3.3. Develop project base mapping from boundary surveys for property lines.
 - 1.4. Perform a field check of the base maps to check accuracy and appropriate level of detail for design purposes.
 - 1.5. SUBCONSULTANT coordination and contracting.
 - 1.6. Project administration, coordination, and invoicing.

2. Preliminary Design Services
 - 2.1. Develop roadway alignment and geometry for Morley Street/Business 63 between Burkhardt Street and Carpenter Street.
 - 2.2. Develop roadway profile for Morley Street/Business 63 between Burkhardt Street and Carpenter Street.
 - 2.3. Develop side road alignments and profiles including the intersections of Burkhardt Street, Woodland Avenue, Wightman Street, Logan Street, Lee Street, and Carpenter Street.
 - 2.4. Develop driveway geometry and profiles (assumes 40 driveways).
 - 2.5. Develop sidewalk geometry and curb ramps.
 - 2.6. Develop inlet locations, drainage areas, and perform pipe design calculations and pipe profile development based on manning's equation via the use of spreadsheets based on APWA and City of Moberly Storm Water Ordinance criteria.
 - 2.7. Develop preliminary plans for the proposed improvements. Construction drawings will be prepared on 22" x 34" size sheets. The scale shall be as determined to be appropriate but will likely be 1"=20'. The preliminary submittal is anticipated to include:
 - 2.7.1. Cover Sheet
 - 2.7.2. General Notes/Survey Control (1 sheet assumed)
 - 2.7.3. Typical Sections (2 sheets assumed)
 - 2.7.4. Roadway Plan and Profile Sheets (5 sheets assumed)
 - 2.7.5. Storm Sewer Profile Sheets (3 sheets assumed)
 - 2.7.6. Driveway Profiles (4 sheets assumed)
 - 2.7.7. Cross Sections (9 sheets assumed)
 - 2.8. Calculate quantities, estimate of probable construction cost and tabulation of quantities.
 - 2.9. Submit a PDF of preliminary plans to City and MoDOT.
 - 2.10. Prepare and submit Request for Environmental Review (RER) to MoDOT.
 - 2.11. Utility coordination:
 - 2.11.1. Create exhibits and plan set for utility coordination.
 - 2.11.2. Coordinate with each utility provided by One-Call tickets or by City on individual conflicts with proposed improvements (5 utilities assumed)
 - 2.11.3. Solicit and review relocation plan from impacted utilities.
 - 2.12. Hold an open house for public comments to review plans and easement/right-of-way needs. Develop exhibits. (assumes 5 exhibits at 22"x34" size). (assumes 2 attending)
 - 2.13. Hold a meeting at the City offices to review plans and utility conflicts, and public meeting comments. Compile and distribute minutes. (assumes 2 attending)
 - 2.14. Internal QA/QC reviews.
 - 2.15. Project administration, coordination, and invoicing.
3. Right of Way Design Services
 - 3.1. Address comments from the City, MoDOT, and utility coordination meeting and develop right of way plans. The plans are anticipated to include:
 - 3.1.1. Cover Sheet
 - 3.1.2. General Notes/Survey Control (1 sheet assumed)
 - 3.1.3. Typical Sections (2 sheets assumed)

- 3.1.4. Right of Way/Easement Plan (3 sheets assumed)
 - 3.1.5. Roadway Plan and Profile Sheets (5 sheets assumed)
 - 3.1.6. Storm Sewer Profiles (3 sheets assumed)
 - 3.1.7. Driveway Profiles (4 sheets assumed)
 - 3.1.8. Cross Sections (9 sheets assumed)
 - 3.2. Develop permanent and temporary easement and right of way linework.
 - 3.3. Update and submit RER to MoDOT.
 - 3.4. Revise plans based on MoDOT Environmental Section review.
 - 3.5. Submit a PDF of right of way plans to City and MoDOT.
 - 3.6. Prepare LPA environmental documents and permits as required. (assumes Land Disturbance Permit and Section 106 Permit)
 - 3.7. The SUBCONSULTANT shall prepare right of way and easement documents including legal descriptions and exhibits as necessary. (assumes 50 tracts)
 - 3.8. Prepare A-Date request for City to submit to MoDOT.
 - 3.9. Internal QA/QC reviews.
 - 3.10. SUBCONSULTANT coordination.
 - 3.11. Project administration, coordination, and invoicing.
4. Final Design Services
- 4.1. Address comments from the City and MoDOT and develop final plans. The plans are anticipated to include:
 - 4.1.1. Cover Sheet
 - 4.1.2. General Notes/Survey Control (1 sheet assumed)
 - 4.1.3. Coordinate Points (1 sheet assumed)
 - 4.1.4. Typical Sections (2 sheets assumed)
 - 4.1.5. Construction Details (2 sheets assumed)
 - 4.1.6. Right of Way/Easement Plan (3 sheets assumed)
 - 4.1.7. Demolition Plans (3 sheets assumed)
 - 4.1.8. Roadway Plan and Profile Sheets (5 sheets assumed)
 - 4.1.9. Intersection Details (10 sheets assumed)
 - 4.1.10. Storm Sewer Profiles (3 sheets assumed)
 - 4.1.11. Driveway Profiles (4 sheets assumed)
 - 4.1.12. Sidewalk Ramp Details (4 sheets assumed)
 - 4.1.13. Erosion Control Plan (3 sheets assumed)
 - 4.1.14. Construction Sequence (1 sheet assumed)
 - 4.1.15. Traffic Control Plan (3 sheets assumed)
 - 4.1.16. Traffic Control Details (1 sheet assumed)
 - 4.1.17. Detour Plan (1 sheet assumed)
 - 4.1.18. Signing and Pavement Marking Plan (4 sheets assumed)
 - 4.1.19. Cross Sections (9 sheets assumed)
 - 4.2. Calculate quantities, estimate of probable cost and tabulation of quantities.
 - 4.3. Develop job special provisions and front end documents. Assumes the use of MoDOT standard specifications and bidding documents edited by the Engineer.

- 4.4. Submit plans, specifications and bid documents to the City and MoDOT. Provide the plans in PDF format and specifications in PDF and Microsoft Word format.
 - 4.5. Hold a meeting at the City offices to review plans, specifications and cost estimates. Compile and distribute minutes. (assumes 2 attending)
 - 4.6. Utility coordination:
 - 4.6.1. Create exhibits and plan set for utility coordination.
 - 4.6.2. Coordinate with each utility provided by One-Call tickets or by City on individual conflicts with proposed improvements (5 utilities assumed)
 - 4.6.3. Solicit and review relocation plan from impacted utilities.
 - 4.7. Revise documents to incorporate modifications from negotiations with property owners and review comments from utilities, MoDOT, and the City.
 - 4.8. Submit final signed and sealed plans to the City and MoDOT. The plans will be submitted as PDFs.
 - 4.9. Internal QA/QC reviews.
 - 4.10. Project administration, coordination, and invoicing.
5. Bidding Phase Services
- 5.1. Request authority to advertise from MoDOT.
 - 5.2. Assist the City with advertising the Advertisement for Bids in local newspaper. The City is to pay for all advertising fees.
 - 5.3. Administer the distribution of bidding documents to prospective bidders. Engineer will use a print shop such as American Document Solutions of Columbia, Missouri, to print and ship documents and send out addenda. Engineer will not sell documents or provide refunds for returned documents.
 - 5.4. Address bidder questions regarding the plans and contract documents.
 - 5.5. Conduct prebid meeting. Compile and distribute minutes. (assumes 2 attending)
 - 5.6. Prepare and issue addenda and provide supplemental information or clarification, as appropriate, to interpret, clarify or expand the bidding documents to all prospective bidders during the bidding process. (assumes 1 addendum)
 - 5.7. Facilitate bid opening, prepare the bid tabulation sheets, assist the City in evaluating the bids and the contract award. (assumes 2 attending)
 - 5.8. Submit request for concurrence in award to MoDOT.
 - 5.9. Assist the City with executing the construction contract between the City and awarded Contractor.
 - 5.10. Project administration, coordination, and invoicing.
6. Construction Phase Services
- 6.1. Conduct preconstruction conference. Compile and distribute meeting minutes. (assumes 3 attending)
 - 6.2. Submittal and shop drawing reviews.
 - 6.3. Provide construction contract administration, coordination, and documentation per MoDOT LPA requirements. (assumes 28 weeks duration, 8 hours per week)

- 6.4. Provide full time Resident Project Representative per MoDOT LPA requirements. (assumes 28 week duration, 40 hours per week including travel time, plus 10% overtime)
- 6.5. Monthly on-site progress meetings and quality assurance review. (assumes 8 meetings/trips throughout project duration)
- 6.6. Subconsultant to perform material testing per MoDOT LPA requirements.
- 6.7. Office assistance with plan/specification clarifications during construction.
- 6.8. Conduct final walkthrough with City, MoDOT, and Contractor. (assumes 3 attending)
- 6.9. Assist the City in project closeout per MoDOT LPA requirements.
- 6.10. Provide bi-monthly project updates to the City during construction.
- 6.11. Project administration, coordination, and invoicing.

Services Not Included

1. Geotechnical investigation.
2. Lighting design services.
3. Unforeseen permitting fees not included in the scope of work.
4. Appraisal services.
5. Easement and right of way acquisition services.
6. Attendance of meeting in excess of those included in the scope of work.
7. Additional hard copies of documents beyond what is listed in this scope of work.
8. Rebidding of project for any reason including costs exceeding the available budget.
9. Staking or survey during construction.
10. As-built or record drawings.
11. Services resulting from significant changes in the scope, extent, or character of the project.
12. Serving as a Consultant or witness for the Client in any litigation, arbitration, condemnation and/or other dispute resolution process related to the project.

PROJECT FEE ESTIMATING SHEET																
Agreement for South Morley/Business 63 Cost Share - Burkhart to Carpenter Moberly, MO																
Tasks			Staff Hours									Labor Costs	Other Direct Costs		Task Total Cost	
			Eng. VI	Eng. III	Eng. I	Eng. Tech II	Surv. VIII	Surv. Tech VI	Surv. Tech II	CET IX	CE Tech III		Adm. Tech IV	Item		Cost
			\$50.00	\$40.00	\$33.00	\$30.00	\$53.00	\$33.00	\$25.00	\$50.00	\$33.00		\$22.00			
1.	DATA COLLECTION AND SURVEYS		\$57,044.34													
	1.1	Project kickoff meeting at City offices and site visit. (assumes 2 attending)	8	8									\$720.00	Mileage	\$100.00	
	1.2	The Engineer shall perform the field survey of existing topography to create project base mapping including the following tasks:											\$0.00			
	1.2.1	Research of existing survey deeds and horizontal and vertical control points.					8	4	2				\$606.00			
	1.2.2	Set project horizontal and vertical control/benchmarks. Project control will be set using GPS technology.					4	24	24				\$1,604.00	Mileage, Per Diem, GPS Equipment	\$1,200.00	
	1.2.3	Field survey existing topographic features, including pavement edges, drainage structures, retaining walls, landscaping, private entrances and other features to develop the project mapping.					8	40	40				\$2,744.00	Mileage, Per Diem, GPS Equipment	\$1,650.00	
	1.2.4	Field locate visible existing utilities in the project area. Includes call for field locates to MO One-Call and survey of marked underground utilities. Does not guarantee that utilities accurately locate their facilities.					4	20	20				\$1,372.00	Mileage, Per Diem, GPS Equipment	\$800.00	
	1.2.5	Develop project base mapping from field surveys.					6		30				\$1,068.00			
	1.2.6	Perform additional survey as needed based on field check of base maps.					2	10	14				\$786.00	Mileage, Per Diem, GPS Equipment	\$440.00	
	1.3	SUBCONSULTANT shall perform the boundary surveys including the following tasks:											\$0.00	CDI	\$19,222.92	
	1.3.1	Field locate and survey existing property corners.											\$0.00			
	1.3.2	Establish existing Right-of-Way and adjacent property lines from plats, warranty deeds, recorded surveys to allow easement needs to be determined (assumes 50 tracts).											\$0.00			
	1.3.3	Develop project base mapping from boundary surveys for property lines.											\$0.00			
	1.4	Perform a field check of the base maps to check accuracy and appropriate level of detail for design purposes.		8	8								\$584.00	Prints, Mileage	\$120.00	
	1.5	SUBCONSULTANT coordination and contracting.	2	8									\$420.00			
	1.6	Project administration, coordination, and invoicing.	4	4							2		\$404.00			
													Sub-Total Labor Cost	\$10,308.00	Total Expenses	\$23,532.92
													Overhead	187.70%	\$19,348.12	
													Fixed Fee	13.00%	\$3,855.30	
													Total Labor Cost	\$33,511.42		
2.	PRELIMINARY DESIGN SERVICES		\$97,466.68													
	2.1	Develop roadway alignment and geometry for Morley Street/ Business 63 between Burkhart Street and Carpenter Street.	1	4	8								\$474.00			
	2.2	Develop roadway profile for Morley Street/Business 63 between Burkhart Street and Carpenter Street.	2	8	16								\$948.00			
	2.3	Develop side road alignments and profiles including the intersections of Burkhart Street, Woodland Avenue, Wightman Street, Logan Street, Lee Street, and Carpenter Street.	8	24	40								\$2,680.00			
	2.4	Develop driveway geometry and profiles (assumes 40 driveways).	6	32	80								\$4,220.00			
	2.5	Develop sidewalk geometry and curb ramps.	4	24	40								\$2,480.00			
	2.6	Develop inlet locations, drainage areas, and perform pipe design calculations and pipe profile development based on manning's equation via the use of spreadsheets based on APWA and City of Moberly Storm Water Ordinance criteria.	4	16	60								\$2,820.00			
	2.7	Develop preliminary plans for the proposed improvements. Construction drawings will be prepared on 22" x 34" size sheets. The scale shall be as determined to be appropriate but will likely be 1"=20'. The preliminary submittal is anticipated to include:											\$0.00			
	2.7.1	Cover Sheet		1	2	2							\$166.00			
	2.7.2	General Notes/Survey Control (1 sheet assumed)	1	2	4	8							\$502.00			
	2.7.3	Typical Sections (2 sheets assumed)	1	4	8	12							\$834.00			
	2.7.4	Roadway Plan and Profile Sheets (5 sheets assumed)	2	16	32	40							\$2,996.00			
	2.7.5	Storm Sewer Profile Sheets (3 sheets assumed)	2	8	16	24	64						\$1,668.00			
	2.7.6	Driveway Profiles (4 sheets assumed)	1	8	16	32							\$1,858.00			

Tasks		Staff Hours										Labor Costs	Other Direct Costs		Task Total Cost
		Eng. VI	Eng. III	Eng. I	Eng. Tech II	Surv. VIII	Surv. Tech VI	Surv. Tech II	CET IX	CE Tech III	Adm. Tech IV		Item	Cost	
		\$50.00	\$40.00	\$33.00	\$30.00	\$53.00	\$33.00	\$25.00	\$50.00	\$33.00	\$22.00				
	2.7.7 Cross Sections (9 sheets assumed)	1	4	12	16							\$1,086.00			
	2.8 Calculate quantities, estimate of probable construction cost and tabulation of quantities.	2	6	16	16							\$1,348.00			
	2.9 Submit a PDF of preliminary plans to City and MoDOT.	1	2	4								\$262.00			
	2.10 Prepare and submit Request for Environmental Review (RER) to MoDOT.		2	2								\$146.00			
	2.11 Utility coordination:											\$0.00			
	2.11.1 Create exhibits and plan set for utility coordination.	1	4	16								\$738.00			
	2.11.2 Coordinate with each utility provided by One-Call tickets or by City on individual conflicts with proposed improvements (5 utilities assumed)	2	20	10								\$1,230.00			
	2.11.3 Solicit and review relocation plan from impacted utilities.		10	10								\$730.00			
	2.12 Hold an open house for public comments to review plans and easement/right-of-way needs. Develop exhibits. (assumes 5 exhibits at 22"x34" size). (assumes 2 attending)	6	6	24								\$1,332.00	Prints, mileage	\$200.00	
	2.13 Hold a meeting at the City offices to review plans and utility conflicts, and public meeting comments. Compile and distribute minutes. (assumes 2 attending)	4	4									\$360.00	Prints, mileage	\$120.00	
	2.14 Internal QA/QC reviews.	12										\$600.00			
	2.15 Project administration, coordination, and invoicing.	4	4								2	\$404.00			
												Sub-Total Labor Cost	\$29,882.00	Total Expenses	\$320.00
												Overhead	187.70%	\$56,088.51	
												Fixed Fee	13.00%	\$11,176.17	
												Total Labor Cost		\$97,146.68	
3.	RIGHT OF WAY DESIGN SERVICES	\$62,088.51													
	3.1 Address comments from the City, MoDOT, and utility companies and develop right of way plans. The plans are anticipated to include:											\$0.00			
	3.1.1 Cover Sheet		1	1	1							\$103.00			
	3.1.2 General Notes/Survey Control (1 sheet assumed)		1	2	2							\$166.00			
	3.1.3 Typical Sections (2 sheets assumed)		2	4	4							\$332.00			
	3.1.4 Right of Way/Easement Plan (3 sheets assumed)	1	4	16	16							\$1,218.00			
	3.1.5 Roadway Plan and Profile Sheets (5 sheets assumed)	1	4	12	16							\$1,086.00			
	3.1.6 Storm Sewer Profiles (3 sheets assumed)	1	4	8	16							\$954.00			
	3.1.7 Driveway Profiles (4 sheets assumed)		4	8	8							\$664.00			
	3.1.8 Cross Sections (9 sheets assumed)		4	8	8							\$664.00			
	3.2 Develop premanent and temporary easement and right of way linework.	1	4	24								\$1,002.00			
	3.3 Update and submit RER to MoDOT.		2	2								\$146.00			
	3.4 Revise plans based on MoDOT Environmental Section review.	1	4	8								\$474.00			
	3.5 Submit a PDF of right of way plans to City and MoDOT.		1	1								\$73.00			
	3.6 Prepare LPA environmental documents and permits as required. (assumes Land Disturbance Permit and Section 106 Permit)	2	8	16								\$948.00			
	3.7 The SUBCONSULTANT shall prepare right of way and easement documents including legal descriptions and exhibits as necessary. (assumes 50 tracts)											\$0.00	CDI	\$33,700.70	
	3.8 Prepare A-Date request for City to submit to MoDOT.		4									\$160.00			
	3.9 Internal QA/QC reviews.	4										\$200.00			
	3.10 SUBCONSULTANT coordination.	2	6									\$340.00			
	3.11 Project administration, coordination, and invoicing.	2	2								1	\$202.00			
												Sub-Total Labor Cost	\$8,732.00	Total Expenses	\$33,700.70
												Overhead	187.70%	\$16,389.96	
												Fixed Fee	13.00%	\$3,265.85	
												Total Labor Cost		\$28,387.81	

Tasks		Staff Hours										Labor Costs	Other Direct Costs		Task Total Cost		
		Eng. VI	Eng. III	Eng. I	Eng. Tech II	Surv. VIII	Surv. Tech VI	Surv. Tech II	CET IX	CE Tech III	Adm. Tech IV		Item	Cost			
		\$50.00	\$40.00	\$33.00	\$30.00	\$53.00	\$33.00	\$25.00	\$50.00	\$33.00	\$22.00						
4.	FINAL DESIGN SERVICES	\$117,958.86															
	4.1	Address comments from the City and MoDOT and develop final plans. The plans are anticipated to include:											\$0.00				
	4.1.1	Cover Sheet		1	1	1							\$103.00				
	4.1.2	General Notes/Survey Control (1 sheet assumed)	1	1	2	2							\$216.00				
	4.1.3	Coordinate Points (1 sheet assumed)	2	4	4	4							\$512.00				
	4.1.4	Typical Sections (2 sheets assumed)	1	4	12	16							\$1,086.00				
	4.1.5	Construction Details (2 sheets assumed)	2	16	24	24							\$2,252.00				
	4.1.6	Right of Way/Easement Plan (3 sheets assumed)	1	4	8	12							\$834.00				
	4.1.7	Demolition Plans (3 sheets assumed)	1	8	16	16							\$1,378.00				
	4.1.8	Roadway Plan and Profile Sheets (5 sheets assumed)	2	12	40	40							\$3,100.00				
	4.1.9	Intersection Details (5 sheets assumed)	4	24	40	40							\$3,680.00				
	4.1.10	Storm Sewer Profiles (3 sheets assumed)	1	4	24	12							\$1,362.00				
	4.1.11	Driveway Profiles (4 sheets assumed)	1	4	8	12							\$834.00				
	4.1.12	Sidewalk Ramp Details (4 sheets assumed)	1	4	12	24							\$1,326.00				
	4.1.13	Erosion Control Plan (3 sheets assumed)	1	4	8	12							\$834.00				
	4.1.14	Construction Sequence (1 sheet assumed)	1	8	12	16							\$1,246.00				
	4.1.15	Traffic Control Plan (3 sheets assumed)	2	8	16	24							\$1,668.00				
	4.1.16	Traffic Control Details (1 sheet assumed)	1	2	8	8							\$634.00				
	4.1.17	Detour Plan (1 sheet assumed)	1	2	8	12							\$754.00				
	4.1.18	Signing and Pavement Marking Plan (4 sheets assumed)	1	4	16	16							\$1,218.00				
	4.1.19	Cross Sections (9 sheets assumed)	1	8	16	16							\$1,378.00				
	4.2	Calculate quantities, estimate of probable cost and tabulation of quantities.	4	16	32	32							\$2,856.00				
	4.3	Develop job special provisions and front end documents. Assumes the use of MoDOT standard specifications and bidding documents edited by the Engineer.		24	40								\$2,280.00				
	4.4	Submit plans, specifications and bid documents to the City and MoDOT. Provide the plans in PDF format and specifications in PDF and Microsoft Word format.		8	16								\$848.00				
	4.5	Hold a meeting at the City offices to review plans, specifications and cost estimates. Compile and distribute minutes. (assumes 2 attending)	4	4									\$360.00	Mileage	\$100.00		
	4.6	Utility coordination:											\$0.00				
	4.6.1	Create exhibits and plan set for utility coordination.	1	4	8								\$474.00				
	4.6.2	Coordinate with each utility provided by One-Call tickets or by City on individual conflicts with proposed improvements (5 utilities assumed)	2	12	8								\$844.00				
	4.6.3	Solicit and review relocation plan from impacted utilities.		4	8								\$424.00				
	4.7	Revise documents to incorporate modifications from negotiations with property owners and review comments from utilities, MoDOT, and the City.	4	16	32	32							\$2,856.00				
	4.8	Submit final signed and sealed plans to the City and MoDOT. The plans will be submitted as PDFs.		4	4								\$292.00				
	4.9	Internal QA/QC reviews.	4										\$200.00				
	4.10	Project administration, coordination, and invoicing.	4	4							2		\$404.00				
												Sub-Total Labor Cost		\$36,253.00	Total Expenses		\$100.00
												Overhead		187.70%			\$68,046.88
												Fixed Fee		13.00%			\$13,558.98
												Total Labor Cost					\$117,858.86

Tasks		Staff Hours										Labor Costs	Other Direct Costs		Task Total Cost	
		Eng. VI	Eng. III	Eng. I	Eng. Tech II	Surv. VIII	Surv. Tech VI	Surv. Tech II	CET IX	CE Tech III	Adm. Tech IV		Item	Cost		
		\$50.00	\$40.00	\$33.00	\$30.00	\$53.00	\$33.00	\$25.00	\$50.00	\$33.00	\$22.00					
5.	BIDDING PHASE SERVICES	\$12,709.89														
5.1		Request authority to advertise from MoDOT.		1									\$40.00			
5.2		Assist the City with advertising the Advertisement for Bids in local newspaper. The City is to pay for all advertising fees.		2									\$80.00			
5.3		Administer the distribution of bidding documents to prospective bidders. Engineer will use a print shop such as American Document Solutions of Columbia, Missouri, to print and ship documents and send out addenda. Engineer will not sell documents or provide refunds for returned documents.		2									\$80.00			
5.4		Address bidder questions regarding the plans and contract documents.	2	8	8								\$684.00			
5.5		Conduct prebid meeting. Compile and distribute minutes. (assumes 2 attending)	6	6	1								\$573.00	Mileage	\$100.00	
5.6		Prepare and issue addenda and provide supplemental information or clarification, as appropriate, to interpret, clarify or expand the bidding documents to all prospective bidders during the bidding process. (assumes 1 addendum)	4	8	12								\$916.00			
5.7		Facilitate bid opening, prepare the bid tabulation sheets, assist the City in evaluating the bids and the contract award. (assumes 2 attending)	4	4	1								\$393.00	Mileage	\$100.00	
5.8		Submit request for concurrence in award to MoDOT.		4									\$160.00			
5.9		Assist the City with executing the construction contract between the City and awarded Contractor.	8	8									\$720.00			
5.10		Project administration, coordination, and invoicing.	2	2								1	\$202.00			
												Sub-Total Labor Cost	\$3,848.00	Total Expenses	\$200.00	
												Overhead	187.70%	\$7,222.70		
												Fixed Fee	13.00%	\$1,439.19		
												Total Labor Cost	\$12,509.89			
6.	CONSTRUCTION PHASE SERVICES	\$248,384.44														
6.1		Conduct preconstruction conference. Compile and distribute meeting minutes. (assumes 3 attending)	6	6						6			\$840.00	Prints, Mileage	\$120.00	
6.2		Submittal and shop drawing reviews.	4	24						40			\$3,160.00			
6.3		Provide construction contract administration, coordination, and documentation per MoDOT LPA requirements. (assumes 28 weeks duration, 8 hours per week)								224			\$11,200.00			
6.4		Provide full time Resident Project Representative per MoDOT LPA requirements. (assumes 28 week duration, 40 hours per week including travel time, plus 10% overtime)									1232		\$40,656.00	Mileage	\$14,000.00	
6.5		Monthly on-site progress meetings and quality assurance reviews. (assumes 8 meetings/trips throughout project duration)	32	32						48			\$5,280.00	Mileage	\$800.00	
6.6		Subconsultant to perform material testing per MoDOT LPA requirements.											\$0.00	Material Testing	\$5,000.00	
6.7		Office assistance with plan/specification clarifications during construction.	24	60	40								\$4,920.00			
6.8		Conduct final walkthrough with City, MoDOT, and Contractor. (assumes 3 attending)		6						6	6		\$738.00	Prints, Mileage	\$120.00	
6.9		Assist the City in project closeout per MoDOT LPA requirements.		6						16			\$1,040.00			
6.10		Provide bi-monthly project updates to the City during construction.		8						24			\$1,520.00			
6.11	Project administration, coordination, and invoicing.	6	6						6		2	\$884.00				
												Sub-Total Labor Cost	\$70,238.00	Total Expenses	\$20,040.00	
												Overhead	187.70%	\$131,836.73		
												Fixed Fee	13.00%	\$26,269.71		
												Total Labor Cost	\$228,344.44			
Grand Total \$595,652.72																

ATTACHMENT C

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transaction" provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the

method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the Nonprocurement List at the Excluded Parties List System.

<https://www.epls.gov/eplsearch.do?page=A&status=current&agency=69#A>.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters -Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ATTACHMENT D

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List at the Excluded Parties List System.
<https://www.epls.gov/eplsearch.do?page=A&status=current&agency=69#A>.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended,

Fig. 136.4.1 Contract

Revised 01/27/2016

debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Attachment E

Disadvantage Business Enterprise Contract Provisions

1. Policy: It is the policy of the U.S. Department of Transportation and the Local Agency that businesses owned by socially and economically disadvantaged individuals (DBE's) as defined in 49 C.F.R. Part 26 have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds. Thus, the requirements of 49 C.F.R. Part 26 and Section 1101(b) of the Transportation Equity Act for the 21st Century (TEA-21) apply to this Agreement.

2. Obligation of the Engineer to DBE's: The Engineer agrees to assure that DBEs have the maximum opportunity to participate in the performance of this Agreement and any subconsultant agreement financed in whole or in part with federal funds. In this regard the Engineer shall take all necessary and reasonable steps to assure that DBEs have the maximum opportunity to compete for and perform services. The Engineer shall not discriminate on the basis of race, color, religion, creed, disability, sex, age, or national origin in the performance of this Agreement or in the award of any subsequent subconsultant agreement.

3. Geographic Area for Solicitation of DBEs: The Engineer shall seek DBEs in the same geographic area in which the solicitation for other subconsultants is made. If the Engineer cannot meet the DBE goal using DBEs from that geographic area, the Engineer shall, as a part of the effort to meet the goal, expand the search to a reasonably wider geographic area.

4. Determination of Participation Toward Meeting the DBE Goal: DBE participation shall be counted toward meeting the goal as follows:

A. Once a firm is determined to be a certified DBE, the total dollar value of the subconsultant agreement awarded to that DBE is counted toward the DBE goal set forth above.

B. The Engineer may count toward the DBE goal a portion of the total dollar value of a subconsultant agreement with a joint venture eligible under the DBE standards, equal to the percentage of the ownership and control of the DBE partner in the joint venture.

C. The Engineer may count toward the DBE goal expenditures to DBEs who perform a commercially useful function in the completion of services required in this Agreement. A DBE is considered to perform a commercially useful function when the DBE is responsible for the execution of a distinct element of the services specified in the Agreement and the carrying out of those responsibilities by actually performing, managing and supervising the services involved and providing the desired product.

D. A Engineer may count toward the DBE goal its expenditures to DBE firms consisting of fees or commissions charged for providing a bona fide service, such as professional, technical, consultant, or managerial services and assistance in the procurement of essential personnel, facilities, equipment, materials or supplies required for the performance of this Agreement, provided that the fee or commission is determined by MoDOT's External Civil Rights Division to be reasonable and not excessive as compared with fees customarily allowed for similar services.

E. The Engineer is encouraged to use the services of banks owned and controlled by socially and economically disadvantaged individuals.

5. Replacement of DBE Subconsultants: The Engineer shall make good faith efforts to replace a DBE Subconsultant, who is unable to perform satisfactorily, with another DBE Subconsultant. Replacement firms must be approved by MoDOT's External Civil Rights Division.

6. Verification of DBE Participation: Prior to final payment by the Local Agency, the Engineer shall file a list with the Local Agency showing the DBEs used and the services performed. The list shall show the actual dollar amount paid to each DBE that is applicable to the percentage participation established in this Agreement. Failure on the part of the Engineer to achieve the DBE participation specified in this Agreement may result in sanctions being imposed on the Commission for noncompliance with 49 C.F.R. Part 26 and/or Section 1101(b) of TEA-21. If the total DBE participation is less than the goal amount stated by the MoDOT's External Civil Rights Division, liquidated damages may be assessed to the Engineer.

Therefore, in order to liquidate such damages, the monetary difference between the amount of the DBE goal dollar amount and the amount actually paid to the DBEs for performing a commercially useful function will be deducted from the Engineer's payments as liquidated damages. If this Agreement is awarded with less than the goal amount stated above by MoDOT's External Civil Rights Division, that lesser amount shall become the goal amount and shall be used to determine liquidated damages. No such deduction will be made when, for reasons beyond the control of the Engineer, the DBE goal amount is not met.

7. Documentation of Good Faith Efforts to Meet the DBE Goal: The Agreement goal is established by MoDOT's External Civil Rights Division. The Engineer must document the good faith efforts it made to achieve that DBE goal, if the agreed percentage specified is less than the percentage stated. The Good Faith Efforts documentation shall illustrate reasonable efforts to obtain DBE Participation. Good faith efforts to meet this DBE goal amount may include such items as, but are not limited to, the following:

- A. Attended a meeting scheduled by the Department to inform DBEs of contracting or consulting opportunities.
- B. Advertised in general circulation trade association and socially and economically disadvantaged business directed media concerning DBE subcontracting opportunities.
- C. Provided written notices to a reasonable number of specific DBEs that their interest in a subconsultant agreement is solicited in sufficient time to allow the DBEs to participate effectively.
- D. Followed up on initial solicitations of interest by contacting DBEs to determine with certainty whether the DBEs were interested in subconsulting work for this Agreement.
- E. Selected portions of the services to be performed by DBEs in order to increase the likelihood of meeting the DBE goal (including, where appropriate, breaking down subconsultant agreements into economically feasible units to facilitate DBE participation).
- F. Provided interested DBEs with adequate information about plans, specifications and requirements of this Agreement.
- G. Negotiated in good faith with interested DBEs, and not rejecting DBEs as unqualified without sound reasons, based on a thorough investigation of their capabilities.
- H. Made efforts to assist interested DBEs in obtaining any bonding, lines of credit or insurance required by the Commission or by the Engineer.
- I. Made effective use of the services of available disadvantaged business organizations, minority contractors' groups, disadvantaged business assistance offices, and other organizations that provide assistance in the recruitment and placement of DBE firms.

8. Good Faith Efforts to Obtain DBE Participation: If the Engineer's agreed DBE goal amount as specified is less than the established DBE goal given, then the Engineer certifies that good faith efforts were taken by Engineer in an attempt to obtain the level of DBE participation set by MoDOT's External Civil Rights.

Attachment F – Fig. 136.4.15
Conflict of Interest Disclosure Form for LPA/Consultants
Local Federal-aid Transportation Projects

Firm Name (Consultant): Bartlett & West, Inc.

Project Owner (LPA): City of Moberly, MO

Project Name: South Morley/Business 63 Cost Share – Burkhart to Carpenter

Project Number: JNE0002


As the LPA and/or consultant for the above local federal-aid transportation project, I have:

- 1. Reviewed the conflict of interest information found in Missouri’s Local Public Agency Manual (EPG 136.4)
- 2. Reviewed the Conflict of Interest laws, including 23 CFR § 1.33, 49 CFR 18.36.

And, to the best of my knowledge, determined that, for myself, any owner, partner or employee, with my firm or any of my sub-consulting firms providing services for this project, including family members and personal interests of the above persons, there are:

☒ No real or potential conflicts of interest
If no conflicts have been identified, complete and sign this form and submit to LPA

☐ Real conflicts of interest or the potential for conflicts of interest
If a real or potential conflict has been identified, describe on an attached sheet the nature of the conflict, and provide a detailed description of Consultant’s proposed mitigation measures (if possible). Complete and sign this form and send it, along with all attachments, to the appropriate MoDOT District Representative, along with the executed engineering services contract.

<u>LPA</u>	<u>Consultant</u> : Bartlett & West, Inc.
Printed Name: _____	Printed Name: <u>Todd Kempker</u>
Signature: _____	Signature: <u></u>
Date: _____	Date: <u>3/2/2023</u>

City of Moberly

City Council Agenda Summary

Agenda Number: #9.
 Department: Fire
 Date: May 1, 2023

Agenda Item: A Resolution Authorizing The Moberly Fire Department To Submit A Grant Application With The State Homeland Security Program (FY23).

Summary: The grant application would be to purchase an emergency generator (with an automatic transfer switch) to be utilized at the second fire station or new station. This piece of equipment would be a critical asset in the operation of the department, and city, during times of potentially catastrophic events. It will provide emergency power to keep our vehicles, equipment, and essential infrastructure operating during “loss of power” events. The cost estimate of the new equipment with installation would be approximately \$70,000.00 with no match required.

Recommended

Action: Approve the resolution.

Fund Name:

Account Number:

Available Budget \$: \$0.00

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye **Nay**

Mayor

M___ S___ **Brubaker** ___ ___

Council Member

M___ S___ **Lucas** ___ ___

M___ S___ **Kimmons** ___ ___

M___ S___ **Jeffrey** ___ ___

M___ S___ **Kyser** ___ ___

Passed Failed

BILL NO. _____

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF MOBERLY, MISSOURI, AUTHORIZING A
FY 2023 STATE HOMELAND SECURITY PROGRAM GRANT APPLICATION BY
THE MOBERLY FIRE DEPARTMENT.**

WHEREAS, the Moberly Fire Department seeks to submit an application through the
FY 2023 State Homeland Security Program/Missouri Department of Public Safety for grant
funding to purchase an emergency generator; and

WHEREAS, the generator would be installed at the new/second fire station and utilized
to provide emergency power to deep essential infrastructure operating during loss of power
events; and

WHEREAS, City staff recommends the authorizing submission of the grant application.

NOW, THEREFORE, BE IT RESOLVED this 1st day of May, 2023, by the City of
Moberly, Missouri, that an application for grant funds to purchase an emergency generator be
submitted to the Missouri Department of Public Safety; and

BE IT FURTHER RESOLVED, that the City Manager of Moberly, Missouri is hereby
authorized to take such further action as may be necessary on behalf of the City to successfully
obtain the grant funds.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk



FY 2023 State Homeland Security Program (SHSP)

Regionalization

Notice of Funding Opportunity (NOFO)

**Grant Issued By:**

U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)

Grant Issued Through:

Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS)

Assistance Listing:

97.067

Funding Opportunity Title

State Homeland Security Program (SHSP) Regionalization

Introduction

The Missouri Office of Homeland Security is pleased to announce the funding opportunity for the FY 2023 State Homeland Security Program (SHSP) Regionalization. This state administered, but federally funded program, is made available through the Grants Programs Directorate (GPD) within the Federal Emergency Management Agency (FEMA).

Program Description

SHSP assists state and local efforts to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism.

The [2022-2026 FEMA Strategic Plan](#) outlines three goals designed to position FEMA to address the increasing range and complexity of disasters, support the diversity of communities we serve, and complement the nation's growing expectations of the emergency management community. The Homeland Security Grant Program (HSGP) supports FEMA's efforts to achieve equitable outcomes for those we serve (Goal 1) and to promote and sustain a prepared nation (Goal 3). We invite our stakeholders and partners to also adopt these priorities and join us in building a more prepared and resilient Nation.

Finally, for FY 2023, DHS is focused on the criticality of information sharing and collaboration to building a national culture of preparedness and protecting against terrorism and other threats to our national security. The threats to our nation have evolved during the past two decades. We now face continuous cyber threats by sophisticated actors, threats to soft targets and crowded places, and threats from domestic violent extremists who currently pose the greatest terrorism threat to the nation. Therefore, for FY 2023, DHS has identified six priority areas related to the most serious threats to the nation.

Objective

The objective of the FY 2023 SHSP is to fund state and local efforts to prevent terrorism and prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States.

Priorities

Given the evolving national security threat landscape, DHS/FEMA has evaluated the national risk profile and set priorities that help inform appropriate allocation of scarce security dollars. In assessing the national risk profile for FY 2023, six National Priority Areas pose the most concern. The following are the six priority areas for FY 2022:

- 1. Enhancing the protection of soft targets/crowded places
- 2. Enhancing information and intelligence sharing and analysis
- 3. Combating domestic violent extremism
- 4. Enhancing cybersecurity
- 5. Enhancing community preparedness and resilience
- 6. Enhancing election security

Likewise, there are several enduring security needs that crosscut the homeland security enterprise to which subrecipients should consider allocating funding across core capability gaps and national priorities. The following are enduring needs that help subrecipients implement a comprehensive approach to securing communities:

- 1. Effective planning;
- 2. Training and awareness campaigns
- 3. Equipment and capital projects; and
- 4. Exercises.

The table below provides a breakdown of the FY 2023 SHSP priorities, showing the core capabilities enhanced and lifelines supported, as well as examples of eligible project types for each area. A detailed description of allowable investments for each project type is included in the [Preparedness Grants Manual](#). DHS/FEMA anticipates that in future years, national priorities will continue to be included and will be updated as the threats evolve and as capability gaps are closed. Applicants are strongly encouraged to begin planning to sustain existing capabilities through funding mechanisms other than DHS preparedness grants. The example project types in the table below are allowable to prepare for disasters unrelated to acts of terrorism as long as they also help achieve target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.

FY 2023 SHSP Priority Areas

Priority Areas	Core Capabilities	Example Project Types
Enhancing Cybersecurity	<ul style="list-style-type: none"> • Cybersecurity • Intelligence and information sharing • Planning • Public information warning • Operational coordination • Screening, search, and detection • Access control and identity verification • Supply chain integrity and activities • Risk management for protection programs and activities • Long-term vulnerability reduction • Situational assessment • Infrastructure systems • Operational communications 	<ul style="list-style-type: none"> • Cybersecurity risk assessments • Migrating online services to the “.gov” internet domain • Projects that address vulnerabilities identified in cybersecurity risk assessments <ul style="list-style-type: none"> ○ Improving cybersecurity of critical infrastructure to meet minimum levels identified by the Cybersecurity and Infrastructure Agency (CISA) and the National Institute of Standards and Technology Cybersecurity Framework ○ Adoption of cybersecurity performance goals (Cross-Sector Cybersecurity Performance Goals) ○ Cybersecurity training and planning
Enhancing the protection of soft targets crowded places	<ul style="list-style-type: none"> • Operational coordination • Public information and warning • Intelligence and information sharing • Interdiction and disruption • Screening, search, and detection • Access control and identity verification • Physical protective measures • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Operational overtime • Physical security enhancements <ul style="list-style-type: none"> ○ Security cameras (closed-circuit television [CCTV]) ○ Security screening equipment for people and baggage ○ Lighting ○ Access controls ○ Fencing, gates, barriers, etc. • Unmanned aircraft system detection technologies
Enhancing information and intelligence sharing and analysis	<ul style="list-style-type: none"> • Intelligence and information sharing • Interdiction and disruption • Planning • Public information and warning • Operational coordination • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Fusion center operations • Information Sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities • Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition, assessment, analysis, and mitigation • Identification, assessment, and reporting of threats of violence • Joint intelligence analysis training and planning with DHS officials and other entities designated by DHS
Combating domestic violent extremism	<ul style="list-style-type: none"> • Interdiction and disruption • Intelligence and information sharing 	<ul style="list-style-type: none"> • Open-source analysis of disinformation and misinformation campaigns, targeted violence

	<ul style="list-style-type: none"> • Planning • Public information and warning • Operational coordination • Risk management for protection programs and activities 	<p>and threats to life, including tips/leads, and online/social media-based threats</p> <ul style="list-style-type: none"> • Sharing and leveraging intelligence and information, including open-source analysis • Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists • Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization • Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism
Enhancing community preparedness and resilience	<ul style="list-style-type: none"> • Planning • Public information and warning • Community resilience • Risk management for protection programs and activities • Mass care services • Intelligence and information sharing • Risk and disaster resilience assessment • Long-term vulnerability reduction 	<ul style="list-style-type: none"> • Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides: <ul style="list-style-type: none"> ◦ Local delivery of CERT train-the-trainer and CERT Program Manager to build local program training and maintenance capacity • Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers and senior care facilities to bolster their resilience to all hazards • Partner with local school districts to deliver the Student Tools for Emergency Planning curriculum or other educational programming to guide students on how to create emergency kits and family communications plans • Partner with key stakeholders to assist with completing the Emergency Financial First Aid Kit or a similar tool to bolster the disaster centric and financial resilience of individuals and households • Execute You are the Help Until the Help Arrives workshops in concert with community-based organizations to bolster individual preparedness • Target youth preparedness using FEMA programming such as Prepare with Pedro resources and Ready2Help

		<ul style="list-style-type: none"> • Promote community planning, coordination, and integration of children’s needs during emergencies through workshops like FEMA’s Integrating the Needs of Children • Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience • Provide training and awareness programs with key stakeholders (e.g., through social media, community, and civic organizations) to educate the public on misinformation and disinformation campaigns to increase individual and community resilience. • Support integrated and cross-jurisdictional preparedness planning that considers how the community develops networks of information-sharing and collaboration among community-based organizations and government institutions to enable a quicker recovery from multiple threats, including terrorist actions.
Enhancing Election Security	<ul style="list-style-type: none"> • Cybersecurity • Intelligence and information sharing • Planning • Long-term vulnerability reduction • Situational assessment • Infrastructure systems • Operational coordination • Community resilience 	<ul style="list-style-type: none"> • Physical security planning support • Physical/site security measures – e.g., locks, shatter proof glass, alarms, access controls etc. • General election security navigator support • Cyber navigator support • Cybersecurity risk assessments, training, and planning • Projects that address vulnerabilities identified in cybersecurity risk assessments • Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection • Distributed Denial Of Service protection • Migrating online services to the “.gov” internet domain • Online harassment and targeting prevention services • Public awareness/preparedness campaigns discussing election security and integrity measures
Priority Areas		
Planning	<ul style="list-style-type: none"> • Planning • Risk management for protection programs and activities • Risk and disaster resilience assessment • Threats and hazards identification • Operational coordination • Community resilience 	<ul style="list-style-type: none"> • Development of: <ul style="list-style-type: none"> ○ Security Risk Management Plans ○ Threat Mitigation Plans ○ Continuity of Operations Plans ○ Response Plans • Efforts to strengthen governance integration between/among regional partners • Joint training and planning with DHS officials and other entities designated by DHS

		<ul style="list-style-type: none"> • Cybersecurity training and planning • Revision of existing plans to strengthen community resilience in underserved communities
Training & Awareness	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Public information and warning • Operational coordination • Situational assessment • Community resilience 	<ul style="list-style-type: none"> • Active shooter training • Intelligence analyst training • SAR and terrorism indicators/behaviors training • Security training for employees • Public awareness/preparedness campaigns • Joint training and planning with DHS officials and other entities designated by DHS • Cybersecurity training and planning • Sharing and leveraging intelligence and information • Targeted outreach and preparedness training for underserved communities in conjunction with community-based organizations
Equipment & Capital Projects	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Infrastructure systems • Operational communications • Interdiction and disruption • Screening, search and detection • Access control and identity verification • Physical protective measures 	<ul style="list-style-type: none"> • Protection of high-risk, high-consequence areas or systems that have been identified through risk assessments • Physical security enhancements <ul style="list-style-type: none"> ○ Security cameras (CCTV) ○ Security screening equipment for people and baggage ○ Lighting ○ Access Controls <ul style="list-style-type: none"> ▪ Fencing, gates, barriers, etc. • Enhancing Weapons of Mass Destruction (WMD) and/or improvised explosive device (IED) prevention, detection, and response capabilities • Chemical/Biological/Radiological/Nuclear/Explosive (CBRNE) detection, prevention, and response equipment
Exercise	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Operational coordination • Operational communications • Community resilience 	<ul style="list-style-type: none"> • Response exercises, including exercise planning with community-based organizations

All SHSP projects must have a demonstrated nexus to achieving target capabilities relating to preventing, preparing for, protecting against, and responding to acts of terrorism. However, such projects may simultaneously support enhanced preparedness for disasters unrelated to acts of terrorism.

DHS/FEMA/OHS also encourages SHSP subrecipients to participate in the THIRA/SPR process and prioritize grant funding to support closing capability gaps or sustaining capabilities that address national

priorities and/or support enduring needs. **In FY 2023 SHSP application projects that align to National Priorities will receive extra points during the application scoring process.**

Period of Performance: 24 months

Projected Period of Performance Start Date: September 1, 2023

Projected Period of Performance End Date: August 31, 2025

Funding Instrument: Grant

Eligible Applicants:

- Local units of government
- State units of government
- Nongovernmental organizations, quasi-governmental organizations (e.g., RPC's and COG's), nonprofit organizations (e.g., Red Cross)

Applicants must designate their respective geographic area (Region A thru I) in the WebGrants system, the Missouri Department of Public Safety's online electronic portal. For additional information regarding geographic areas, applicants are encouraged to contact the Regional Planning Commission (RPC)/Councils of Government (COG) that provides administrative support for their specific region. A regional map and direct links to the RPC/COG information are available at <http://www.dps.mo.gov/dir/programs/ohs/regionalization/?h=0> or by contacting the Missouri Office of Homeland Security at (573) 522-6125.

Applicants that intend to apply for Law Enforcement Terrorism Prevention Activities (LETPA) funding must first apply for the requested project through their respective Regional Homeland Security Oversight Committee (RHSOC) to be eligible for LETPA funding. *State units of government are exempt from this requirement.*

To be eligible for SHSP funding, the applicant agency must be compliant with the following statutes, as applicable and must maintain compliance throughout the grant period of performance:

- **Section 320.271 RSMo– Fire Department Registration**
Pursuant to [section 320.271 RSMo](#), All fire protection districts, fire departments, and all volunteer fire protection associations as defined in section 320.300 shall complete and file with the state fire marshal within sixty days after January 1, 2008, and annually thereafter, a fire department registration form provided by the state fire marshal.
- **Section 590.650 RSMo– Vehicle Stops Report**
Pursuant to [section 590.650.3 RSMo](#), (1) every law enforcement agency shall compile the data described in subsection 2 for the calendar year into a report to the attorney general and (2) each law enforcement agency shall submit the report to the attorney general no later than March first of the following calendar year.

NOTE: It is the responsibility of the applicant to verify the submission of this report with the Attorney General's Office prior to submitting an application. Failure to submit the Racial

Profiling Report will result in the automatic denial of the application. A copy of such report does not need to be submitted with the application.

- **Section 590.700 RSMo – Written Policy on Recording of Custodial Interrogations**
Pursuant to section 590.700.4 RSMo, each law enforcement agency shall adopt a written policy to record custodial interrogations of persons suspected of committing or attempting to commit felony crimes as outlined in subsection 2 of this section and shall certify adoption of such policy when applying for any grants administered by the Department of Public Safety.

NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.

- **Section 43.544 RSMo – Written Policy on Forwarding Intoxication-Related Traffic Offenses**
Pursuant to section 43.544.1 RSMo, each law enforcement agency shall adopt a policy requiring arrest information for all intoxication-related traffic offenses be forwarded to the central repository as required by section 43.503 RSMo and shall certify adoption of such policy when applying for any grants administered by the Department of Public Safety.

NOTE: It is the responsibility of the applicant to ensure the prescribed written policy is in place prior to submitting an application.

- **Section 590.1265 RSMo – Police Use of Force Transparency Act of 2021**
Use of force incidents reporting standards and procedures, publication of report data, analysis report. Each law enforcement agency shall certify compliance with section 590.1265 RSMo when applying for any grants administered by the Department of Public Safety. *For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted Use of Force reports for three or months in the prior twelve month period.*
- **Section 43.505 RSMo – National Incident-Based Reporting System (NIBRS) formerly Uniform Crime reporting (UCR)**
Pursuant to section 43.505 RSMo Uniform Crime Reporting system – duties of department – violations, penalty: Each law enforcement agency is required to submit crime incident reports to the department of public safety on forms or in the format prescribed by the department and submit any other crime incident information which may be required by the Department of Public Safety. ***Agencies that are not compliant at the time of application will only be eligible for grant funds to assist the agency to become compliant. For purposes of grant eligibility, law enforcement agencies will be considered non-compliant if they have not submitted MIBRS reports for three or more months in the prior twelve month period..***

NOTE: Show Me Crime Reporting provides a no cost option for agencies to comply with Section 43.505 RSMo. Agencies that are not currently compliant with Section 43.505 RSMo will not be eligible to apply until they have registered with Show Me Crime Reporting and have begun submitting MIBRS reports.

<https://showmecrime.mo.gov/CrimeReporting/MIBRSRegistration.html>

- **Section 590.030 RSMo – Rap Back Program Participation**
Pursuant to section 590.030 RSMo, all law enforcement agencies shall enroll in the state and federal Rap Back programs on or before January 1, 2022 and continue to remain enrolled. The law enforcement agency shall take all necessary steps to maintain officer enrollment for all officers commissioned with that agency in the Rap Back programs. An officer shall submit to being

fingerprinted at any law enforcement agency upon commissioning and for as long as the officer is commissioned with that agency. Each law enforcement agency shall certify compliance with [section 590.030 RSMo](#) when accepting any grants administered by the Department of Public Safety.

Ineligible Applicants

Entities located within the geographical boundaries of the St. Louis Urban Area Security Initiative (UASI), which includes the Missouri counties of Franklin, Jefferson, St. Charles, St. Louis and St. Louis City are **NOT** eligible applicants. For information regarding the application process in these counties, please contact the East-West Gateway Council of Governments <https://www.ewgateway.org> or (314) 421-4220.

Entities located within the geographical boundaries of the Kansas City Urban Area Security Initiative (UASI), which includes the Missouri counties of Jackson, Cass, Platte, Clay, and Ray are **NOT** eligible applicants. For information regarding the application process in these counties, please contact Mid-America Regional Council (MARC) at <http://www.marc.org> or (816) 474-4240.

Other Eligibility Criteria:

National Incident Management System (NIMS) Implementation

Prior to allocation of any federal preparedness awards, subrecipients must ensure and maintain adoption and implementation of NIMS. The list of objectives used for progress and achievement reporting is on FEMA's website at <https://www.fema.gov/emergency-managers/nims/implementation-training>.

Please see the [Preparedness Grants Manual](#) for more information on NIMS.

Emergency Management Assistance Compact (EMAC) Membership

In support of the National Preparedness Goal (the Goal), SHSP subrecipients must belong to, be in, or act as a temporary member of EMAC, except for American Samoa and the Commonwealth of the Northern Mariana Islands, which are not required to belong to EMAC at this time. All assets supported in part or entirely with FY 2023 SHSP funding must be readily deployable and NIMS-typed when possible to support emergency or disaster operations per existing EMAC agreements. In addition, funding may be used for the sustainment of core capabilities that, while they may not be physically deployable, support national response capabilities, such as Geographic/Geospatial Information Systems (GIS), interoperable communications systems, capabilities as defined under the Mitigation Mission Area of the Goal, and fusion centers.

Application and Submission Information

1. Key Dates and Times

a. Application Start Date: April 7, 2023

b. Application Submission Deadline: May 12, 2023, 5:00 p.m. CST

2. Agreeing to Terms and Conditions of the Award

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

Applications will only be accepted through the Missouri Department of Public Safety (DPS) online WebGrants System. <https://dpsgrants.dps.mo.gov/index.do>

An application workshop with instructions on how to apply through the WebGrants System will be available on the DPS website, at the following link under Grant Applications and Forms, FY 2023 State Homeland Security Program (SHSP): <https://dps.mo.gov/dir/programs/ohs/grantstraining/>

As part of the FY 2023 SHSP application, each eligible applicant must complete all application forms and provide all required documents:

- 1. Contact Information Form**
- 2. SHSP Project Package**
- 3. Interoperable Communications Form**
- 4. Budget**
- 5. Named Attachments**
 - a. Audit/Financial Statement (REQUIRED)**
 - b. Quote or Cost Basis**
 - c. Training Request Form**
 - d. Other Supporting Documentation (up to 5 attachments)**

Each application must only include one project, and all requested funding in the application must be directly associated to that specific project.

SHSP Funding Guidelines

Subrecipients must comply with all the requirements in 2 C.F.R. Part 200 (*Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*). Funding guidelines established within this section support the four mission areas—Prevention, Protection, Mitigation, and Response—and associated core capabilities within the Goal. Allowable investments made in support of national priorities, as well as other capability-enhancing projects must have a nexus to terrorism preparedness and fall into the categories of planning, organization, exercises, training, or equipment, aligned to building capability, closing capability gaps, and/or sustaining capabilities as identified in the State THIRA/SPR.

Multiple Purpose or Dual-Use of Funds

For SHSP, many activities that support the achievement of core capabilities related to the national priorities and terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, all SHSP funded projects must assist subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism per section 2008(c) of the *Homeland Security Act of 2002* (6 U.S.C. § 609(c)).

Funding Restrictions and Allowable Costs:

All costs charged to awards covered by this NOFO must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the NOFO, the terms and conditions of the award, or the [Preparedness Grants Manual](#). This includes, among other requirements that costs must be incurred, and products and services must be delivered, within the period of performance of the award. *See* 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards under this program is the same as the period of performance).

Federal funds made available through this award may be used for the purpose set forth in this NOFO, the [Preparedness Grants Manual](#), and the terms and conditions of the award and must be consistent with the statutory authority for the award. Award funds may not be used for matching funds for any other federal awards, lobbying, or intervention in federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the Federal Government or any other government entity. See the [Preparedness Grants Manual](#) for more information on funding restrictions and allowable costs.

1. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services

Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the [John S. McCain National Defense Authorization Act for Fiscal Year 2019 \(FY 2019 NDAA\)](#), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Guidance is available at [Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services \(Interim\) FEMA Policy #405-143-1](#), or superseding document.

Additional guidance is available at [Contract Provisions Guide: Navigating Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts Under Federal Awards \(fema.gov\)](#).

Effective August 13, 2020, FEMA recipients and subrecipients **may not** use any FEMA funds under open or new awards to:

- a. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- b. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
- c. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

I. Replacement Equipment and Services

FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO and the [Preparedness Grants Manual](#).

II. Definitions

Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:

- i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- ii. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
- iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.

Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of “covered telecommunications equipment or services.” See 2 C.F.R. § 200.471.

2. Planning

SHSP funds may be used for a range of emergency preparedness and management planning activities such as those associated with the development, review, and revision of the THIRA, SPR, continuity of operations plans, and other planning activities that support the Goal and placing an emphasis on updating and maintaining a current Emergency Operations Plan (EOP) that conforms to the guidelines outlined in [Comprehensive Preparedness Guide \(CPG\) 101 v2](#). Planning efforts can also include conducting risk and resilience assessments on increasingly connected cyber and physical systems, on which security depends, using the [Infrastructure Resilience Planning Framework](#) and related Cybersecurity and Infrastructure Security Agency (CISA) resources.

Please see the [Preparedness Grants Manual](#) for additional information on planning costs.

3. Organization

Applicants must justify proposed expenditures of SHSP funds to support organization activities within their application submission. Organizational activities include:

- Program management
- Development of whole community partnerships, through groups such as Citizen Corp Councils
- Structures and mechanisms for information sharing between the public and private sector

- Implementing models, programs, and workforce enhancement initiatives to address ideologically inspired radicalization to violence in the homeland
- Tools, resources, and activities that facilitate shared situational awareness between the public and private sectors
- Operational Support
- Utilization of standardized resource management concepts such as typing, inventorying, organizing, and tracking to facilitate the dispatch, deployment, and recovery of resources before, during, and after an incident
- Responding to an increase in the threat level under the National Terrorism Advisory System (NTAS) or needs resulting from a National Special Security Event
- Paying salaries and benefits for personnel to serve as qualified Intelligence Analysts. Per the *Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act (PRICE Act)*, Pub. L. No. 110-412, § 2, codified in relevant part, as amended, at 6 U.S.C. § 609(a), SHSP funds may be used to hire new staff and/or contractor positions to serve as intelligence analysts to enable information/intelligence sharing capabilities, as well as support existing intelligence analysts previously covered by SHSP funding. *See* 6 U.S.C. § 609(a). To be hired as an intelligence analyst, staff and/or contractor personnel must meet at least one of the following criteria:
 - Complete training to ensure baseline proficiency in intelligence analysis and production within six months of being hired; and/or,
 - Previously served as an intelligence analyst for a minimum of two years either in a federal intelligence agency, the military, or state and/or local law enforcement intelligence unit.
- All fusion center analytical personnel must demonstrate qualifications that meet or exceed competencies identified in the Common Competencies for state, local, and tribal intelligence analysts, which outlines the minimum categories of training needed for intelligence analysts. A certificate of completion of such training must be on file with the OHS and must be made available to the recipient's respective FEMA HQ Program Analyst upon request.
- Migrating online services to the ".gov" internet domain.

Please see the [Preparedness Grants Manual](#) for additional information on organization costs.

4. Equipment

The 21 allowable prevention, protection, mitigation, and response equipment categories for SHSP are listed on the [Authorized Equipment List](#) (AEL). Some equipment items require prior approval from FEMA/OHS before obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required or to ensure prior approval is obtained if necessary.

Unless otherwise stated, all equipment must meet all mandatory regulatory and/or FEMA/OHS-adopted standards to be eligible for purchase using these funds. In addition, subrecipients will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Investments in emergency communications systems and equipment must meet applicable [SAFECOM Guidance](#). Such investments must be coordinated with the SWIC and the State Interoperability Governing Body (SIGB) to ensure interoperability and long-term compatibility.

Some allowable equipment items have specific requirements to be eligible for funding. Those with specific requirements are listed below. **Please note, the items listed below are not the only eligible equipment items.**

- Interoperability Equipment (Portables/Handhelds, Mobiles, Repeaters, Base Stations, etc.)

All interoperable communications equipment must meet the Missouri Department of Public Safety, Office of the Director Criminal Justice/Law Enforcement (CJ/LE) Unit, Office of Homeland Security (OHS) [Radio Interoperability Guidelines](#). The Missouri Interoperability Center (MIC) will review all communications equipment applications to ensure they comply with the [Radio Interoperability Guidelines](#). **Applications that do not meet these guidelines will not be eligible for funding.**

NOTE: Agencies seeking any type of radio or radio-related accessory are encouraged to contact the Missouri Interoperability Center by phone at (573) 522-1714, (855) 466-7946 or by email at moswin.sysadmin@dps.mo.gov to ensure compliance with the Radio Interoperability Guidelines and the appropriate communication devices are purchased for the department's needs. The Missouri Interoperability Center staff can also provide helpful information regarding the department's ability to access the MOSWIN and how to articulate such within the grant application.

- Mobile Data Terminals (MDTs) / Mobile Data Computers (MDCs) Requirements

Agencies seeking funding for mobile data terminals should research the type of computer being requested. The Missouri Department of Public Safety is aware that non-ruggedized laptops and tablets are typically not durable enough for road patrol purposes and therefore not the best use of funds.

- Body-Worn Cameras

Agencies seeking funding for Body-Worn Cameras (BWCs) must have policies and procedures in place related to equipment usage, data storage and access, privacy considerations, and training. Subrecipients of funding for Body-Worn Cameras must supply the Missouri Department of Public Safety with a copy of such policy(s) and procedure(s) at the time of claim submission.

- Body Armor

Funds may be used to purchase body armor at any threat level designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards, which can be found online at <https://www.nij.gov/topics/technology/body-armor/Pages/standards.aspx>.

Body armor or armor vests must also be “uniquely fitted vests” which means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of:

- (1) Correctly sized panels and carrier, determined through appropriate measurement and
- (2) Properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features.

The requirement that body armor be “uniquely fitted” does not require body armor that is individually manufactured based on the measurements of an individual wearer.

In addition, body armor purchased must be made in the United States.

Agencies seeking funding for body armor are required to have a written “mandatory wear” policy in effect. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. Subrecipients of funding for body armor must supply the Missouri Department of Public Safety with a copy of such policy at the time of claim submission.

- License Plate Readers

Agencies purchasing license plate reader (LPR) equipment and technology with grant funds administered by the Missouri Department of Public Safety, must adhere to the following requirements:

- a. LPR vendors chosen by an agency must have an MOU on file with the MSHP Central Vendor File as developed and prescribed by the Missouri Department of Public Safety pursuant to 11 CSR 30-17.
- b. Prior to purchasing LPR services, the agency should verify the vendor’s MOU status with the MSHP CJIS Division by emailing mshphelpdesk@mshp.dps.mo.gov.
- c. Share LPR data through the MoDEX process with statewide sharing platforms (i.e., MULES).
- d. Enable LPR data sharing with other Missouri Law Enforcement agencies and enforcement support entities within the selected vendor’s software. Examples include, but are not limited to fusion centers, drug task forces, special investigations units, etc.
- e. Connect to the Missouri State Highway Patrol’s Automated License Plate Reader (ALPR) File Transfer Protocol Access Program. This program provides the information necessary to provide a NCIC and/or MULES hit when used in conjunction with a License Plate Reader (LPR) device. An MOU must be on file with the Access Integrity Unit (AIU) for the vendor and the law enforcement agency and a registration process must be completed.
- f. Agency shall have a license plate reader policy and operation guideline prior to the implementation of LPRs. Reimbursements will not be made on the project until the policy has been provided to the Missouri Department of Public Safety.
- g. If LPR will be installed on Missouri Department of Transportation right-of-way(s) agency must request installation through the Missouri Department of Public Safety. Once approved, agency must adhere to the Missouri Department of Transportation’s guidelines regarding installation of LPR’s on Missouri Department of Transportation right-of-way(s).

- Turnout Gear

Agencies seeking funding for turnout gear must have a policy to document cleaning and maintenance processes and procedures for turnout gear. Subrecipients of funding for turnout gear must supply the Missouri Department of Public Safety with a copy of such policy(s) and procedure(s) at the time of claim submission.

Please see the [Preparedness Grants Manual](#) for more information on equipment costs.

General Purpose Equipment

SHSP allows expenditures on general purpose equipment if it aligns to and supports one or more core capabilities identified in the Goal and has a nexus to terrorism preparedness. General purpose equipment, like all equipment funded under the SHSP must be shareable through EMAC and allowable under 6 U.S.C. § 609, and any other applicable provision of the Homeland Security Act of 2002, as amended. Examples of such general-purpose equipment may include:

- Emergency medical services (EMS) equipment and vehicles
- Fire service equipment and vehicles, to include hose, pump accessories, and foam concentrate for specialized chemical/biological/radiological/nuclear/explosive (CBRNE) response
- Interoperability of data systems, such as computer aided dispatch (CAD) and record management systems (RMS)
- Office equipment for staff engaged in homeland security program activity

Controlled Equipment

For decades, the federal government has provided equipment to state, local, and tribal law enforcement agencies (LEAs) through federal grants. Some federal grant programs have assisted LEAs as they carry out critical missions to keep the American people safe. The equipment acquired by LEAs through these programs includes administrative equipment, such as office furniture and computers. Some federal grant programs also may include military and military-styled equipment, firearms, and tactical vehicles provided by the government, including property covered under 22 C.F.R. Part 121 and 15 C.F.R. Part 774 (collectively, “controlled equipment”).

However, not all equipment that is considered controlled equipment is allowable under the SHSP. As noted in Section B of [FEMA Policy 207-22-0002, Prohibited or Controlled Equipment Under FEMA Awards](#), certain equipment is “prohibited” and is not allowable under SHSP. Grant funds under this program may not be used for the purchase of equipment not approved by DHS/FEMA. For example, the purchase of tracked armored vehicles, camouflage uniforms, weapons, and weapons accessories, including ammunition, is generally not allowed with SHSP funds.

For some controlled equipment that is allowable under the SHSP, additional documentation, justifications, reviews, and approvals are required, including but not limited to proof of policies and procedures to safeguard individuals’ privacy, civil rights, and civil liberties.

Requirements for Small Unmanned Aircraft System

All requests to purchase Small Unmanned Aircraft Systems (sUAS) with FEMA grant funding must comply with [FEMA Policy 207-22-0002, Prohibited or Controlled Equipment Under FEMA Awards](#), and also include a description of the policies and procedures in place to safeguard individuals’ privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to or otherwise use the sUAS equipment. sUAS policies are not required at the time of application but must be received and approved by FEMA/OHS prior to obligating SHSP funds. All grant-funded procurements must be executed in a manner compliant with federal procurement standards at 2 C.F.R. §§ 200.317 – 200.327. For subrecipients that use SHSP funds for sUAS, FEMA advises that there is a general privacy concern related to the use of the equipment if the data the devices collect is transmitted to servers not under the control of the operator. It has been reported that some manufacturers of sUAS encrypt data and send that data to servers outside the United States. The U.S.

Department of Homeland Security's Privacy Office suggests the subrecipient fully explore data transmission and storage issues with vendors to reduce the possibility of data breaches.

Additionally, the Joint Explanatory Statement (JES) accompanying the FY 2023 DHS Appropriations Act further requires subrecipients to certify they have reviewed the [Industry Alert on Chinese Manufactured Unmanned Aircraft Systems](#), and completed a risk assessment that considers the proposed use of foreign-made sUAS to ascertain potential risks (e.g., privacy, data breaches, cybersecurity, etc.) related to foreign-made versus domestic sUAS.

Acquisition and Use of Technology to Mitigate UAS (Counter-UAS)

In August 2020, FEMA was alerted of an advisory guidance document issued by DHS, the Department of Justice, the Federal Aviation Administration, and the Federal Communications Commission: [Interagency Legal Advisory on UAS Detection and Mitigation Technologies](#). The purpose of the advisory guidance document is to help non-federal public and private entities better understand the federal laws and regulations that may apply to the use of capabilities to detect and mitigate threats posed by UAS operations (i.e., Counter-UAS or C-UAS).

The Departments and Agencies issuing the advisory guidance document, and FEMA, do not have the authority to approve non-federal public or private use of UAS detection or mitigation capabilities, nor do they conduct legal reviews of commercially available product compliance with those laws. The advisory does not address state and local laws nor potential civil liability, which UAS detection and mitigation capabilities may also implicate.

It is strongly recommended that, prior to the testing, acquisition, installation, or use of UAS detection and/or mitigation systems, entities seek the advice of counsel experienced with both federal and state criminal, surveillance, and communications laws. Entities should conduct their own legal and technical analysis of each UAS detection and/or mitigation system and should not rely solely on vendors' representations of the systems' legality or functionality. Please also see the DHS press release on this topic for further information: <https://www.dhs.gov/news/2020/08/17/interagency-issues-advisory-use-technology-detect-and-mitigate-unmanned-aircraft>.

5. Training

Allowable training-related costs under SHSP include the establishment, support, conduct, and attendance of training specifically identified under the SHSP program and/or in conjunction with emergency preparedness training by other federal agencies (e.g., HHS and Department of Transportation). Training conducted using SHSP funds should address a performance gap identified through an Integrated Preparedness Plan (IPP) or other assessments (e.g., National Emergency Communications Plan [NECP] Goal Assessments) and contribute to building a capability that will be evaluated through a formal exercise. Any training or training gaps, including training related to under-represented diverse populations that may be more impacted by disasters, including children, seniors, individuals with disabilities or access and functional needs, individuals with diverse culture and language use, individuals with lower economic capacity and other underserved populations, should be identified in an IPP and addressed in the state or high-risk urban area training cycle. Emergency preparedness training related to those training gaps, including related to under-represented, diverse populations that may be more impacted by disasters, is allowable. Subrecipients are encouraged to use existing training rather than developing new courses. When developing new courses, subrecipients are encouraged to apply the Analyze, Design, Develop, Implement, and Evaluate (ADDIE) model of instructional design.

Subrecipients are also encouraged to utilize FEMA's National Preparedness Course Catalog. Trainings include programs or courses developed for and delivered by institutions and organizations funded by FEMA. This includes the Center for Domestic Preparedness (CDP), the Emergency Management Institute (EMI), and FEMA's Training Partner Programs, including the Continuing Training Grants (CTG), the National Domestic Preparedness Consortium (NDPC), the Rural Domestic Preparedness Consortium (RDPC), and other partners.

The catalog features a wide range of course topics in multiple delivery modes to meet FEMA's mission scope as well as the increasing training needs of federal, state, local, territorial, and tribal audiences. The catalog can be accessed at <http://www.firstrespondertraining.gov/>.

Some training activities require Environmental and Historic Preservation (EHP) Review, including exercises, drills or trainings that require any type of land, water, or vegetation disturbance or building of temporary structures or that are not located at facilities designed to conduct training and exercises. Additional information on training requirements and EHP review can be found online at <https://www.fema.gov/grants/guidance-tools/environmental-historic>.

Please see the [Preparedness Grants Manual](#) for more information on training costs.

6. Exercises

Exercises conducted with grant funding should be managed and conducted consistent with Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP guidance for exercise design, development, conduct, evaluation, and improvement planning is located at <https://www.fema.gov/emergency-managers/national-preparedness/exercises/hseep>.

Some exercise activities require EHP review, including exercises, drills or trainings that require any type of land, water, or vegetation disturbance or building of temporary structures or that are not located at facilities designed to conduct training and exercises. Additional information on training requirements and EHP review can be found online at <https://www.fema.gov/grants/guidance-tools/environmental-historic>

Please see the [Preparedness Grants Manual](#) for more information on exercise costs.

7. Travel

Domestic travel costs are allowed under this program, as provided for in this NOFO and in the [Preparedness Grants Manual](#). International travel is not an allowable cost under this program unless approved in advance by DHS/FEMA/OHS.

8. Maintenance and Sustainment

Preparedness grant funds may be used to purchase maintenance contracts or agreements, warranty coverage, licenses and user fees. These contracts may exceed the period of performance if they are purchased incidental to the original purchase of the system or equipment as long as the original purchase of the system or equipment is consistent with that which is typically provided for, or available through, these types of agreements, warranties, or contracts. When purchasing a stand-alone warranty or extending an existing maintenance contract on an already-owned piece of equipment system, coverage purchased may not exceed the period of performance of the award used to purchase

the maintenance agreement or warranty, and it may only cover equipment purchased with SHSP funds or for equipment dedicated for SHSP-related purposes. As with warranties and maintenance agreements, this extends to licenses and user fees as well.

The use of FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable under all active and future grant awards, unless otherwise noted. Except for maintenance plans or extended warranties purchased incidental to the original purchase of the equipment, the period covered by maintenance or warranty plan must not exceed the POP of the specific grant funds used to purchase the plan or warranty.

Grant funds are intended to support the Goal by funding projects that build and sustain the core capabilities necessary to prevent, protect against, mitigate the effects of, and respond to those threats that pose the greatest risk to the security of the Nation. In order to provide recipients the ability to meet this objective, the policy set forth in FEMA's [IB 379, Guidance to State Administrative Agencies to Expedite the Expenditure of Certain DHS/FEMA Grant Funding](#), initially for FY 2007-2011, allows for the expansion of eligible maintenance and sustainment costs which must be in (1) direct support of existing capabilities; (2) must be an otherwise allowable expenditure under the applicable grant program; (3) be tied to one of the core capabilities in the five mission areas contained within the Goal, and (4) shareable through the EMAC. Additionally, eligible costs may also be in support of equipment, training, and critical resources that have previously been purchased with either federal grant or any other source of funding other than FEMA preparedness grant program dollars.

Please see the [Preparedness Grants Manual](#) for more information on maintenance and sustainment costs.

Unallowable Costs

- Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with SHSP funds.
- Grant funds may not be used for the purchase of equipment not approved by FEMA/OHS. Grant funds must comply with [FEMA Policy 207-22-0002, Prohibited or Controlled Equipment Under FEMA Awards](#) and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- Unauthorized exercise-related costs include:
 - Reimbursement for the maintenance or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).
 - Equipment that is purchased for permanent installation and/or use, beyond the scope of the conclusion of the exercise (e.g., electronic messaging sign).

Administrative and National Policy Requirements

In addition to the requirements in this section and elsewhere in this NOFO, FEMA/OHS may place specific terms and conditions on individual awards in accordance with 2 C.F.R. Part 200.

In addition to the information regarding DHS Standard Terms and Conditions and Ensuring the Protection of Civil Rights, see the [Preparedness Grants Manual](#) for additional information on administrative and national policy requirements including the following:

- [Environmental Planning and Historic Preservation \(EHP\) Compliance](#)
- [FirstNet](#)
- [National Incident Management System \(NIMS\) Implementation](#)
- [SAFECOM Guidance on Emergency Communications Grants](#)

DHS Standard Terms and Conditions

All successful applicants for DHS grant and cooperative agreements are required to comply with DHS Standards Terms and Conditions, which are available online at: [DHS Standard Terms and Conditions](#).

Ensuring the Protection of Civil Rights

As the Nation works towards achieving the [National Preparedness Goal](#), it is important to continue to protect the civil rights of individuals. Subrecipients must carry out their programs and activities, including those related to the building, sustainment, and delivery of core capabilities, in a manner that respects and ensures the protection of civil rights for protected populations.

Federal civil rights statutes, such as Section 504 of the Rehabilitation Act of 1973 and Title VI of the Civil Rights Act of 1964, along with DHS and FEMA regulations, prohibit discrimination on the basis of race, color, national origin, sex, religion, age, disability, limited English proficiency, or economic status in connection with programs and activities receiving federal financial assistance from FEMA.

In accordance with civil rights laws and regulations, subrecipients must ensure the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment.

Environmental Planning and Historic Preservation (EHP) Compliance

Subrecipients proposing projects that have the potential to impact the environment, including, but not limited to, the construction of communication towers, modification or renovation of existing buildings, structures, and facilities, or new construction including replacement of facilities, must participate in the FEMA EHP review process. The EHP review process involves the submission of a detailed project description along with any supporting documentation requested by FEMA in order to determine whether the proposed project has the potential to impact environmental resources or historic properties.

In some cases, FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. Federal law requires EHP review to be completed before federal funds are released to carry out proposed projects. FEMA may not be able to fund projects that are not in compliance with applicable EHP laws, Executive Orders, regulations, and policies.

DHS and FEMA EHP policy is found in directives and instructions available on the [FEMA.gov EHP page](#), the FEMA website page that includes documents regarding EHP responsibilities and program requirements, including implementation of the National Environmental Policy Act and other EHP regulations and Executive Orders.

The GPD EHP screening is located at <https://www.fema.gov/media-library/assets/documents/90195>. Additionally, all subrecipients under this funding opportunity are required to comply with the [FEMA GPD EHP Policy Guidance, FEMA Policy #108-023-1](#).

Contact Information:

Additional information and resources can be located on the Missouri Department of Public Safety, Office of Homeland Security website: <https://dps.mo.gov/dir/programs/ohs/grantstraining/>

WebGrants System, application submission site: <https://dpsgrants.dps.mo.gov/index.do>

Office of Homeland Security:

Kristin Kayser
Grants Specialist
(573) 751-3438
Kristin.Kayser@dps.mo.gov

Chelsey Call
Grants Supervisor
(573) 526-9203
Chelsey.Call@dps.mo.gov

Joni McCarter
Program Manager
(573) 526-9020
Joni.McCarter@dps.mo.gov

Kelsey Saunders
DPS Grants Support Specialist
(573) 522-6125
Kelsey.Saunders@dps.mo.gov

MICHAEL L. PARSON
Governor

SANDRA K. KARSTEN
Director



Lewis & Clark State Office Bldg.
Mailing Address: P.O. Box 749
Jefferson City, MO 65101-0749
Telephone: 573-751-4905
Fax: 573-751-5399

#9.

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

TO: Regional Planning Commissions, Councils of Government, RHSOC Chairs and Vice Chairs

FROM: Chelsey Call, Grant Supervisor – OHS Grants

DATE: April 7, 2023

RE: FY 2023 State Homeland Security Program (SHSP) Regionalization Application is now open

The Missouri Department of Public Safety is pleased to announce the FY 2023 State Homeland Security Program (SHSP) Regionalization grant application period. The application process is similar to FY 2022 and will be open Friday, April 7, 2023 and close Friday, May 12, 2023, at 5:00 p.m. CST.

RHSOCs, RPCs and COGs are asked to share this announcement with eligible applicants in your regions.

FY 2023 State Homeland Security Program (SHSP) Regionalization Application Workshop

The FY 2023 State Homeland Security Program (SHSP) Regionalization Application Workshop discusses the process for completing the FY 2023 SHSP grant application. The Application Workshop will be posted online on the DPS website, <https://dps.mo.gov/dir/programs/ohs/grantstraining/> under Grant Applications and Forms. While reviewing the application workshop documentation is not mandatory, OHS highly recommends it, so applicants do not miss important information/changes to the FY 2023 SHSP Regionalization application.

Eligible Applicants: Local/State Units of Government, Non-Governmental Organizations, Quasi-Governmental Organizations and Nonprofit Organizations.

Ineligible Applicants: Applicants located within the geographical boundaries of the St. Louis Urban Area Security Initiative (UASI), which includes St. Louis City, St. Louis County, Franklin County, St. Charles County and Jefferson County.

Applicants located within the geographical boundaries of the Kansas City Urban Area Security Initiative (UASI), which includes Jackson County, Cass County, Platte County, Ray County, and Clay County.

Law Enforcement Terrorism Prevention Activities (LETPA) Applicants: Applicants that intend to apply for LETPA funding **MUST** first apply for the requested project through their respective Regional Homeland Security Oversight Committee (RHSOC) to be considered eligible for LETPA funding. ***State units of government are exempt from this requirement.***

The following materials will be available to aid applicants in the application process. These materials can soon be found on the DPS website: <https://dps.mo.gov/dir/programs/ohs/grantstraining/>.

FY 2023 SHSP Regionalization Notice of Funding Opportunity

FY 2023 SHSP Regionalization Application Workshop

Radio Interoperability Guidelines

FY 2023 FEMA Preparedness Grant Manual

Should you have questions regarding the application process, please call or email:

Kristin Kayser
Grants Specialist
573-751-3438
krisitn.kayser@dps.mo.gov

Chelsey Call
Grants Supervisor
573-526-9203
chelsey.call@dps.mo.gov

Joni McCarter
Program Manager
573-526-9020
joni.mccarter@dps.mo.gov

City of Moberly

City Council Agenda Summary

Agenda Number: #10.

Department: Fire Dept

Date: May 1, 2023

Agenda Item: A Resolution Authorizing The City Manager To Execute An Agreement With Brindlee Mountain (Fire Truck Mall) To Sell The Moberly Fire Department's 2007 Pierce Fire Engine.

Summary: The Moberly Fire Department is proceeding with selling the 2007 Pierce Contender engine that has been replaced with the new Rosenbauer engine. Due to the current climate for selling engines, the department feels that selling the truck on a nationally recognized fire truck website is the best way to maximize the value of the engine. Using GovDeals or PurpleWave will not allow the department to set a minimum, nor negotiate with potential buyers for a fair market value of the truck.

Recommended Action Approve the Resolution

Fund Name:

Account Number:

Available Budget \$: 0.00

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye **Nay**

Mayor

M___ S___ **Brubaker** _____

Council Member

M___ S___ **Lucas** _____

M___ S___ **Kimmons** _____

M___ S___ **Jeffrey** _____

M___ S___ **Kyser** _____

Passed Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A LISTING AND MARKETING COMMISSION AGREEMENT WITH BRINDLEE MOUNTAIN FIRE APPARATUS, LLC.

WHEREAS, the City of Moberly Fire Department desires to sell an excess 2007 Pierce Contender engine (the “engine”); and

WHEREAS, in order to reach the widest audience of potential buyers the department has reached agreement with Brindlee Mountain Fire Apparatus, LLC (“Brindlee”) to handle listing the engine; and

WHEREAS, attached hereto is a Listing & Marketing Commission Agreement (“Agreement”) with Brindlee setting forth the terms and conditions of such agreement.

THEREFORE, the Moberly, Missouri, City Council approves and authorizes execution of the Agreement with Brindlee by the City Manager and further authorizes the City Manager to take such other and further action necessary to effectuate the intent of this Resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk



BRINDLEE MOUNTAIN FIRE APPARATUS
15410 Hwy 231 Union Grove AL 35175 · 256-776-7786

Listing and Marketing Commission Agreement

The undersigned Seller and Brindlee Mountain Fire Apparatus, LLC ("Brindlee") being duly authorized, hereby enter into the following contractual agreement (the "Agreement") effective as of _____ April, 20____:

Apparatus: _____ 2007 Pierce Contender (the "Apparatus")

Apparatus owned or exclusively offered for sale by: _____ City of Moberly ("Seller") If

Apparatus not owned by Seller, then owner of the Apparatus: _____ ("Owner")

List Price: The price at which the Apparatus will be listed shall be _____ \$150,000.00 _____, or such other price agreed upon by Seller and Brindlee (the "List Price")

Seller grants Brindlee the non-exclusive right to offer the Apparatus for sale for the List Price. Brindlee shall have the right, but not the obligation, to market and advertise the Apparatus in any media of Brindlee's choosing, including the internet. Seller represents and warrants that the information provided to Brindlee by Seller, Owner and their agents and representatives regarding the Apparatus is true and correct and Seller holds Brindlee harmless and indemnifies Brindlee from any liability resulting from inaccuracies in such information. Seller agrees to pay Brindlee the commission set forth below (the "Commission") if Seller or Owner sells the Apparatus or any other fire apparatus to a buyer referred by Brindlee (a "Referral"), or anyone acting on behalf of a Referral, whether or not the Apparatus is sold at the List Price. The Commission shall be calculated as follows:

- The greater of 10% of the sales price or \$500 if the subject Apparatus is sold for less than \$150,000.00;
- 7% of the sales price if the subject Apparatus is sold for a price from \$150,000.00 to \$300,000.00; and
- 5% of the sales price if the subject Apparatus is sold for a price above \$300,000.00.

Payment of the Commission will be made to Brindlee within 10 days after the sale of the subject Apparatus. Seller shall pay interest in the amount of 1.5% per month on Commission not paid within such 10 day period. Seller further agrees that any additional costs incurred by Brindlee as part of collection efforts for past due Commission will be reimbursed to Brindlee by Seller. The Commission rights of Brindlee and the Commission obligations of Seller set forth in this Agreement shall survive expiration or termination of this Agreement.

Seller agrees to notify Brindlee at the time of sale of the Apparatus as to the sales price and the name and address of the buyer, regardless of whether such buyer is a Referral which was referred by Brindlee. Seller agrees that if Seller fails to provide such information then Seller will pay a Commission to Brindlee as if the buyer of the Apparatus was a Referral referred by Brindlee and the Apparatus was sold at the List Price.

Either party may terminate this Agreement at any time by notifying the other party in writing. If any sale of the Apparatus takes place to a Referral previously referred by Brindlee within one year subsequent to termination of this Agreement, Seller shall pay the same Commission to Brindlee as would have been paid if this Agreement had not been terminated.

Seller agrees that Brindlee may list, market and sell other fire apparatus to prospective buyers who are interested in the Apparatus, including but not limited to fire apparatus owned by Brindlee.

This Agreement shall create an independent contractor relationship between Brindlee and Seller. Brindlee shall at no time be considered an employee of Seller. Seller represents that Seller has full authority to enter into this Agreement. This Agreement constitutes the entire agreement between the parties. This Agreement and the terms and conditions herein may not be amended, modified or waived except by the written agreement of the parties hereto. The failure of the parties to adhere to strictly to the terms and conditions of this Agreement shall not constitute a waiver of the right of the parties later to insist on such strict adherence. This Agreement may be executed in any number of separate counterparts and all such executed counterparts shall constitute one agreement, which shall be binding on the parties notwithstanding that all parties are not signatories to the same counterpart or counterparts. Each party may transmit its signature by facsimile or e-mail (.pdf or similar) to the other party or parties, and any faxed or e-mail signature and/or faxed or e-mail counterpart of this Agreement shall have the same force and effect as an original. This Agreement shall be governed by, construed, and enforced in accordance with the laws of Alabama. The undersigns by execution and delivery of this Agreement do hereby submit to the exclusive jurisdiction and venue of the state and federal courts located in Marshall County, Alabama.

Agreed to by:

Seller:

City of Moberly
[insert seller name above]

By: _____
Name: Brian Crane
Title: City Manager
Date: April

Brindlee:

BRINDLEE MOUNTAIN FIRE APPARATUS, LLC

By: _____
Name: _____
Title: _____
Date: _____



15410 US Highway #10.
Union Grove, AL 35175

Phone: (256) 776-7786
Fax: (256) 498-0924
www.FireTruckMall.com

Please complete this form to the best of your knowledge.
The more information you can provide us, the better equipped we will be in marketing your truck!

Customer Information:

Fire Department/Owner: City of Moberly Name of Contact: Don Ryan
Phone Number: 660-269-8705 Fax: 660-263-0596 Email: ryand@moberlyfd.com
Where is the truck currently located (city, state): Moberly, Missouri

Apparatus:

Year: 2007 VIN: 4P1C01AX7A007500 Shop Order #/ Build #: 19241

Chassis: Manufacturer: Pierce Model: Contender 4x4 (y/n): No
Fire Body: Manufacturer: Pierce Model: Contender
Aerial: Manufacturer: N/A Model: N/A Length: N/A
Aerial Hours: N/A Date of Last Aerial Certification: N/A

Mileage: 68584 Engine Hours: 6939.4 # Cab Seating: 6 # SCBA Seats: 5

Engine: Make: Cummins Model: ISL CM850 HP: 540 Diesel or Gas: Diesel
Transmission: Make: Allison Model: C10C Automatic or Manual: Automatic

Pump: Make: Waterous Model: CS GPM: 1250 Pump and Roll (y/n): No
Date of Last Pump Certification: 9/6/2022 Foam System (make and model): N/A

Water Tank: Gallons: 1000 Material: Poly Foam Tank(s): N/A

Discharges (number and size):

Driver's Side: 2 ea. - 2 1/2" Officer's Side: 2 ea. - 2 1/2"
Front: 1 ea. - 1 1/2" Rear: 2 ea. - 2 1/2"

Suctions (number and size):

Driver's Side: 1 ea - 6" ; 1 ea. - 2 1/2" Officer's Side: 1 ea. - 6" ; 1 ea. - 2 1/2"
Front: 0 Rear: 0

Crosslays (# and size): 2 ea. - 1 1/2" Piped for Deck Gun (y/n): Yes Deck Gun Included (y/n): Yes
Booster Reels: 0

Generator: Brand: _____ Wattage: _____ Fuel Type: _____ Hours: _____

Check All that Apply:

- | | |
|--|--|
| <input type="checkbox"/> Electric Reels: _____ | <input type="checkbox"/> Hydraulic Reels: _____ |
| <input checked="" type="checkbox"/> Telescoping Lights: <u>2 ea.</u> | <input type="checkbox"/> LED Lighting: _____ |
| <input type="checkbox"/> Light Tower: _____ | <input type="checkbox"/> Cascade System: _____ |
| <input type="checkbox"/> Ground Ladders: _____ | <input type="checkbox"/> Breathing Air (aerials only): _____ |
| <input checked="" type="checkbox"/> Air Conditioning | <input type="checkbox"/> Automatic Tire Chains |
| <input type="checkbox"/> Aluminum Hose Bed Cover | <input type="checkbox"/> Federal Q Siren |
| <input type="checkbox"/> Arrowstick | <input checked="" type="checkbox"/> Hydraulic Ladder Rack |
| | <input type="checkbox"/> Interior EMS Cabinet |
| | <input checked="" type="checkbox"/> Jake Brake |
| | <input type="checkbox"/> Pump Heat Pan |

Dimensions: Length: 28' 6" Height: 10' 0" GVWR: 38,000 Wheelbase: 170"

Additional Features or Loose Equipment:

LED lights upgrade on rear of engine

Maintenance/Repairs Needed?

A/C does not operate currently; Jake Brake is not working at this time; generator needs wired in and tuned-up;
Engine completely overhauled in October 2022; Transmission replaced in May 2021

Click Here for a Photo Guide to take the best pictures of your apparatus!

City of Moberly

City Council Agenda Summary

Agenda Number: #11.

Department: Parks and Recreation

Date: May 1, 2023

Agenda Item: An Resolution Authorizing The City Manager To Enter Into An Agreement For Professional Services With Allstate Consultants, LLC.

Summary: We requested qualifications from firms for engineering work for lakeshore improvements including new boat ramps at Water Works Lake and Rothwell Lake, a concrete path from the Rothwell Lake boat ramp to the existing boat dock, and boat trailer parking across the road from the Rothwell Lake boat ramp. One firm – Allstate – which has experience in lakeshore, reservoir, and related projects and is used heavily by Columbia Parks and Recreation. Though they were the only firm to submit, we scored them nonetheless and that scoring is attached. Their contract is not to exceed \$24,600. This is less than a proposal we rejected last fall which was approximately \$34,000.

The anticipated scope is set forth in the attached document from the Missouri Department of Conservation as well as the proposed amendment to the CAP agreement with Conservation. They will fund (reimbursed upon project completion) 50% of the project and engineering cost up to \$54,989 combined.

The majority of the engineering will occur in the current budget year with some falling into the next budget year. In the current budget year, this project and the Kiwanis Park engineering will use most of the allocated funds remaining and listed below.

Recommended

Action: Approve the Resolution.

Fund Name: MPRD Admin > Contracted Services

Account Number: 115.044.5406

Available Budget \$: \$115,349.09

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ Brubaker	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution	Council Member		
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ Lucas	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ Kimmons	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ Jeffrey	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ Kyser	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input checked="" type="checkbox"/> Other: <u>Agreement</u>	Passed	Failed	

BILL NO. _____

RESOLUTION NO. _____

AN RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH ALLSTATE CONSULTANTS, LLC.

WHEREAS, as part of the improvements contemplated in an agreement between the City and the Missouri Department of Conservation, the City requested bids for engineering services to improve the Rothwell Lake boat ramps; and

WHEREAS, Allstate Consultants, LLC was the only responsive bidder with a bid to perform the needed services in an amount not to exceed \$24,600.00; and

WHEREAS, attached hereto is an Agreement for Professional Services and Scope of Services Addendum (the “Agreement”) for engineering services related to the Rothwell Park Boat Ramps.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, THAT the Agreement is hereby approved in all respects and the City Manager is hereby directed to execute the amendment on behalf of the City and to take such other and further action as may be necessary to complete the intent of this Resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

CLIENT: **MOBERLY PARKS AND RECREATION**
c/o Troy Bock, MPA, CPRE
Director
200 N Clark Street
Moberly, MO 65270
660-269-8705

BILLING: **SAME AS CLIENT**

DATE: **APRIL 11, 2023**

PROJECT #:

PROJECT INFORMATION:

ROTHWELL PARK BOAT RAMPS ENGINEERING SERVICES

SCOPE OF SERVICES / FEE FOR SERVICES:

Allstate Consultants LLC, 3312 LeMone Industrial Blvd., Columbia, MO agrees to provide professional services related to the attached scope of services for the above-listed project. These services will be completed on a **Not-to-Exceed fee** basis. See attached Addendum A for our hourly rates and standard terms and conditions.

Allstate Consultants LLC will complete our services for a not-to-exceed fee of **TWENTY-FOUR THOUSAND AND SIX HUNDRED DOLLARS (\$24,600)**.

CONTRACT:

Acceptance of this agreement will serve as Allstate Consultants' notice to proceed and together with the standard terms and conditions attached hereto represent the formal contractual agreement. All fees associated with this project will be paid for by the client.

Proposed By:

Accepted By:


Chad Sayre, PE
Allstate Consultants LLC

Signature

Date

Print Name / Title



SCOPE OF SERVICES ADDENDUM
ROTHWELL PARK BOAT RAMPS

This Addendum describes the scope and schedule of work to be performed by Allstate Consultants in connection with **ROTHWELL PARK BOAT RAMPS ENGINEERING SERVICES** in **MOBERLY, MO** and this Addendum is incorporated by reference into the attached Agreement for Engineering Services. The anticipated scope of work includes the following:

The project includes construction documents for the construction of the following items:

Rothwell Park Lake:

1. Replace the existing boat ramp with a new concrete boat ramp (approximately 16'x60' with 4' shoulders).
2. Replace existing basketball court with a new concrete parking lot (approximately 76'x40')
3. Construct a new ADA parking pad near boat ramp (approximately 20'x20')
4. Construct a new concrete sidewalk between the new ADA parking pad and the existing boat dock (approximately 15'x5')

Water Works Lake:

1. Replace the existing boat ramp with a new concrete boat ramp (approximately 16'x40' with 4' shoulders)

The scope of work for these five items is divided into 3 phases and includes:

Construction Documents Phase:

- **Topographic Survey:** Allstate will prepare a topographic survey of the immediate area surrounding the proposed improvements.
- **Construction Plans:** Allstate will prepare Engineered Plans and Details for the construction of the proposed improvements.
- **Specifications:** Allstate will prepare specifications and a bid manual for the construction of the proposed improvements.
- **Permitting:** Allstate will prepare permitting documents required that is associated with projects that include federal funds. This includes preparing the USACE 404 permit application with supporting documentation, running an IPAC database review for federally listed species, running a Missouri Natural Heritage Database review for state listed species, submitting information for the state historic preservation office review, and submitting compliance certification documentation after the project is completed.
- **Pre-Bid Meeting:** Allstate will schedule and attend a pre-bid meeting.
- **Bidding Questions and Addendums:** Allstate will handle questions and prepare any necessary addendums during the bidding process.

Bidding Services Phase:

- **Bid Opening Meeting:** Allstate will schedule and conduct the bidding opening in Moberly.
- **Bid Evaluation:** Allstate will prepare a bid tab of all received bids, evaluate the bids for accuracy, and issue a recommendation of award to the city for the lowest qualified bidder.

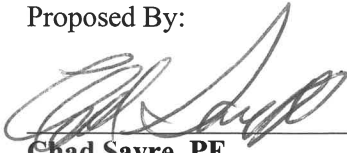
Construction Services Phase:

- **Submittals and Site Visits:** Allstate will review any required submittals and will visit the site during construction up to two times for construction related questions and progress review.
- **Construction Stakeout:** Allstate will stake the improvements one time on the city's behalf for the contractor. The specifications will be written so that any additional required staking will be the contractors responsibility (they may elect to hire Allstate if necessary.)
- **Concrete Testing:** Allstate will take up to five sets of 4 concrete cylinders with slump tests and air tests. This includes casting the cylinders during construction, returning to transport the cylinders the following day, 7 day and 28 day breaks, and reporting of the results.

This estimate does not include the following (if any of these items are required, a separate estimate can be provided):

- Significant permitting activities outside the described permitting services listed above.
- Permit fees
- Advertising fees.
- Compaction Testing
- Additional Staking
- Utility Design
- Retaining Wall Design

Proposed By:



Chad Sayre, PE
Allstate Consultants LLC

Accepted By:

Signature

Date

Print Name / Title

ADDENDUM A – STANDARD TERMS AND CONDITIONS

Scope of Service: The Client (you) and the Consultant (Allstate Consultants LLC) have agreed to a list of services the Consultant will provide to the Client as set forth in this agreement. The Consultant shall provide Additional Services if requested or directed by the Client. Additional Services are not included as part of the Scope of Services and shall be paid for by the Client in addition to payment for the services included. Payment for Additional Services will be made by the Client on an Hourly Rate basis, in accordance with the Consultant's prevailing fee schedule, as provided below. Any services not set forth in this agreement are specifically excluded and Consultant assumes no responsibility for those services. Directing the Consultant to proceed with services is an acceptance of this proposal.

Fee: A **Fixed fee**, if stated, shall constitute the total compensation due.

A **Percentage fee**, if stated, shall be calculated on the basis of the total cost of the work designed and specified by the Consultant.

An **Estimated fee**, if stated, will be calculated on an hourly basis, and the estimate shall not be exceeded by more than twenty percent without written approval of the Client.

A **Not-To-Exceed fee**, if stated, will be calculated on an hourly basis, and will not be exceeded without prior written approval of the Client.

An **Hourly fee**, if stated, will be based on the actual hours expended on the project and will be calculated on an hourly basis.

Hourly Rate: Where the fee is to be calculated on an hourly basis, the rates shall be as follows:

PRINCIPAL	\$210.00
ENGINEER III.....	\$175.00
ENGINEER II	\$165.00
ENGINEER I	\$145.00
WATER QUALITY SCIENTIST III.....	\$165.00
WATER QUALITY SCIENTIST II.....	\$135.00
WATER QUALITY SCIENTIST I.....	\$90.00
PROJECT SCIENTIST III	\$160.00
INVESTIGATIVE ENGINEER III.....	\$260.00
INVESTIGATIVE ENGINEER II.....	\$230.00
INVESTIGATIVE ENGINEER I.....	\$200.00
TECHNICIAN VI/SURVEYOR III.....	\$155.00
TECHNICIAN V/SURVEYOR II.....	\$145.00
TECHNICIAN IV/SURVEYOR I/SENIOR PROJECT MANAGER.....	\$125.00
TECHNICIAN III/PROJECT MANAGER I	\$105.00
TECHNICIAN II	\$90.00
TECHNICIAN I	\$65.00
TECHNICIAN	\$45.00
CREW (1 MAN).....	\$155.00
CREW (2 MEN)	\$190.00
CREW (3 MEN)	\$215.00
INVESTIGATOR IV	\$155.00
INVESTIGATOR III	\$140.00
INVESTIGATOR II	\$110.00
INVESTIGATOR I	\$90.00
DRILL RIG CREW (2 MEN)	\$173.00
DRILL RIG CREW WITH GROUTER (2MEN).....	\$194.00
GPS RECEIVERS (PER UNIT).....	\$190.00/day
TRAFFIC COUNTERS (PER UNIT).....	\$215.00/day
ATV (PER UNIT)	\$155.00/day
MILEAGE	IRS Rate
EXPENSES (Lodging, Meals, Printing, Research, & etc.)	Actual Cost

Annual Rate Increase: Rates may be adjusted annually or periodically. Adjusted rates will be incorporated and billed into applicable agreements and contracts.

Reimbursable Expenses: The Client shall reimburse the Consultant for direct expenses incurred during performance of the service, including printing charges, taxes, mileage, public transportation cost, tolls, permit fees, equipment rentals, meals, lodging, and other miscellaneous expenses.

Billing/Payments: Statements for the Consultant's services shall typically be submitted on a monthly basis and at the completion of the project. Statements shall be due upon receipt and payable within 30 days after their date. Payments shall not be contingent upon any other payments to the Client by others. If not paid within 30 days, the Consultant may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of all services. Payments to the Consultant shall not be withheld, postponed or made contingent on the construction, completion or success of the project. No withholdings, deductions or offsets shall be made from the Consultant's compensation for any reason.

Retainer: A retainer or advance deposit may be required for the amount stated in this Agreement. If required, the Client shall pay the Consultants prior to our commencement of services. The client has agreed to pay our monthly invoices on a current basis and the retainer shall be applied to the outstanding balance upon the conclusion of our services or, at our option, to satisfy delinquent monthly statements. We reserve the right to request further reasonable deposits if the initial payment is used to satisfy prior invoices. Any unused portion of the deposit will be refunded at the conclusion of the services.

Termination of Services: The Agreement may be terminated by the Client or the Consultant after seven days written notice should the other fail to perform its obligation hereunder. In the event of termination, the Client shall pay the Consultant for all services rendered to the date of termination, all reimbursable expenses, and termination expenses.

Access to Site: Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take precautions to minimize damage due to these activities but have not included in the fee the cost of restoration of any resulting damage.

Code Compliance: The Consultant shall exercise usual and customary professional care in its efforts to comply with applicable laws, codes and regulations in effect as of the date of this agreement. Design changes made necessary by newly enacted laws, codes and regulations after this date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation in accordance with the Scope of Service provisions of this Agreement.

Assignment: Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by the Consultant as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

Certification/Guarantee & Warranty: The Consultant shall not be required to sign any documents, no matter by whom requested, that would result in the Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any amount due to the Consultant in any way contingent upon the Consultant's signing any such certification.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement.

Construction Observation: The Consultant may visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work.

Dispute Resolution: In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation. If the dispute or any issues remain unresolved after good faith mediation by both parties, the parties agree to attempt resolution by submitting the matter to a court of competent jurisdiction.

Applicable Laws: Unless otherwise specified, this agreement shall be governed by the laws of the State of Missouri.

Presence of Hazardous Materials: The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, partners, employees and subconsultants (collectively, Consultant) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of the Consultant.

Information Provided by Others: The Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys, existing plans/specifications, existing geotechnical reports, and instructions required by this Agreement. The Consultant may use such information in performing its services and is entitled to rely upon the accuracy and completeness thereof. The Consultant shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the Client and/or the Client's consultants and contractors.

Limitation of Liability: In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultants officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultants officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed \$100,000.00, or the Consultant's total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Standard of Care: In providing services under this Agreement, the Consultant shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Consultant makes no warranty, either express or implied, as to the professional services rendered under this Agreement.

Ownership of Instruments of Service: The Client acknowledges the Consultant's construction documents, including electronic files, as the work papers of the Consultant and the Consultant's instruments of professional service. Nevertheless, upon completion of the services and payment in full of all monies due to the Consultant, the Client shall receive ownership of the final construction documents prepared under this Agreement. The Client shall not reuse or make any modification to the construction documents without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from or allegedly arising from or in any way related to or connected with the unauthorized reuse or modification of the construction documents by the Client or any person or entity that acquires or obtains the construction documents from or through the Client without the written authorization of the Consultant.

Timeliness of Performance: The Client and Consultant are aware that many factors outside the Consultant's control may affect the time to complete the services to be provided under this Agreement. The Consultant will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Unauthorized Changes to Plans: In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents, including electronic files, prepared by the Consultant without obtaining the Consultant's prior written consent, the Client shall assume full responsibility for the results of such changes. Therefore the Client agrees to waive any claim against the Consultant and to release the Consultant from any liability arising directly or indirectly from such changes.

Rothwell Park Boat Ramps - RFQ Scoring				
Specialized experience and technical competence related to lake front construction, boat access, accessibility.				
	Allstate			Notes
Troy	4			
Greg	5			
Leslie	4			
Average	4.333333	0	0	
Capacity and capability to perform the work in question including specialized services and within the timeline.				
	Allstate			Notes
Troy	5			
Greg	5			
Leslie	4			
Average	4.666667	0	0	
Past record of performance with respect to cost control, quality of work, and ability to meet schedule.				
	Allstate			Notes
Troy	4			
Greg	4			
Leslie	4			
Average	4	0	0	
Firm's Proximity to and familiarity with the area in which the project is located.				
	Allstate			Notes
Troy	4			
Greg	4			
Leslie	5			
Average	4.333333	0	0	
References from previous clients of related work.				
	Allstate			Notes
Troy	5			
Greg	5			
Leslie	5			
Average	5	0	0	
Experience with municipal projects involving state and federal funds and related requirements.				
	Allstate			Notes
Troy	5			
Greg	5			
Leslie	5			
Average	5	0	0	

1. Non compliant (Bad answer)

2. Minimal compliance (Okay answer)
3. Partial compliance (Acceptable answer)
4. Mostly compliant (Good answer)
5. Fully compliant (Perfect answer)



ALLSTATE CONSULTANTS

STATEMENT OF QUALIFICATIONS
PROFESSIONAL ENGINEERING SERVICES
CITY OF MOBERLY, MISSOURI



- I. COMPANY OVERVIEW**
- II. SPECIALIZED EXPERIENCE**
- III. CAPACITY & CAPABILITY**
- IV. PERFORMANCE & SCHEDULE**
- V. FAMILIARITY**
- VI. KEY PERSONNEL**
- VII. PROJECTS & REFERENCES**

Allstate Consultants (Allstate) is a civil engineering consulting firm headquartered in Columbia, Missouri. Established in 1975, by Ron Shy, PE, Allstate has provided comprehensive surveying and engineering services for planning commissions, contractors, subdivisions, and developments. Today, Allstate remains locally owned and operated, working with municipalities and governmental entities, educational institutions, contractors, developers, architects and other clients.

Our clients and their projects directly benefit from our years of experience, breadth of knowledge, and depth of expertise. With more than forty five years in business, Allstate is committed to diversifying our services by hiring competent, hardworking individuals in the disciplines of engineering, planning, and surveying, including civil, structural, geotechnical, transportation, hydrologic and investigative engineering.

Our team includes licensed engineers and surveyors, drafting and field crew technicians, construction observation and testing personnel, forensic and investigative personnel and administrative office staff. Allstate has professionals with specialized experience, including:

- Owner's Engineer/Representative
- Wastewater Collection, Treatment
- Water Supply Treatment and Distribution
- Preliminary Engineering Reports
- Project Funding Assistance
- Land Use Design and Planning Support
- On Call Municipal Services/Project Compliance
- Roadways/Bridges
- Transportation Engineering
- Stormwater Engineering
- Flood Plain Management
- Public Water Supply
- Sewer Collection & Pumping
- Geotechnical Engineering/Geology
- Structural Engineering
- FAA Part 107 (Commercial Drone)
- Crash Reconstruction
- Fire Investigation
- LEED AP/Envision Sustainability
- Indoor Air Quality
- Construction Observation/Administration/Materials Testing

Construction services staff are certified by the American Concrete Institute (ACI) for concrete testing and are also licensed by the Nuclear Regulatory Commission (NRC) to own and operate soil testing equipment. In addition, Allstate's geotechnical laboratory in the Columbia office is capable of performing an extensive variety of geotechnical materials testing. Our firm has professional engineers licensed in the states of Arkansas, Idaho, Illinois, Iowa, Kansas, Kentucky, Missouri, Nebraska, Oklahoma and Virginia. We also have Land Surveyors licensed in 120 and Missouri.



Columbia

3312 LeMone Industrial Blvd.
Columbia, MO 65201
(573) 875-8799



Marceline

30601 Highway 5
Marceline, MO 64658
(660) 376-2941



Lee's Summit

410 SE 3rd Street, Suite 103C
Lee's Summit, MO 64063
(816) 895-2310

www.allstateconsultants.net



Gans Creek Soccer Fields - Columbia, Missouri

SERVICE OVERVIEW

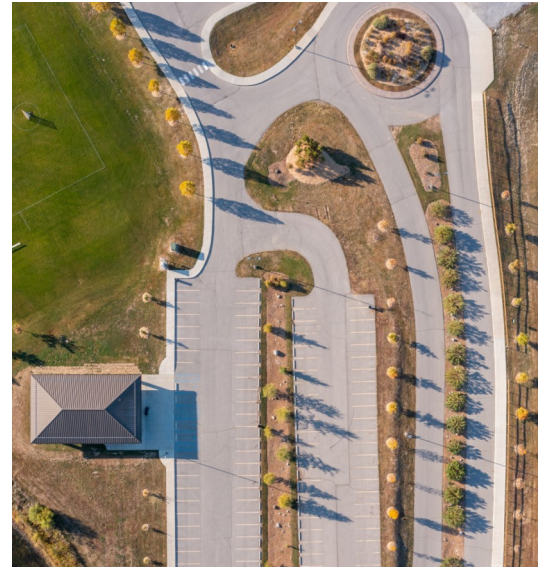
Allstate's Civil Team has worked extensively with public and private owners to deliver successful parks and recreation projects with particular attention to costs and scheduling. Over the company's 40-year history, we have delivered on a broad range of projects, from recreation area master plans to walking trails and amphitheaters. Our team of experts is a trusted partner for owners throughout the region.

Allstate provides a broad range of civil engineering services related to parks and recreation development including topographic and boundary survey, comprehensive master planning, site and grading design, transportation system analysis and design (including conventional & alternative intersections and bicycle & pedestrian facilities), utility design, stormwater conveyance, water quality, and detention design. Our staff is very familiar with state of the art stormwater best management practices (BMPs) and key staff currently hold LEED-AP and Envision Sustainable Infrastructure Professional (ENV-SP) credentials. Allstate is well versed in delivering successful greenfield site development projects as well as providing high quality and cost effective solutions to challenging redevelopment projects.

THE ALLSTATE EXPERIENCE

In addition to LEED-AP and ENV-SP, key site development staff includes a Certified Flood Plain Manager (CFM), Professional Traffic Operations Engineer (PTOE), an Accredited Crash Reconstructionist (ACTAR), and FAA Part 107 Remote Pilot Certification (Commercial Drone). Our broad expertise and experience allows Allstate to bring a comprehensive approach to site development.

Our company has extensive experience working with communities to bring added value recreation to existing and proposed water supply reservoirs. These projects include partnering with the Missouri Department of Conservation's Community Assistance Program and the States Organization For Boating Access.



RELEVANT PROJECT

Gans Creek Recreation Area & Philips Park - Columbia, MO

Allstate partnered with City of Columbia to provide survey, geotechnical, civil, storm water and site utilities services for a 460-acre regional recreation area.

HIGHLIGHTS

- Geotechnical, survey, design and construction observation of the 40-acre Philips Lake Dam
- Master Planning, surveying, site and stormwater design for the 320-acre Gans Creek Recreation Area
- Structural design for concession stand
- Surveying as well as site, utility, and stormwater design for Columbia Sports Fieldhouse at Philips Park



Flat Branch Bridge - Columbia, MO

To answer a need for the Columbia Chamber of Commerce, Allstate led in the design and construction of a pedestrian bridge spanning Flat Branch Creek to connect the Chamber's parking lot to Downtown Columbia. In addition, Allstate formed a consortium of area businesses that participated in its construction. The total project was completed by contributions from Allstate and 18 other companies. This infrastructure provided new access for the community and was completed with no public funds

HIGHLIGHTS

- Cable Suspension Bridge
- Low Maintenance Materials
- \$500K Benefit
- No cost to the public

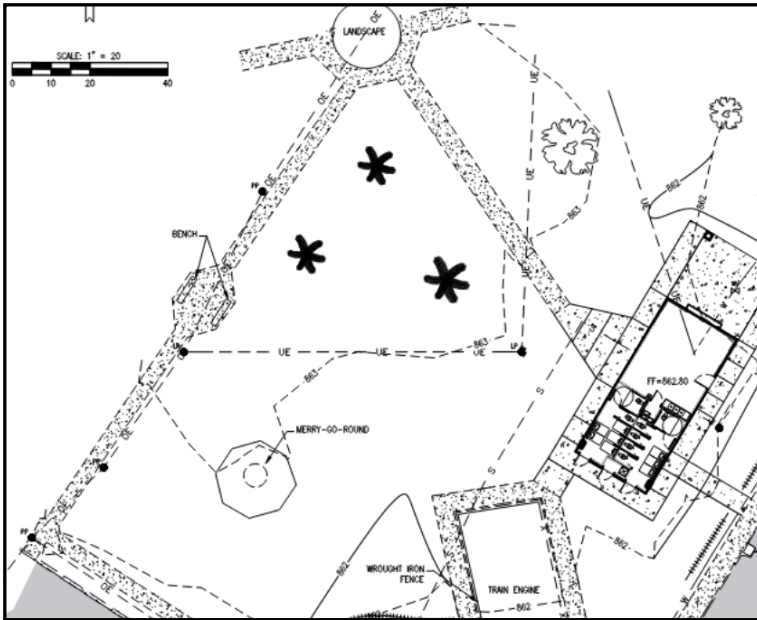


PHILIPS PARK - COLUMBIA, MO

Allstate teamed up with the City of Columbia in a multi project endeavor to redefine the parks and recreation prospects in south Columbia, Missouri. Stormwater structures, parking, site planning, grading, and pavilion structures were some of the numerous tasks that Allstate undertook in helping the City reimagine recreation in the area.

HIGHLIGHTS

- Rehabilitation of a 40-acre lake
- Site plans and engineering services for the Columbia Sports Fieldhouse, Philips Park Pavilion, and Tennis Complex



RIPLEY PARK - MARCELINE, MO

Allstate, in partnership with an architect, led in the design of a new structure including a serving kitchen, ADA toilets and an open area under roof at Ripley Park in Marceline, MO. In addition, Allstate provided surveying, civil engineering, and structural engineering services.

HIGHLIGHTS

- Incorporation of existing park amenities into designs
- Low Maintenance and material costs



TWIN PARKS - BROOKFIELD, MO

In partnership with the City of Brookfield, Missouri, Allstate provided surveying, civil engineering, and structural engineering services for a new amphitheater complete with sidewalks and grading at the City's Twin Parks.

HIGHLIGHTS

- Incorporation of existing park amenities into designs
- Low Maintenance and material costs



GRINDSTONE TRAIL - COLUMBIA, MO

Allstate partnered with the City of Columbia to deliver a 1.75-mile long trail through the Grindstone Creek floodplain in eastern Columbia. The terrain mandated the need for five crossings of Grindstone Creek with a 14-square mile drainage area.

HIGHLIGHTS

- Significant public involvement due to trail's proximity to multiple subdivisions
- FEMA regulatory floodplain, with floodway
- Conservation of trees and natural resources
- Site specific design solutions necessitated by constrained bridge locations



RIVERSIDE PARK - JEFFERSON CITY, MO

Allstate, in partnership with a local architect, designed the foundation and framing of an amphitheater near the Missouri River in Jefferson City, MO. The facility utilized steel and wood frames with CMU walls and steel columns to provide a public event space with a beautiful backdrop.

HIGHLIGHTS

- Coordination with architect and other disciplines
- Community involvement



IMPROVED ANGLER AMENITIES - MARCELINE, MO

Allstate Consultants partnered with the City of Marceline and the Missouri Department of Conservation to improve angler and boating access at the 176-acre water supply reservoir. Accommodating heavy public use (including vehicles pulling trailers) required a new site plan and upgraded facilities. An old privy was also decommissioned and disposed of according to state guidelines.

HIGHLIGHTS

- New site plan to improve traffic flow and parking for vehicles with boat trailers
- New covered disabled accessible fishing dock
- New boat ramp and fishing dock





CAMPGROUND RENOVATION - LAKE WAPPAPELLO, MO REDMAN CREEK CAMPGROUND EAST

Allstate Consultants is partnered with the Better By Design and the United States Corps of Engineers to improve 70 existing campsites in the Redman Creek Campground East at Lake Wappapello, MO. Improvements include increasing the size of the campsites, replacing electric, water, sanitary sewer connections for each campsite, and modifying select sites to provide ADA accommodations.

HIGHLIGHTS

- Accelerated schedule to allow harvesting of select trees while avoiding impacts to endangered bat species.
- Multi-Phased Design Build Delivery Method
- Complete Reconstruction of Water, Sewer and Electric Service Lines
- Removal of Existing Well House
- Replacement of Existing Shower House



The Crossing Church, Columbia, Missouri

SERVICE OVERVIEW

The high cost of stormwater conveyance and problems associated with excessive stormwater runoff give good reason to minimize runoff and system costs using Low Impact Development (LID), Best Management Practices (BMP) and advanced design techniques. With extensive experience designing, analyzing, and evaluating stormwater conveyance, detention, and water quality treatment systems, Allstate provides stormwater services ranging from on-site assessments to full hydraulic system modelling to review of submitted hydraulic calculations and proposed infrastructure designs. With a Certified Floodplain Manager on staff, Allstate can also provide services related to FEMA floodplain management.

THE ALLSTATE EXPERIENCE

The Allstate Team has over 100 years of combined experience on projects with integrated stormwater systems. Core team members have Master's degrees in Civil Engineering and extensive training in advanced design techniques including hydrologic and hydraulic modeling, detention design, and sustainable infrastructure.



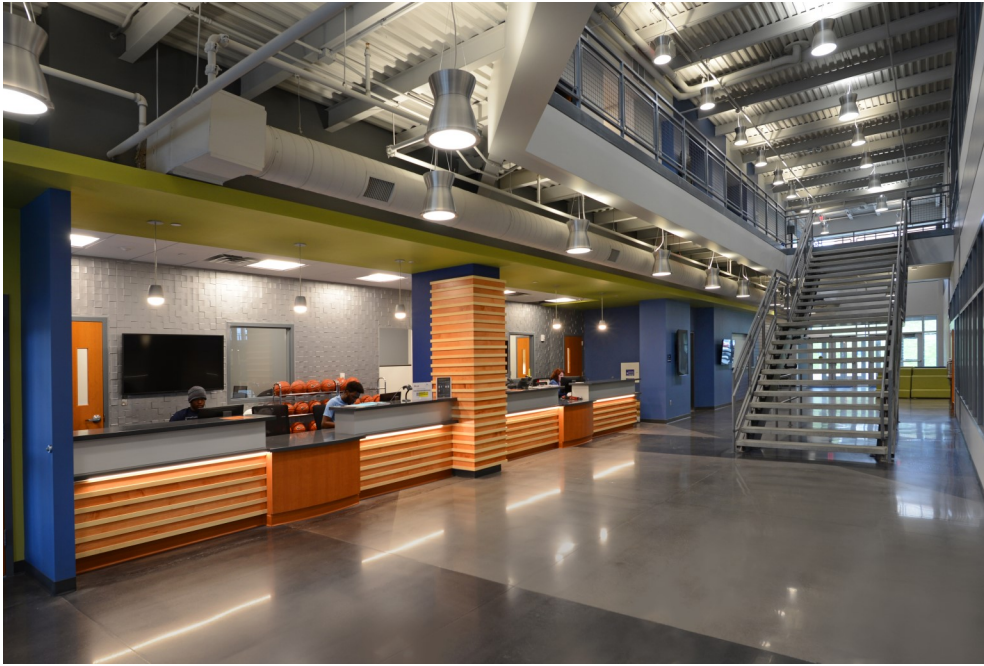
RELEVANT PROJECT

Lenoir Senior Living - Columbia, MO

Allstate has completed multiple expansions of the Lenoir Senior Living campus. These expansions included extensive site, grading, and utility work including stormwater conveyance systems (including connection to and improvement of existing systems), detention systems, and water quality treatment systems.

PROJECT ELEMENTS

- Campus Master Plan including medical office, subdivision style residential, and extensive utilities
- Multi-Phase Campus Storm water Conveyance System Including Open Channel and Enclosed Systems
- Detention and Water Quality BMP Designs to Accommodate Current and Future Phases
- Channel Analysis and Culvert Design



University Wellness and Parks Multi-Purpose Recreation Center (The Linc) - Jefferson City, Missouri

SERVICE OVERVIEW

Safety and viability of a community's investment drives Allstate's Structural Group. Our team is recognized for its expertise and standard of quality for projects across Missouri and throughout the country. We have completed a number of projects that include schools, amphitheaters, concession stands, and community centers. Along with the Investigative & Forensic Division, our structural lead has provided litigation support services for water infiltration issues and mechanical hydraulic system failures. The team has knowledge and expertise of building science; roof evaluations; structural evaluation, analysis, and design. Their services naturally augment private and public recreation projects.

THE ALLSTATE EXPERIENCE

Led by a Professional Structural Engineer, known throughout the region for their expertise in evaluating and designing economical solutions, the Allstate Structural Team has the project experience necessary to successfully deliver the client's structural systems associated with sports complexes. Understanding the longevity and viability of the infrastructure is paramount, our team will exceed your expectations.



RELEVANT PROJECT

State Technical College Activity Center - Linn, MO

Allstate, in partnership with a local architecture firm, performed structural designs for an activity center with a three court gymnasium, hung track, fitness center, and support office.

PROJECT SERVICES

- Comprehensive Planning
- 71,000 square feet facility
- 19,000 square feet FEMA 361 Community Safe Room
- Steel roof trusses supported by structural steel and masonry walls.



RELEVANT PROJECT

Gans Creek Recreation Area & Philips Park - Columbia, MO

Allstate provided boundary and topographic surveying of the 40-acre Philips Lake Dam, the 320-acre Gans Creek Recreation Area, and the field house.

HIGHLIGHTS

- Boundary Survey
- Topographic Survey
- Site Design
- Construction Staking

SERVICE OVERVIEW

Successful engineering projects require accurate field data to begin the design process. Allstate's Survey Team provides a wide range of surveying services, including Topographic Surveys, Subdivision Plats, Boundary Surveys and ALTA/NSPS Land Title Surveys, as well as preparing property descriptions and easement documents for right-of-way, utilities, access, and temporary construction. Using state-of-the-art GPS and conventional survey equipment with the latest software, team members provide GIS mapping support services including data collection, property, and utility information for base map preparation.

Allstate staff currently holds FAA Part 107 Remote Pilot Certification for commercial drone operation and utilizes state-of-the-art drones to supplement traditional survey data collection services.

THE ALLSTATE EXPERIENCE

Allstate's Survey Team plays a significant role in all of the company's projects and has built an extensive portfolio of loyal clients, including municipalities, large landowners, developers, and homeowners. Our team is well-known for their versatility, experience and attention to detail. In addition, Allstate has continued to invest in advanced surveying technology that aids in reducing the time to gather information and improving accuracy. The data produced is accurate, reliable, and defensible.



Mill Creek Culvert Replacement - Columbia, MO

SERVICE OVERVIEW

Transportation systems are arguably the most visible components of a community's infrastructure. Roadways, sidewalks, and trails impact citizen's satisfaction as well as vehicular and pedestrian safety. Allstate's Transportation Team understands the impacts of a community's transportation infrastructure. Our engineers partner with municipal clients, school districts, community members, and businesses to provide affordable, innovative, and reliable solutions. Allstate has extensive experience planning and designing roadways, conventional and alternative intersections, replacement and overlay projects, traffic control, and bicycle and pedestrian facilities as well as evaluating the operational, safety and capacity impacts of proposed transportation infrastructure. Many of our roadway design projects include comprehensive traffic studies, traffic flow modeling, alternatives analysis, access analysis, and safety assessments as well as presentations on alternates to project stakeholders and community members.

THE ALLSTATE EXPERIENCE

With a Professional Traffic Operations Engineer (PTOE) and an Accredited Traffic Crash Reconstructionist (ACTAR), Allstate brings a comprehensive approach to evaluating and designing transportation systems.



RELEVANT PROJECT

Brunswick Street Improvements - Chillicothe, MO

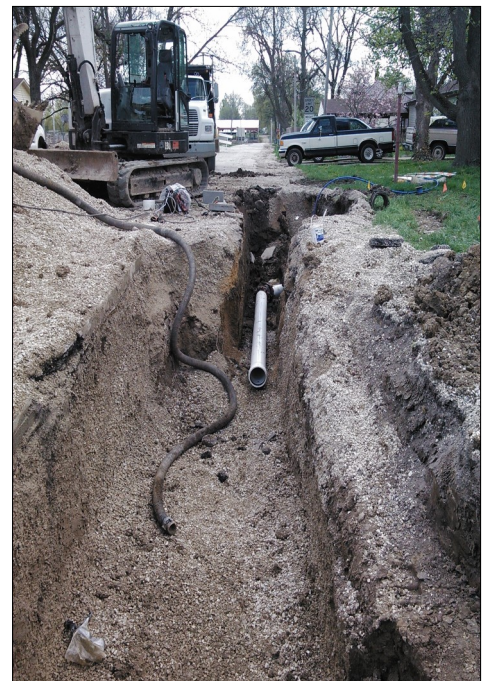
Allstate partnered with the City of Chillicothe to reconstruct this unimproved asphalt roadway through a residential and industrial district. The new street was constructed as a concrete curb and gutter street with underground storm water. The roadway improvements to this heavily used corridor drastically improved the usability of the street.

HIGHLIGHTS

- Complete roadway reconstruction from unimproved asphalt to a wider concrete curb and gutter street
- Added storm water inlets and pipes to improve drainage
- Reconstructed driveways
- Coordinated with adjacent businesses to provide uninterrupted access through construction



Water Treatment Plant - Marceline, Missouri



SERVICE OVERVIEW

As water systems begin to age or are unable to meet capacity demands due to population growth or new development, communities face the challenge of upgrading their water supply systems. Allstate partners with communities to provide a variety of services associated with municipal water systems, including master planning, user rate analysis, project funding procurement, treatment facilities, pump stations, source water supply, hydraulic analysis, water distribution and inspections. We currently maintain various municipalities' Water System Hydraulic Model and have extensive experience modelling existing systems, developing 5-year improvement plans, and designing new systems for many municipalities and local government entities. Up-to-date digital models allow our staff to quickly respond to time sensitive requests for information from our clients.

THE ALLSTATE EXPERIENCE

With more than 50 years of combined project experience, our water engineers partner with municipal water systems and rural water supply districts to address all aspects of drinking water concerns. Our experience with a broad cross section of systems allows us to troubleshoot issues and find creative solutions for a variety of problems. In addition, our team is well-known for creating funding pathways to improve infrastructure in some of the most distressed communities in Missouri.

RELEVANT PROJECT

Drinking Water Supply & Distribution Improvements - Auxvasse, Missouri

Allstate assisted the City of Auxvasse to address water supply and distribution improvements. The project included construction of secondary water supply well, rehabilitation of an existing well facility, water distribution improvements, and Telemetry/SCADA system.

PROJECT SERVICES

- Comprehensive Planning
- Facility Plan & Preliminary Engineering Report
- Funding Strategies with MDNR - SRF
- User Rate Evaluation
- Easement Acquisition
- Hydraulic Analysis
- Final Design Plans
- Construction Administration and Inspection
- Operation and Maintenance Plan



Wastewater Distribution Improvements - Holts Summit, MO

SERVICE OVERVIEW

Wastewater collection and distribution systems are critical to a community's viability. Whether dealing with aging infrastructure, increased capacity restraints due to population growth, or new development it is imperative to adapt to changes in demand and quality standards. Challenges can be amplified by the expectation of maintaining affordability when communities face upgrading to their systems and facilities. Allstate partners with communities to provide a variety of services associated with wastewater collection and treatment systems, including: mapping, establishing inventory, master planning, trouble shooting, user rate analysis, hydraulic analysis, project funding, procurement, review of operations, maintenance programs, administrative processes, design/modification of treatment facilities and pump stations.

THE ALLSTATE EXPERIENCE

Allstate's team of professional engineers and design technicians have many years of experience in providing communities with quality and affordable wastewater distribution and treatment solutions. Our diverse background of experience, from Missouri DNR staff to licensed operators and installers contribute to increased understanding and communication of project processes. Allstate's experience with regulatory and funding agencies, and those agencies' methods and requirements, will be a tangible benefit to the City of Moberly.

RELEVANT PROJECT

Steppelman's Subdivision Holt's Summit, MO

Allstate assisted the City of Holt's Summit in developing plans to address aging sewer collection system concerns at the Steppelman's subdivision. Allstate was able to assist with obtaining DED CDBG funds for construction of the proposed improvements.

The upgraded sanitary sewer collection system consisted of approximately 6,350 L.F. of 8" PVC gravity main, 31 precast manholes and 78 service connections were designed. The project was substantially completed in October 2019.

HIGHLIGHTS

- Mapping, Inventory, and Assessment
- Design/As-built plans
- CDBG Funding



Lenoir Woods Senior Living - Columbia, MO

SERVICE OVERVIEW

The Allstate Construction Phase and Construction Materials Testing Services teams understand the importance of construction oversight. With every project, significant time, energy and money are spent to ensure a project is designed to meet the needs of the client. Our team partners with owners to verify projects are constructed as specified and have developed excellent rapport with our public and private clients alike to make certain their interests are paramount.

From pre-construction conferences, review of contractor pay requests, change orders and schedule monitoring, the Allstate team diligently works to record and address important project details. In coordination with the Construction Administration and Observation Team, our Geotechnical and Construction Phase Testing experts work seamlessly to help deliver successful projects. Allstate is fully equipped with state-of-the-art laboratory equipment and trained technicians who perform soil and concrete tests under the guidance of a geotechnical engineer and in accordance with appropriate engineering standards.

THE ALLSTATE EXPERIENCE

Allstate's Construction Phase Service and Testing team has civil and geotechnical engineers, as well as a registered geologist. Many have advanced graduate level training and years of experience in the field to competently manage all aspects of the construction process.



RELEVANT PROJECT

Lenoir Woods Senior Living Community—Columbia, MO

Allstate Consultants provided geotechnical and construction materials testing services for a seven-building campus plan development for Lutheran Senior Services from 2012 to 2018. One of the buildings included the large Independent Living Facility (ILF) with basement parking. To minimize the number of columns in the basement parking garage and to accommodate numerous bearing wall loads for the four-story structure above, the first floor of the ILF was designed as a 15-inch thick post-tensioned concrete slab. Allstate Consultants peer reviewed structural plans and shop drawings; provided on-site observation of reinforcing steel and tendon placement, concrete placement and tendon stressing; and provided Special Inspection Reports to the City of Columbia.

HIGHLIGHTS

- Earthwork
- Foundations
- Reinforcing
- Post-Tensioned Slabs
- Concrete
- Masonry
- Structural Steel
- Wood

Brian Harrington, PE, PTOE

Project Manager

Brian Harrington joined Allstate in 1993 and has primarily focused on general civil and traffic engineering projects. His responsibilities include various design and engineering work including roadway design, roundabout design, traffic impact studies, traffic signal design, sanitary sewer design, storm sewer design and modeling, grading and erosion control design, and preparation of site plans for commercial, industrial and institutional projects.

In 2005, Brian obtained his accreditation as a Professional Traffic Operations Engineer (PTOE). This designation recognizes the traffic operation specific experience and education Brian has accumulated in his nearly 25 years of work with traffic and transportation related projects.

PROJECT EXPERIENCE

Discovery Parkway—1.5 Mile Major Collector Extension
Columbia, Missouri

Knob Noster Pedestrian Safety Project (MoDOT TEAP Program)
Knob Noster, Missouri

Brunswick Street Improvements (Department of Economic Development—Community Development Block Grant Funding)
Brunswick, Missouri

East Locust Creek Reservoir BUILD Transportation Improvements Project
Sullivan County, Missouri

Brunswick Sidewalk Renovations (Federal Project No. TAP-9900(131))
Brunswick, Missouri

The Baptist Home Campus & Site Planning
Ashland, Missouri

Lenoir Woods Senior Living Master Plan & Site Development
Columbia, Missouri

Sports Field House Site Plan
Columbia, Missouri

Ripley Park Concession Stand and Bathroom Site Plan
Marceline, Missouri

Twin Parks Amphitheater and Stage
Brookfield, Missouri

Grindstone Trail
Columbia, Missouri



EDUCATION

B.S., Civil Engineering (Magna Cum Laude), University of Missouri - Columbia

M.S., Civil Engineering,
University of Missouri - Columbia

REGISTRATION & CERTIFICATIONS

Missouri (PE)
Arkansas (PE)
Kansas (PE)
Professional Traffic Operations Engineer (PTOE)

AFFILIATIONS

Institute of Transportation Engineers (ITE)

Central Missouri Chapter Institute of Transportation Engineers (CMITE)

Missouri Park & Recreation Association (MPRA)

Greg Pitchford**Senior Project Scientist**

Greg Pitchford joined Allstate in 2017 after 27 years as a fisheries biologist with the Missouri Department of Conservation. He has a passion for conservation and rural communities and is a Certified Fisheries Professional (CFP). Greg works to help communities accomplish their development goals in a sustainable manner.

Greg has led a number of teams to protect and enhance aquatic resources; evaluated and improved stream habitats in large priority watersheds; developed and taught fish aging workshops for fisheries professionals throughout the Midwest; wrote and oversaw the implementation of various river basin plans; served on numerous wetland review teams; and provided quality recreational fishing at numerous impoundments. Greg has collaborated with a variety of agricultural and conservation stakeholders to help raise roughly \$10 million to support watershed and stream habitat improvement projects. During his career with the Missouri Department of Conservation, Greg worked with several communities including Brookfield, Marceline, Keytesville, and Salisbury to improve fishing and outdoor recreation at their lakes and ponds.

Greg helps teach workshops around the country on habitat restoration for the National Reservoir Fisheries Habitat Partnership.

In addition to heading the mitigation efforts on the Roy Blunt and Little Otter Creek Reservoirs, Greg has a wealth of water quality and environmental permitting experience.

PROJECT EXPERIENCE**Roy Blunt Reservoir**

Sullivan County, MO

- Lead on Stream and Wetland Mitigation Planning and Implementation
- Lead on Endangered Species Mitigation Planning and Implementation
- Lead on Source Water Protection Planning and Implementation
- Author of Recreational Use Carrying Capacity Study

Little Otter Creek Reservoir

Caldwell County, MO

- Lead on Stream and Wetland Mitigation Planning and Implementation
- Lead on Source Water Protection Planning and Implementation
- Lead on Recreational Use Planning and Development

New Marceline City Reservoir

Chariton County, MO

- Oversaw design and installation of angler and boater access facilities including boat ramp, floating dock, and privy

**EDUCATION**

B.A., Fisheries & Wildlife
University of Missouri - Columbia

M.S., Fisheries & Wildlife
University of Missouri - Columbia

CERTIFICATIONS

Certified Fisheries Professional (CFP), American Fisheries Society

AFFILIATIONS

American Fisheries Society

Society of Wetland Scientists

North American Lake Management Society

James R. Jeffries, PLS
Professional Land Surveyor

James joined Allstate Consultants in 1992 and is the Staff Surveyor. His duties include office calculations for subdivision plats, ALTA/NSPS Land Title Surveys, property descriptions, boundary surveys, lot surveys, construction stakeout, cost estimates for survey projects, deed and survey research for upcoming projects. James is also responsible for project management, making sure deadlines are met and assisting others to see that projects are completed on schedule and within budget.

PROJECT EXPERIENCE

Grindstone Trail Extension
Columbia, Missouri

Settlers Ridge Subdivision Plats
Columbia, Missouri

Cobblestone Lake Estates Plats 1, 2 & 3
Centralia, Missouri

Bluff Creek Estates
Columbia, Missouri

Boone's Pointe
Columbia, Missouri

Topographic Survey for Sturgeon School Track
Sturgeon, Missouri

Hallsville School Additions
Hallsville, Missouri

Columbia Public Transportation Facility Improvement
Columbia, Missouri

The Crossing Church Building & Parking Lot
Columbia, Missouri

University Hospital Patient Care Tower
Columbia, Missouri

Construction Stakeout for Faurot Field North End Zone Project
Columbia, Missouri

**EDUCATION**

Drafting Certificate
Northeast Missouri State University

REGISTRATIONS

Missouri (PLS-2500)
Kansas (PLS-1565)

AFFILIATIONS

National Society of Professional
Surveyors

Missouri Society of Professional
Surveyors

Kansas Society of Land Surveyors

COST CONTROL, QUALITY OF WORK, & ABILITY TO MEET SCHEDULES

Work product accuracy and reliability are important aspects of any successful project. Allstate's extensive project experience allows us to assess and prioritize goals with the community to more efficiently and effectively deliver the project on time and within budget.

The foundation of solid engineering plans and specifications begins with accurate field information and data. Allstate's experienced team members operate advanced total station and/or GPS equipment to record accurate data for the required engineering task. Once the field data procurement phase is complete, the field data is reviewed in the office by the designated survey crew chief for accuracy and then transmitted to a registered land surveyor for review. When all the data has passed the scrutiny of the reviews, the data is transmitted for use by the design technicians and project engineers.

The design process is a team-oriented approach, utilizing project team meetings to specifically discuss the design objectives and the proposed solutions. This process occurs on a regular basis and each solution proposed is subject to constructive criticism from the team members as the design process moves through the cycle. It should be noted that the design team is extremely conscious of not only evaluating solution alternatives but also evaluating alternative cost. If deemed appropriate and depending on the complexity of the project, clients and/or governmental agencies are involved in the design process as well by being invited to selected design team meetings to provide input and validate the design objectives.

Upon completion of the design plans and specifications by the project engineer and review by the project team, the construction documents are forwarded to the appropriate agency for review and subsequently submitted for construction. To assure continuity, the designated project engineer and design team will remain the same throughout the project.

PROXIMITY

The Allstate team has completed numerous residential and recreational projects throughout Missouri and has significant experience in the Moberly Region. With offices in Columbia and Marceline, Missouri, our team can be at your offices and on-site in less than 1 hour. Our responsiveness often exceeds our client's expectations. Recreational complexes and the associated engineering aspects are a primary practice of Allstate Consultants. With many of these projects in small communities, we have completed several large and small recreational and residential projects over our 43-year history.

FAMILIARITY

Allstate is accustomed to working with communities concerned with ever-tightening regulatory requirements and increasing costs of infrastructure improvements. Though the future of the regulatory environment is often uncertain, we work with Missouri communities to find the most cost-effective solution to meet current needs while considering future requirements.

Allstate places a high priority on communication with and attention to our valuable clients. Our ability to make clients feel valued is represented in our work deliverables and our relationships with our clients. We work with smaller communities throughout the State and enjoy helping communities big and small design and build their projects.

Moberly is located halfway between our Marceline and Columbia offices. We have completed several projects in the region and are very familiar with Moberly, and it's neighboring communities.

The following is a small sample of local projects that have involved Allstate Consultants :

- Marceline, MO - Boating and angler access improvements at the New Marceline Reservoir, including basic engineering design, permitting, bidding and construction services.
- Kirksville, MO - Ongoing MODOT funded Traffic Engineering Assistance Program Study to improve safety at crosswalks at schools within the city limits.
- Columbia, MO - Design of a 1.75-mile long trail through the Grindstone Creek floodplain, including five stream crossings.
- Brookfield, MO - Surveying, civil and structural engineering services for a new amphitheater complex in Twin Parks.
- Milan, MO - Topographic survey and preliminary grading plan for a new track and upgrades to the football field.
- Glasgow, MO - Topographic survey, design and construction oversight for a new track facility including disabled accessible amenities.

Allstate Consultants has proudly served communities across Missouri for more than 43 years. Below you will find selected references for which the firm has performed services within the last five years, similar to those listed in the Scope of Services. More references can be provided upon request.

City of Columbia

Gabe Huffington, CPRP
Parks and Recreation Director
701 East Broadway
Columbia, MO 65205
(573)874-6398
Gabe.Huffington@CoMo.gov

City of Ashland

James Creel, Public Works Director
101 W. Broadway
Ashland, Missouri 65010
(573) 657-2091
jcreel@ashlandmo.us

City of Knob Noster

Scott Peterson, MPA, City Administrator
201 N State Street
Knob Noster, MO 64155
(660) 563-2595
speterson@cityofkn.net

North Central Missouri Regional Water Commission

Brad Scott, General Manager
201 North Market Street
Milan, Missouri 63556
(816) 590-0264
bradleymadisonscott@gmail.com

City of New Bloomfield

Rosemary Augustine, Council Person
P.O. Box 77
New Bloomfield, Missouri 65063
(573) 491-3614
Augustine@centurylink.net

Caldwell Co Commission

Dale Akey, Presiding Commissioner
49 East Main
Kingston, Missouri 64650
(816) 465-0414
budandbettyMot@gmail.com

City of Brookfield

Dana Tarpening, City Manager
116 West Brooks Street
Brookfield, Missouri 64628
(660) 258-3377
dtarpening@brookfieldcity.com

City of Milan

Lisa Sharp, City Clerk
212 E. 2nd Street
Milan, Missouri 63556
(660) 265-4491
milan@nemr.net

City of Gallatin

Lance Rains, City Administrator
112 E. Grand Street
Gallatin, Missouri 64640
(660) 663-2011
cityadmin@gallatinmo.com

City of Marceline

Richard Hoon, City Manager
116 N. Main Street USA
Marceline, MO 64658
(660)376-3528
Richard.hoon@marcelinemo.us

City of Moberly

City Council Agenda Summary

Agenda Number: #12.
 Department: Administration
 Date: May 1, 2023

Agenda Item: An Ordinance Approving A First Amendment To Cooperative Agreement For Joint Central Dispatch.

Summary: This amendment to the 911 services contract will provide an agreement for all users of the services going forward. The proposal is to have the Moberly-Randolph County Joint Communications handle all 911 calls and establish a plan for central dispatching in the future. They plan will be for the county to place on the ballot a question of authorizing a 1/8 cent sales tax for 911 and central dispatching services. If approved by the voters, this service will start in 2027. A funding model exhibit is attached for reference. If the voter approval fails, the Moberly-Randolph County Joint Communications will continue to provide 911 services for all entities, but the RCAD Dispatch Center will continue to do medical call dispatching services. (Tabled at the April 17th Meeting)

Recommended

Action Approve this resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	Mayor		
___ Staff Report	___ Proposed Ordinance	M___ S___ Brubaker	___	___
___ Correspondence	___ Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	Council Member		
___ P/C Recommendation	___ Petition	M___ S___ Lucas	___	___
___ P/C Minutes	<input checked="" type="checkbox"/> Contract	M___ S___ Kimmons	___	___
___ Application	___ Budget Amendment	M___ S___ Jeffrey	___	___
___ Citizen	___ Legal Notice	M___ S___ Kyser	___	___
___ Consultant Report	___ Other_____		Passed	Failed

BILL NO. 9750**ORDINANCE NO. 9750****AN ORDINANCE APPROVING A FIRST AMENDMENT TO COOPERATIVE AGREEMENT FOR JOINT CENTRAL DISPATCH.****NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:**

SECTION ONE: Heretofore on March 13, 2019, this Council authorized and approved a Cooperative Agreement for Joint Central Dispatch with various agencies in Randolph County. Since that time the need has arisen to amend the agreement in the form of the attached First Amendment to Cooperative Agreement for Joint Central Dispatch.

SECTION TWO: The City Council hereby approves the First Amendment to Cooperative Agreement for Joint Central Dispatch and hereby authorizes the City Manager of Moberly to execute said Agreement on behalf of the City.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted and further the Council authorizes the City Manager to take such other and further action as may be required to accomplish the purposes of this Ordinance.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 1st day of May, 2023.

ATTEST:_____
Presiding Officer at Meeting_____
Shannon Hance, MRCC, City Clerk

A motion was made by Jeffrey and seconded by Lucas to table Bill No. 9750 until the May 1, 2023, City Council Meeting. Ayes: Brubaker, Lucas, Jeffrey, Kyser and Kimmons. Nays: None.
04/17/2023

FIRST AMENDMENT TO COOPERATIVE AGREEMENT FOR JOINT CENTRAL DISPATCH

THIS FIRST AMENDMENT TO COOPERATIVE AGREEMENT FOR JOINT CENTRAL DISPATCH (this “*First Amendment*”) to that certain Cooperative Agreement for Joint Central Dispatch dated as of March 13, 2019 (the “*Original Agreement*”) is made and entered into as of this _____ day of _____, 2023 (the “*Effective Date*”) by and among the **CITY OF MOBERLY, MISSOURI**, a city of the third class and Missouri municipal corporation located in Randolph County and having a principal office at 101 West Reed Street, Moberly, Missouri 65270 (the “*City*”); the **COUNTY OF RANDOLPH**, by and through the Randolph County Commission, a Missouri county of the third class having a principal office at 372 HWY JJ, Huntsville, Missouri 65259 (the “*County*”); and **RANDOLPH COUNTY AMBULANCE DISTRICT**, an ambulance district established and existing pursuant to sections 190.01 through 190.090 of the Revised Statutes of Missouri, as amended, and having a principal office at 1366 US-24, Moberly, Missouri 65270 (the “*RCAD*” and, together with the City and the County, the “*Parties*”).

RECITALS

A. The Parties mutually acknowledge that the cost of providing and maintaining separate emergency dispatch communications staffing is fiscally inefficient and burdensome for those entities providing emergency services in Randolph County (collectively, the “*Service Providers*”) and, recognizing that the City has the capacity and willingness to provide adequate facilities for joint central communications dispatch services for all Services Providers, the City and the County, together with certain individual Service Providers had entered into the Original Agreement whereby the City provides dispatch services for public safety calls for the Randolph County Sheriff’s Department and other Service Providers and the City, and the County contributes funds toward the operations and maintenance of that system.

B. The Parties further mutually acknowledge that even under the terms of the Original Agreement the joint central emergency communications and dispatch system currently operates at a significant deficit and, further, is in need of various technological upgrades and improvements necessary to maintain adequate service, all as outlined in that certain 9-1-1 Call Flow Analysis Report dated April 1, 2021 and prepared by SCG Consulting Services, LLC (the “*911 Report*”); and to address deficiencies identified in the 911 Report and to provide reasonable funds to address the financial and technological needs of the joint central communications dispatch system, the Parties have entered into this First Amendment and wish to commit, subject to applicable voter approval, certain funding sources necessary to upgrade the joint central communications dispatch system and to address operating deficits of the system.

AGREEMENT

NOW, THEREFORE, in consideration of the above premises and the mutual covenants set forth in this Agreement, the City and the County hereby agree as follows:

1. Ratification and Acceptance of Original Agreement; RCAD Added as Party. The Parties and specifically the RCAD hereby ratify, accept, and bind themselves to the terms of the

Original Agreement as amended by this First Amendment with the effect that the RCAD is hereby added as a party to the Original Agreement and hereby agrees to abide by the terms of the Original Agreement as amended by this First Amendment.

2. Section 1 of the Original Agreement Amended. The Original Agreement is hereby amended by deleting therefrom Section 1, “PSAP and Dispatch Services” in its entirety and by substituting therefor the following Section 1:

“1. PSAP and Dispatch Services. The City shall continue during the term of this Agreement: (i) to provide for central emergency dispatch communications for public safety and other emergency calls for the County Sheriff’s Department (collectively the “Dispatch Services”); and (ii) to act as the “public safety answering point” (as that term is used and defined in section 190.400(5) of the Revised Statutes of Missouri, as amended, or applicable successor enactments) (“PSAP”) to provide all PSAP operations including call forwarding for safety and other emergency calls for the County and within unincorporated areas of the County, for all incorporated municipalities located within the County including the City, for the Randolph County Ambulance District, and for the following fire districts located within the county: Higbee Fire Protection District; Southeastern Fire Protection District; Eastern Randolph County Fire District; Northeastern Rural Fire Protection District; and Westran Fire Protection District (collectively, “PSAP Services” and, together with the Dispatch Services, the “9-1-1 Services”).”

The Original Agreement is hereby further amended by deleting therefrom “Exhibit A” as referred to in Section 1 of the Original Agreement in its entirety.

3. Section 2 of Original Agreement Amended. The Original Agreement is hereby amended by deleting therefrom Section 2, “Contributions” in its entirety and by substituting therefor the following Section 2:

“2. Contributions; Further Undertakings of the Parties. For purposes of funding the operations, maintenance, and upgrading of the 9-1-1 Services, the Parties shall make the following contributions and commitments and levy and otherwise agree to the following charges and other terms:

a. The County shall commit, provide for in each annual budget, and remit to the City not less than annually from any legally available source or combination of sources the sums for each year shown as “Randolph County Landlines”, “Randolph County Cell Phones”, and “County User Fee” in **Table A** of **Exhibit 1** that are in place and effective as of the period of such funds, which is attached to and incorporated by reference in this Agreement, for use solely to fund the operations, maintenance, and upgrading of the 9-1-1 Services in accordance with this Agreement as hereby amended.

b. The County further agrees to apply for and utilize any and all amounts received by the County from time to time under the American Rescue Plan Act of 2021, also called the COVID-19 Stimulus Package or American Rescue Plan, Pub.L. 117–2 (“ARPA”), to remit to the City for deposit into the City 911 Funds the sums shown as “ARPA Grant Funds” in **Exhibit 1, Table A** for the years 2022, 2023, 2024, 2025, and

2026, and also to provide additional ARPA funding, up to a total amount of ARPA funding of three million dollars (\$3M) to fund all, or as much as practicable based upon the amount of ARPA funds actually received, of costs for obtaining, purchasing, installing, and providing to the PSAP centralized 9-1-1 dispatch center for use in and serving the needs of the PSAP centralized 9-1-1 dispatch center the radio systems equipment identified in the table attached as **Exhibit 2** and incorporated by reference in this Agreement. An initial list of such equipment was included in the *Public Safety Radio Systems Analysis – Findings and Recommendations* dated June 2022 and prepared by SCG Consulting Services LLC. **Exhibit 2** reflects an update of such list based upon currently available information. The County shall either purchase such radio systems equipment directly for use in the PSAP centralized 9-1-1 dispatch center, or the City or RCAD may request reimbursement from the County for such purchases if the County has approved each purchase in advance. In the event that the County's expenditure of ARPA funds as contemplated in this paragraph reaches three million dollars (\$3M), then the costs for any additional equipment purchases needed will be shared by the parties in proportion to the 9-1-1 Services call volume of each party, provided that this limitation shall not apply if any additional round of ARPA funding is approved by Congress after January 1, 2023.

c. The City shall commit, provide for in each annual budget, and apply not less than annually from any legally available source or combination of sources the sums for each year shown as "City of Moberly Landlines" and "City of Moberly User Fee" in **Exhibit 1, Table A**, for use solely to fund the operations, maintenance, and upgrading of the 9-1-1 Services in accordance with this Agreement as hereby amended; and in addition, the City shall recruit, hire, and employ an additional three and one half full time dispatch positions for service at the PSAP centralized 9-1-1 dispatch center.

d. The RCAD shall commit, provide for in each annual budget, and remit to the City not less than annually from any legally available source or combination of sources the sums for each year shown as "RCAD User Fee" in **Exhibit 1, Table A**, for use solely to fund the operations, maintenance, and upgrading of the 9-1-1 Services in accordance with this Agreement as hereby amended. The RCAD shall pay the 2022 RCAD User Fee promptly upon execution of this Agreement or at such later time as the City may agree in writing.

e. The Parties hereby acknowledge and agree that the sums set forth in **Exhibit 1** reflect and are based upon reasonable estimates of respective 9-1-1 Dispatch call volumes; and

f. In addition to the monetary obligations set forth herein, the City hereby commits to providing a parcel of land adequate to support the construction and maintenance of a new communications tower, and RCAD hereby commits to providing adequate installation locations for transmission repeaters, all to support the 9-1-1 Services. The provisions of this section are not to be allocated against the County financial commitments.

g. The Parties acknowledge that the funding contributions set forth in **Exhibit 1, Table A** contemplate the passage of a new sales tax by the County, from which no less

than 1/8 cent of said tax will be dedicated to funding the 9-1-1 Services beginning approximately in the second half of 2027, with said funding to be remitted to a specific fund to be established for the Moberly Joint Dispatch Center. The County hereby commits to developing a ballot measure that will include such new sales tax, whether independently or as part of larger sales tax measure, and submitting such ballot measure for approval by voters at an election to be held no later than November, 2024.

h. The Parties further acknowledge that in the event the additional sales tax revenue, or some alternative and substantially equivalent source of funding, is not dedicated to support the 9-1-1 Services by 2026, then the Parties will continue to operate two dispatch centers, with parties paying user fees for costs in proportion to the 9-1-1 Services call volume of each party. **Exhibit 1, Table B** shows the current estimated costs for such scenario.

i. In addition to the foregoing contributions and undertakings, the Parties agree to cooperate and undertake the consolidation of current RCAD dispatch operations within the PSAP centralized 9-1-1 dispatch center, with the effect that the PSAP centralized 9-1-1 dispatch center shall serve as the single dispatch center for all 9-1-1 calls within Randolph County. Accordingly, the RCAD shall promptly terminate and close any dispatch center and facilities which have been operated by the RCAD independent of the PSAP centralized 9-1-1 dispatch center and shall cooperate with the City and the County to transfer such equipment and materials from the RCAD dispatch center as may be efficiently used in or in support of the PSAP centralized 9-1-1 dispatch center. The Parties further agree to consider funding under the respective parties' ARPA or other similar available sources to be applied to the costs associated with the foregoing consolidation; *provided that*, in the event ARPA or similar funds actually received, together with other amounts and sources committed pursuant to this Agreement as hereby amended, are insufficient to fund the respective funding commitments of the County and the RCAD, the Parties will consider additional portions of such ARPA or similar funds that may be utilized to pay operations and maintenance expenses of the PSAP centralized 9-1-1 dispatch center in lieu of the purchase of equipment."

4. Section 3 of Original Agreement Amended. The Original Agreement is hereby further amended by deleting therefrom Section 3, "Administration; 9-1-1 Advisory Board" in its entirety and by substituting therefor the following Section 3:

"3. Administration; 9-1-1 Advisory Board; Composition. Operational details for Dispatching Services shall be established by the City and adhered to by the Parties as such parties accept the operational details as presented in advance by the City and to the extent of approved budgets; *provided that* the County or the RCAD may recommend protocols and procedures from time to time through the 9-1-1- Advisory Board established pursuant to this Section 3. As part of the staffing for the 9-1-1 Services, the City shall create the position of and recruit, hire and employ a 9-1-1 Director who shall be an employee of the City who shall oversee and supervise the 9-1-1 Services. The County shall establish by order a 9-1-1 Advisory Board to advise the 9-1-1 Director and the City regarding recommended protocols, procedures, technological upgrades and similar in respect of the

9-1-1 Services from time to time. The 9-1-1 Advisory Board so created shall have the following specific duties: (i) to prepare recommended annual budgets for the use and application of the funds from contributions and service fee charges provided for in Section 2 of this Agreement; (ii) to monitor the allocation of such funds and the provision of 9-1-1 Services in the County; (iii) to coordinate the implementation, upgrading or maintenance of the system, including making of recommendations for equipment specifications and coding systems; (iv) to undertake such studies or investigations and to make such recommendations as may be necessary or desirable for the proper functioning and delivery of the 9-1-1 Services; and (v) to establish amounts for service fee charges for any Public Agency (as that term is defined in Section 190.300 RSMo., as amended) that is a user of PSAP Services other than the City, County, and RCAD, and to revise such amounts from time to time. The 9-1-1 Advisory Board shall consist of seven (7) members consisting of: (i) the County's Presiding Commissioner serving as the County Chief Emergency Management Officer or in an extended absence, a designated current County Commissioner; (ii) One (1) representative appointed by all of fire districts receiving the 9-1-1-Services under this Agreement, selected in any manner the foregoing districts may determine; (iii) One (1) representative of the Randolph County Sheriff's Department; (iv) One (1) representative of the Randolph County Ambulance District; (v) One (1) representative of the Moberly Fire Department; (vi) One (1) representative of the City of Moberly appointed by the City Council; and (vii) the 9-1-1 Director, who shall serve as non-voting ex-officio Chair. The 9-1-1 Advisory Board shall meet at least quarterly. The 9-1-1 Director shall not vote."

5. **Section 4 of Original Agreement Amended.** The Original Agreement is hereby further amended by deleting therefrom Section 4, "Term, Effect" in its entirety and by substituting therefor the following Section 4:

"4. **Term; Effect.** The term of this Agreement shall commence on January 1, 2023 (the "Effective Date") and remain in force and effect for a period of Five (5) years following the Effective Date (the "Amended Initial Period") and thereafter shall automatically renew for successive periods of One (1) year each for two (2) years; *provided that* after the expiration of the Amended Initial Period, this Agreement may be terminated by the City, County, or RCAD upon six (6) months prior written notice delivered as provided in Section 5 of this Agreement. This Agreement supersedes any prior agreement for 911 dispatch services between the Parties and any such agreement shall be of no further force and effect except that the Original Agreement as amended exists.

To the extent this Agreement is terminated properly, the City shall compensate the County for equipment that is listed under Item No. A in Exhibit 2 (tower site equipment) that was purchased by the County, based upon the value of such equipment as of the date of termination."

6. **Section 6 of Original Agreement Amended.** The Original Agreement is hereby further amended by deleting therefrom Section 6, "Indemnification" in its entirety and by substituting therefor the following Section 6:

"6. **Indemnification.** To the extent permitted by law, the City agrees to indemnify and hold the other Parties, and their respective governing body members, officers, and

employees, harmless from and against any and all suits or claims by persons or entities other than signatories to this Agreement, including cost of reasonable attorneys' fees, resulting from the City's provision of the 9-1-1 Services; *provided that* the indemnification contained in this Section 6 shall not extend to claims resulting in any way from (i) the willful misconduct or negligence of officials, employees and agents or any Party and for which such Party is held to be liable or such officials, employees or agents are held to be individually liable; and (ii) any legal action brought challenging all or any part of this Agreement or the approval thereof by any Party (other than procedural defects which defects may not be subsequently corrected by such Party) or any ordinance or order adopted in connection with this Agreement as hereby amended or the 9-1-1 Services, or any payment of costs under this Agreement. This provision is not intended to waive sovereign immunity and other defenses of each party unless so ordered by a court of competent jurisdiction."

7. Section 7 of Original Agreement Amended. The Original Agreement is hereby further amended by deleting therefrom Section 7, "Notices" in its entirety and by substituting therefor the following Section 7:

"7. Notices. Whenever notice or other communication is called for in this Agreement to be given or is otherwise given, such notice or other communication shall be in writing and shall be personally delivered or sent by registered or certified mail, return receipt requested, addressed as follows:

If to the City:

City of Moberly
101 West Reed Street - City Hall
Moberly, Missouri 65270
Attn: City Manager

with a copy to:

Cunningham, Vogel & Rost, P.C.
3660 S. Geyer Road, Suite 340
St. Louis, Missouri 63127
Attn: Greg H. Dohrman, Esq.

If to the County

The County of Randolph
County Administration Building
372 HWY JJ
Huntsville, Missouri 65259
Attn: Presiding Commissioner

with a copy to:

Schraeder Law Firm P.C.
4579 Laclede Avenue
Suite 142
St. Louis, Missouri 63108
Attn: Ivan Schraeder, Esq.

If to the RCAD:

Randolph County Ambulance District
1366 US-24
Moberly, Missouri 65270
Attn: Chief Executive Officer

with a copy to:

Attn: _____"

8. **References to Other Parties.** References in the Original Agreement to the “other Party” shall be understood to mean the “other Parties”, “neither Party” shall be understood to mean “no Party”, and “City and the County” shall be understood to mean “the Parties”.

9. **User Agreements.** The City is hereby authorized to enter into agreements with users of all or any portion of the Dispatch Services, with the charges for such services being established by the 9-1-1 Advisory Board as described in Section 3 of this Agreement. The Parties acknowledge that the funding solution reflected in **Exhibit 1** is based on user fees being implemented for such users beginning in 2025.

10. **Ratification of Original Agreement as Amended; Conflicts.** The Original Agreement as modified and amended by this First Amendment is hereby ratified and confirmed by each of the Parties. Except for the specific modifications and amendments contained in this First Amendment, all other terms of the Original Agreement shall remain unchanged, in full force and effect, and binding on each of the Parties; *provided that* in the event of any conflict between the terms of this First Amendment and those of the Original Agreement, the terms of this First Amendment shall govern and the Original Agreement shall be deemed modified to the extent of the conflict.

[Remainder of page left blank intentionally. Signatures of the parties appear on the following page(s).]

IN WITNESS WHEREOF, the Parties have set their hands and seals as of the day and year first written above.

CITY OF MOBERLY

By: _____
Tim Brubaker, Mayor

ATTEST:

Shannon Hance, City Clerk

THE COUNTY OF RANDOLPH

By: _____
Presiding Commissioner

ATTEST:

Terri Maddox, County Clerk

**RANDOLPH COUNTY AMBULANCE
DISTRICT**

By: _____
Title:

ATTEST:

Exhibit 1**Table A: Funding Solution for Central Dispatch,
With Sales Tax Approved**

Revenues	2022 (Actual)	2023 (Budget)	2024 (Est.)	2025	2026	2027	2028	2029	TOTAL
City of Moberly Landlines	67,722.16	72,000	70,000	70,000	70,000	70,000	70,000	70,000	559,722
Randolph County Landlines	4,504.97	10,000	5,000	5,000	5,000	5,000	5,000	5,000	44,505
Randolph County Cell Phones	222,620.90	200,000	214,804	220,000	225,000	230,000	235,000	240,000	1,787,425
City of Moberly User Fee	250,000.00	250,000	250,000	260,000	260,000	260,000	73,000	85,000	1,688,000
RCAD User Fee	71,882.59	68,484	81,118	75,000	75,000	72,500	43,800	51,000	538,785
County User Fee	0.00	0	0	0	0	52,500	29,200	34,000	115,700
Rural FD User Fee	0.00	0	0	5,000	5,000	5,000	5,000	5,000	25,000
County ARPA Funds	47,921.73	45,656	54,078	50,000	50,000	0	0	0	247,656
COUNTY GO 1/8 Cent Sales Tax	0.00	0	0	0	0	250,000	500,000	500,000	1,250,000
Total Revenue	664,652.35	646,140	675,000	685,000	690,000	945,000	961,000	990,000	6,256,792
Total Estimated Expenses	664,652.35	646,140	675,000	685,000	690,000	945,000	961,000	990,000	6,256,792
OVER UNDER REVENUE	0.00	0	0	0	0	0	0	0	0

**Table B: Two Dispatch Option,
NO Sales Tax Approved**

Revenues	2022 (Actual)	2023 (Budget)	2024 (Est.)	2025	2026	2027	2028	2029	TOTAL
City of Moberly Landlines	67,722.16	72,000	70,000	70,000	70,000	70,000	70,000	70,000	559,722
Randolph County Landlines	4,504.97	10,000	5,000	5,000	5,000	5,000	5,000	5,000	44,505
Randolph County Cell Phones	222,620.90	200,000	214,804	220,000	225,000	230,000	235,000	240,000	1,787,425
City of Moberly User Fee	250,000.00	250,000	250,000	260,000	260,000	260,000	260,000	260,000	2,050,000
RCAD User Fee	71,882.59	68,484	81,118	75,000	75,000	76,000	76,000	76,000	599,485
County User Fee	0.00	0	0	0	0	51,000	51,000	51,000	153,000
Rural FD User Fee	0.00	0	0	5,000	5,000	5,000	5,000	5,000	25,000
County ARPA Funds	47,921.73	45,656	54,078	50,000	50,000	0	0	0	247,656
1/8 Cent Sales Tax	0.00	0	0	0	0	0	0	0	0
Total Revenue	664,652.35	646,140	675,000	685,000	690,000	697,000	702,000	707,000	5,466,792
Total Estimated Expenses	664,652.35	646,140	675,000	685,000	690,000	697,000	702,000	707,000	5,466,792
OVER UNDER REVENUE	0.00	0	0	0	0	0	0	0	0

Exhibit 2

Rev: October 14, 2022				
Randolph County Missouri - Public Safety Radio System Project Planning				
Item No	Equipment and Services	MRJCC Dispatch Rural Fire Analog	MRJCC Dispatch Rural Fire P25 Digital	Actual
A	Tower Site in Moberly: 250-ft Self Supporting Tower	\$ 550,000	\$ 550,000	
B1	VHF P25 Repeater System - Moberly Police Dept.	\$ 45,000	\$ 45,000	
B2	VHF P25 Mobile and Portable Radios for Moberly Police Dept. (based on recent proposal)	\$ 92,160	\$ 92,160	
B3	VHF P25 Repeater System - Moberly Fire Dept.	\$ 40,000	\$ 40,000	
B4	VHF P25 Mobile and Portable Radios for Moberly Fire Dept. (est, based on recent proposals)	\$ 111,360	\$ 111,360	
B5	MRJCC Add 3rd Moto MCC7500 Dispatch Console	\$ 110,000	\$ 110,000	\$ 85,000
B6	MRJCC New 3-Pos Dispatch Workstation Furniture	\$ 105,000	\$ 105,000	
B7	MRJCC CAD/EMS Software Interface	\$ 40,000	\$ 40,000	
B8	MRJCC/Moberly Contingency & Proj. Mgmt	\$ 44,000	\$ 44,000	
C	MOSWIN P25 Mobile and Portable Radios for Randolph County Sheriff's Office (costs based on recent proposal from Motorola/Wireless USA)	\$ 554,968	\$ 554,968	
D1	VHF P25 6-Site VHF Simulcast Repeater System for RCAD and Rural Fire Operations	\$ 450,000	\$ 450,000	
D2	VHF Mobile, Portable and Pager Radios for Randolph County Rural Fire Agencies (refer to Report; does not include radios for RCAD)	\$ 433,300	\$ 641,200	
E1	VHF Repeater for RCAD (Analog or P25)	\$ 15,000	\$ 50,000	
E2	VHF P25 Mobile, Portable Pager Radios for RCAD Dept.	\$ 94,000	\$ 94,000	
E3	New MCC7500 Dispatch Consoles for RCAD			
F	New VHF P25 Mobile & Portable Radios Huntsville PD	\$ 39,147	\$ 39,147	
G	Project Contingency	\$ 75,000	\$ 75,000	
H	FCC Licensing Fees	\$ 10,000	\$ 10,000	
I	Project Management (included in each total above)			
J	Radio User Training Services	\$ 15,000	\$ 15,000	
	Total - System/Project Costs	\$ 2,823,935	\$ 3,066,835	\$ 85,000

City of Moberly

City Council Agenda Summary

Agenda Number: #13.

Department: Public Utilities

Date: May 1, 2023

Agenda Item: An Ordinance And An Agreement With Central Christian Church Regarding Removal Of Materials From Property And Authorizing City Manager To Execute The Agreement.

Summary: Central Christian Church owns property with a street address of 126 South 6th Street located in Moberly, Missouri which it desires to donate for use as a community garden. In order to use the property as a garden certain work must be completed including removal of a concrete pad measuring approximately 40' X 20' and location of existing underground water utilities. The University of Missouri Extension Office and at least eight local businesses and organizations have committed time or resources to this project.

Recommended

Action: Approve the agreement and ordinance.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker** ___ ___

Council Member

M___ S___ **Lucas** ___ ___

M___ S___ **Kimmons** ___ ___

M___ S___ **Jeffrey** ___ ___

M___ S___ **Kyser** ___ ___

Passed Failed

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH CENTRAL CHRISTIAN CHURCH, INC.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOBERLY, MISSOURI, TO-WIT:

SECTION ONE: Attached hereto is a Cooperative Agreement for a Community Garden which agreement will make possible using church property with City labor and resources as a Community Garden.

SECTION TWO: The City Council hereby approves the Cooperative Agreement and hereby authorizes the City Manager of Moberly to execute said Agreement on behalf of the City.

SECTION THREE: This Ordinance shall be in full force and effect from and after its passage and adoption by the Council of the City of Moberly, Missouri, and its signature by the officer presiding at the meeting at which it was passed and adopted and further the Council authorizes the City Manager to take such other and further action as may be required to accomplish the purposes of this Ordinance.

PASSED AND ADOPTED by the Council of the City of Moberly, Missouri, this 1st day of May, 2023.

ATTEST:

Presiding Officer at Meeting

Shannon Hance, MRCC, City Clerk

COOPERATIVE AGREEMENT FOR COMMUNITY GARDEN

THIS COOPERATIVE AGREEMENT FOR COMMUNITY GARDEN (this “**Agreement**”) is made and entered into as of the ____ day of _____ 2023 by and between the **CITY OF MOBERLY, MISSOURI** a third-class city and a Missouri municipal corporation having a principal office at 101 West Reed Street, Moberly, Missouri 65270 (the “**City**”) and the **CENTRAL CHRISTIAN CHURCH, INC** (“**CENTRAL**”), a Missouri nonprofit corporation, (“**CENTRAL**” and together with the “**City**” the “**Parties**”).

RECITALS

A. Sections 70.210 through 70.320 of the Revised Statutes of Missouri, as amended, authorize Missouri municipalities to contract with any private person, firm, association or corporation for the planning, development, construction, acquisition, or operation of any public improvement or facility, or for a common service, provided, that the subject and purposes of any such contract or cooperative action are within the scope of the powers of such municipality.

B. Central owns real property with a street address of 126 South 6th Street located in Moberly, Missouri which it desires to donate for use as a community garden. In order to use the property as a garden certain work must be completed including removal of a concrete pad measuring approximately 40’ X 20’ and locating utilities.

C. With Central’s permission, the City is willing to donate the labor and materials necessary to perform the concrete removal and the City will arrange for the location of utilities on the real estate.

D. In order to make the property ready for a community garden the parties desire to enter into this Agreement and to cooperate for the community betterment.

AGREEMENT

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto do hereby covenant and agree as follows:

1. The Project. The City agrees to undertake the removal of the concrete pad located at 126 South 6th Street and to arrange for the location of all utilities on the property. Central agrees to allow the City to access its property for this purpose without any compensation.

2. No Waiver of Sovereign Immunity; Limited Public Liability; No Personal Liability. Nothing in this Agreement shall be construed or deemed to constitute a waiver of the City’s sovereign immunity. The parties hereto agree that in no event shall the City or any of its officials, agents, attorneys, employees, or representatives have any liability in damages or any other monetary liability to Central or any successor, assign, heir or personal representative of Central in respect of any suit, claim, or cause of action arising out of this Agreement and Central hereby waives any such claim. No official,

officer, agent, attorney, employee, or representative of the City shall be personally liable to Central or the successors, assigns, heirs or personal representatives of MCF in the event of any default or breach by any party under this Agreement.

3. Notices. Any Notice required by this Agreement shall be deemed given if deposited in the United States Mail, first class, postage prepaid and addressed as hereinafter specified.

If to the City: City of Moberly
 101 West Reed Street – City Hall
 Moberly, Missouri 65270
 Attn: City Manager

If to Central:

Each party shall have the right to specify that notice is to be addressed to another address by giving to the other party Ten (10) days written notice thereof.

4. Entire Agreement; Amendment. The parties agree that this Agreement constitutes the entire agreement between them and that no other agreements or representations other than those contained in this Agreement have been made by the parties. This Agreement shall be amended only in writing and effective when signed by the authorized agents of the parties and when authorized and approved by the Moberly City Council.

5. Relationship of the Parties; No Third Party Right. Nothing contained in this Agreement nor any act of Central or the City shall be deemed or construed to create a partnership or agency relationship between the parties, or their agents or representatives and this Agreement is and shall be limited to the specific purposes set out in this Agreement. Other than as expressly provided in this Agreement, no party shall be the agent of, or have any rights to create any obligations or liabilities binding on, the other party. The parties do not intend to confer any benefit under this Agreement on any person or entity other than the named parties hereto.

6. Severability. In the event any term or provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect, to the extent the remainder can be given effect without the invalid provision.

7. Binding Effect. Except as otherwise expressly provided in this Agreement, the covenants, conditions and agreements contained in this Agreement shall bind and inure to the benefit of Central, the City, and their respective successors and permitted assigns.

8. Choice of Law; Venue. This Agreement and its performance shall be governed by and construed by the laws of the State of Missouri applicable to contracts made and to be performed wholly within such state, without regard to choice or conflict of laws provisions. The parties hereto agree that any action at law, suite in equity, or other judicial proceeding arising out of this Agreement shall be instituted only in the Circuit Court of Randolph County, Missouri or in the Federal District Court for the Eastern District of Missouri and waive any objections based upon venue or *forum non conveniens* or otherwise.

9. Execution; Counterparts. Each person executing this Agreement in a representative capacity warrants and represents that he or she has authority to do so, and upon request by the other party, proof of such authority will be furnished to the requesting party. This Agreement may be executed at different times and in two or more counterparts, and all counterparts so executed shall for all purposes constitute one and the same instrument, binding on the parties hereto, notwithstanding that both parties may not have executed the same counterpart. In proving this Agreement, it shall not be necessary to produce or account for more than one such counterpart executed by the party against whom enforcement is sought.

IN WITNESS WHEREOF, the City and Central have each caused this Agreement to be executed in multiple original counterparts in their respective names and attested to as of the date first above written.

CITY OF MOBERLY, MISSOURI
(the "City")

By: _____
City Manager

ATTEST:

By: _____
Shannon Hance, City Clerk

Central Christian Church, Inc.

By: _____
, President

ATTEST:

By: _____
, Secretary

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#14.

Department: Public Works

Date: May 1, 2023

Agenda Item: A Resolution Approving A Mowing And Hold Harmless Agreement Between The City Of Moberly, Missouri And Jared Embree For Mowing Omar N. Bradley Regional Airport.

Summary: We advertised for haying at the Omar N. Bradley Regional Airport. We received four bids for the three-year haying agreement for approximately 45 acres of land at the airport. The high bid was from Jared Embree for \$2,295/yr./\$6,885 total/3yr. Staff recommends approval of the high bidder.

Recommended

Action: Approve this resolution.

Fund Name: N/A

Account Number: N/A

Available Budget \$: N/A

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed

Failed

BILL NO. _____

RESOLUTION NO. _____

**A RESOLUTION APPROVING A MOWING AND HOLD HARMLESS AGREEMENT
BETWEEN THE CITY OF MOBERLY, MISSOURI, AND JARED EMBREE FOR
MOWING OMAR N. BRADLEY REGIONAL AIRPORT.**

WHEREAS, City staff advertised for proposals from interested parties to mow Omar N. Bradley Regional Airport for a period of three (3) years in exchange for the right to bale and keep the hay; and

WHEREAS, four proposals were received with the proposal from Jared Embree including payment to the City of \$2,295.00 annually being the most favorable to the City; and

WHEREAS, City staff recommends the acceptance of the proposal and approval of the Mowing and Hold Harmless Agreement of Omar N. Bradley Regional Airport for mowing purposes; and

WHEREAS, the proposed Mowing and Hold Harmless Agreement is attached hereto.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby approves the Lease as recommended by City staff and authorizes the City Manager to execute the lease on behalf of the City.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

 Presiding Officer at Meeting

ATTEST:

 Shannon Hance, MRCC, City Clerk

MOWING AND HOLD HARMLESS AGREEMENT

THIS MOWING AND HOLD HARMLESS AGREEMENT is made and entered into as of this _____ day of _____, 2023 (the "Agreement"), by and among the **CITY OF MOBERLY, MISSOURI**, a third-class city of the State of Missouri (the "City"), and **JARED EMBREE** ("Embree") an individual residing in Moberly, Missouri.

RECITALS

WHEREAS, the City owns property which consists of several acres of hay ground in need of mowing.

WHEREAS, Embree has mowing and haying equipment and is able and willing to mow and pick up hay on the property owned by the City.

WHEREAS, the City and Embree are willing to enter into this Agreement on the following terms and conditions.

NOW, THEREFORE, the City and Embree agree as follows:

1. The City hereby gives permission to Embree to enter the following described property for the purpose of mowing and square bailing hay: hay ground around the Omar N. Bradley Regional Airport.
2. Embree shall retain all the hay mowed and baled on the property in exchange for payment to the City annually of the sum of \$2,295.00. The first payment will be due and payable on the first day of January, 2024 and subsequent payments will be due on January 1, 2025 and January 1, 2026. Payments shall be due and owing without invoicing from the City. Payments will be in default if not paid within thirty (30) days of the due date. If default occurs the city may terminate this contract with written notice to Embree.
3. Embree will operate as an independent contractor and not as an employee or agent or in any capacity for the City.
4. The term of this Agreement is from May 1, 2023, to May 1, 2026. No notice of termination is required.
5. Embree shall notify City of the time(s) he enters the property and City shall provide any necessary assistance to access the property.
6. Embree hereby waives any cause of action or claims he may have at any time arising out of the performance of this Agreement against the City, its agents, servants, employees or elected officials.
7. Embree hereby assumes all risk associated with performance of this Agreement.
8. Embree hereby holds the City harmless from all damages, injuries and claims arising from the performance of this Agreement and agrees to defend any action brought against the City, its agents, servants, employees or elected officials resulting from any action arising from the performance of this Agreement.

9. Embree will maintain during the duration of this Agreement insurance for his mowing operation and operation of his equipment used in the performance of this Agreement.

10. Failure to mow and bale the hay annually shall be cause to terminate this Agreement as will the failure to abide by any term of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above written.

CITY OF MOBERLY

JARED EMBREE

By: Brian Crane, City Manager

Jared Embree

ATTEST:

Shannon Hance, City Clerk

2023 Hay Bids for Omar N Bradley Regional Airport		
NAME	PER Year	PER 3 Years
Curtis Kruse	\$500.00	\$1,500.00
Henry Westhues	\$610.00	\$1,830.00
Pretz Farms LLC	\$2,250.00	\$6,750.00
Jared Embree	\$2,295.00	\$6,885.00

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#15.

Department: Public Works

Date: May 1, 2023

Agenda Item: A Resolution Authorizing The Submission Of An Application To The Missouri Department Of Transportation For Grant Funding Through The Bridge Engineering Assistance Program.

Summary: Attached is our report regarding replacement options for the corrugated metal pipe located under Fisk Avenue near Rothwell Park Road. The culvert is in bad shape and this grant would fund a replacement with less than 10% match. They will begin accepting applications for this grant opens on May 1, 2023.

Recommended

Action: Approve this resolution.

Fund Name: Transportation Trust

Account Number: 600.000.5406

Available Budget \$: (27,504.50)

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other <u>Agreement</u>

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker**

Council Member

M___ S___ **Lucas**

M___ S___ **Kimmons**

M___ S___ **Jeffrey**

M___ S___ **Kyser**

Passed

Failed

BILL NO: _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR GRANT FUNDING THROUGH THE BRIDGE ENGINEERING ASSISTANCE PROGRAM.

WHEREAS, the Missouri Department of Transportation offers grant funding through its Bridge Engineering Assistance Program (“BEAP”) to provide local government with engineering assistance for bridge repair; and

WHEREAS, City staff has identified the need for bridge repair at Fisk Avenue over Sweet Spring Creek and seeks authority to make a grant application through BEAP 23TTAP-20 for this purpose; and

WHEREAS, said grant funding would assist with engineering costs for the anticipated project.

NOW, THEREFORE, the Moberly, Missouri, City Council hereby directs the City Manager or his designee to make an application to the Missouri Department of Transportation for grant funding as described herein and further authorizes the City Manager to take such other and further actions necessary to carry out the purposes of this resolution.

RESOLVED this 1st day of May, 2023, by the Council of the City of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

April 3, 2023

Mr. Tom Sanders
City of Moberly
101 West Reed Street
Moberly, MO 65270

Re: Fisk Avenue over Sweet Spring Creek
Bridge Engineering Assistance Program (BEAP) Report – 23TTAP-20

Dear Mr. Sanders,

Bartlett & West was tasked to determine options to remediate flood overtopping happening at Fisk Avenue over Sweet Spring Creek in the City of Moberly. The flooding has occurred numerous times and can sometimes result in asphalt and side slope damage near the area.

EXISTING CONDITIONS

Currently there is a single corrugated pipe carrying stormwater underneath Fisk Avenue. At this location, stormwater comes from two different sources, Sweet Spring Creek and overflow from the city reservoir. Sweet Spring Creek gets to Fisk Avenue from a small box culvert underneath Rothwell Park Road near the intersection of Fisk Avenue and the park road. The overflow from the city reservoir comes from an approximately 500 feet long rock lined flume from the lake to the corrugated pipe under Fisk Avenue. According to the USGS website StreamStats, 1.2 square miles of drainage area contributes to the Sweet Spring Creek tributary, whereas 0.6 square miles of drainage area contributes from the city reservoir at the Fisk Avenue crossing. The hydraulic reports as well as the FEMA map showing the area is located in a regulated floodway is included in the attachments.



Figure 1 – View Looking Downstream of Corrugated Metal Pipe under Fisk Avenue from Box Culvert under Rothwell Park Road

PROPOSED STRUCTURES

When studying the stormwater effects at this location, two alternatives were developed to increase the hydraulic capacity of the roadway crossing structure to better align with channel capacity and provide a solution to flooding. Due to the fairly low profile grade of Fisk Avenue compared to the streambed, a very shallow bridge superstructure would be required. A minimal roadway width of 24 feet accompanied with a sidewalk 6 feet wide was assumed as the typical section in our cost estimates and as shown in the Figures 2 & 3.

OPTION 1: SINGLE SPAN BRIDGE - Total Estimate (Construction & Engineering) \$1,022,000

A span 50 feet long was assumed to be a rough approximate length for a conceptual solution at this location. The span length could potentially be shortened with survey data, refined hydraulic calculations and steeper spill slopes that would be determined in final design. A 17" deep prestressed concrete spread box beam could provide the span length needed with a concrete strength of $f'c = 10$ ksi. The typical

section shown also assumed shorter Type H barriers and a raised sidewalk. The Type H barriers are standard MoDOT barrier types but could be modified to rectangular shaped corral rail type barrier or form liner could be placed on the non-traffic side of the barrier for aesthetic enhancements. Another option of separating the sidewalk and roadway traffic with a barrier curb is possible. However, pushing the barrier out to outside edge of the bridge would help with site distance issues for drivers looking to exist Rothwell Park Road onto Fisk Avenue. Also with a slow design speed of 25 mph on Fisk Avenue, a raised sidewalk

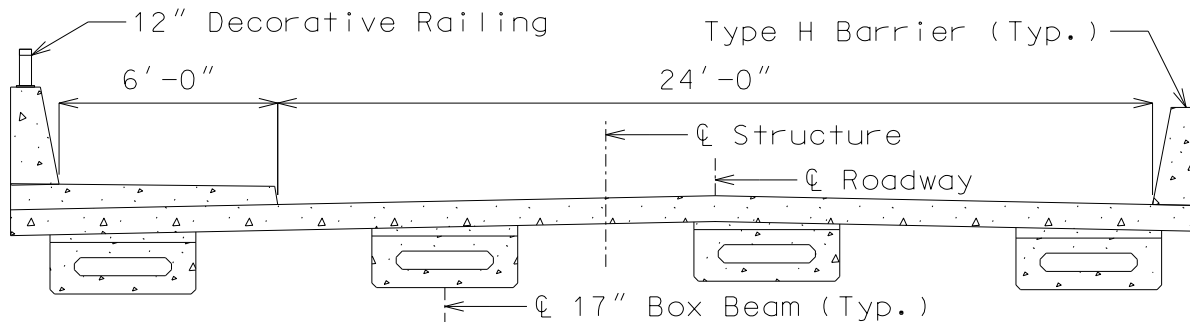


Figure 2 – Typical Section for Single Span Bridge Option



Figure 3 – Roadway Overtopping Experienced at Fisk Avenue

is all that is required to protect pedestrians from traffic.

OPTION 2: BOX CULVERT – Total Estimated Cost (Construction & Engineering) \$856,000

The second option investigated involves a 2-cell, reinforced concrete box culvert to provide the required stormwater flow under Fisk Avenue. The size of the cells are estimated to be 12 feet wide by 7 feet tall. The 7 feet height is assumed to be buried one foot to accommodate Corps of Engineers regional requirements for culvert crossings with an opening height at or greater than 48" for any jurisdictional waterway. Due to the small drainage areas and limited wooded areas, the box culvert option should not have issues with drift.

The box culvert length extended the headwalls just outside of the clear zone for traffic to eliminate the need for barrier or guardrail to which will help reduce project costs. The culvert inlet was assumed to have flared wing walls to help gather flows from both the reservoir and box culvert under Rothwell Park Road carrying Sweet Spring Creek.

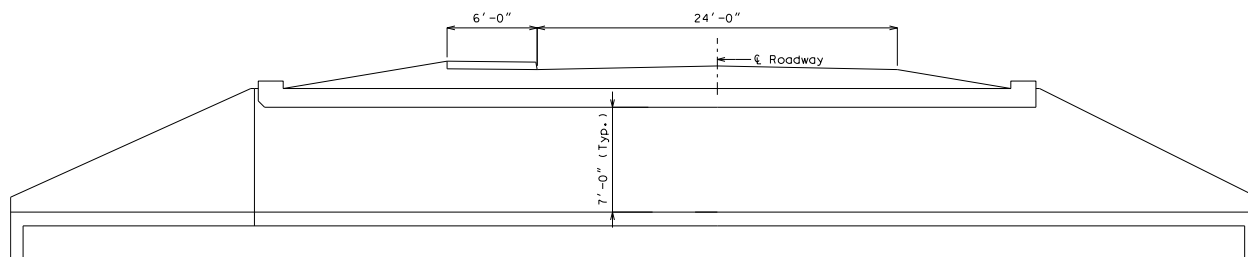


Figure 4 – Typical Elevation for 2-12'x7' Reinforced Concrete Box Culvert

SUMMARY

With the cost estimates given in the attachments, the more optimal solution appears to be the reinforced concrete box culvert option. In the calculations used for the project costs, there was consideration for unknowns such as inflation that may vary based on the timing of when a new structure could be built. Detailed, line item costs are given in the attachments for both options to show the City all of the assumptions that were made in coming up with the project costs.

Bartlett & West appreciates the opportunity to serve the City of Moberly through the BEAP program and looks forward to future opportunities to serve you. Please feel free to contact us with any comments, questions or concerns.

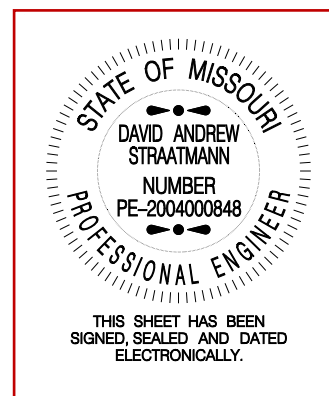
Sincerely,

David Straatmann

David Straatmann, P.E.

Attachments

Cc: Jamey Laughlin - MoDOT Bridge Division
Aaron Hugenberg - MoDOT Northeast District



Sealed 4/3/2023
Bartlett & West, Inc.
Certificate of Authority No. 000167 (Engineering)

Bartlett & West

Driving Community and Industry
Forward, Together.

(50') Simple Composite Prestress Box Beam Span

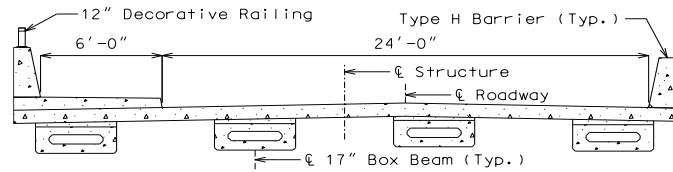
Fisk Avenue over Sweet Spring Creek

City of Moberly

Cost Estimate: Conceptual

Date: 4/3/2023

Project No.: 18654.103



Item No.	Description	Quantity	Unit	Engineer's Estimate	
				Unit Price	Extension
	Bridge Items				
206-10.00	Class 1 Excavation	65	CY	70.00	\$4,550.00
216-05.00	Removal of Bridges	1	LS	5,000.00	\$5,000.00
503-10.11A	Bridge Approach Slab (Minor)	107	SY	200.00	\$21,400.00
607-99.03	Decorative Railing	66	LF	150.00	\$9,900.00
702-12.14	Galvanized Structural Steel Piles (14 in.)	500	LF	150.00	\$75,000.00
702-70.00	Pile Point Reinforcement	10	EA	250.00	\$2,500.00
703-20.03	Class B Concrete (Substructure)	26	CY	1,500.00	\$39,600.00
703-42.16	Type H Barrier	131	LF	150.00	\$19,650.00
703-42.22	Slab on Concrete Beam	191	SY	500.00	\$95,350.00
703-44.30	Sidewalk (Bridges)	385	SF	40.00	\$15,400.00
705-60.65	17 in., Prestressed Concrete Spread Box Beam	200	LF	550.00	\$110,000.00
707-10.00	Conduit System on Structure	66	LS	60.00	\$3,960.00
715-10.01	Vertical Drain at End Bents	2	EA	4,300.00	\$8,600.00
716-10.03	Laminated Neoprene Bearing Pad (Tapered)	8	EA	500.00	\$4,000.00
				Subtotal	\$414,910.00
	Roadway Items				
201-99.01	Clearing and Grubbing	1	LS	4,000.00	\$4,000.00
202-20.10	Removal of Improvements	1	LS	20,000.00	\$20,000.00
203-99.01	Earthwork	1	LS	10,000.00	\$10,000.00
304-05.04	Type 5 Aggregate for Base (4 in. Thick)	400	SY	10.00	\$4,000.00
611-30.20A	Furnishing Type 2 Rock Blanket (24 in. Thick)	100	CY	65.00	\$6,500.00
611-30.40A	Placing Type 2 Rock Blanket (24 in. Thick)	100	CY	45.00	\$4,500.00
608-60.04	Concrete Sidewalk, 4 in.	50	SY	60.00	\$3,000.00
608-99.02	Optional Pavement	200	SY	80.00	\$16,000.00
616-99.01	Traffic Control	1	LS	8,000.00	\$8,000.00
618-10.00	Mobilization	1	LS	10,400.00	\$10,400.00
627-40.00	Contractor Furnished Surveying and Staking	1	LS	10,000.00	\$10,000.00
805-10.00A	Seeding and Mulch	1.5	AC	5,000.00	\$7,500.00
806-99.01	Erosion Control	1	LS	10,000.00	\$10,000.00
				Subtotal	\$113,900.00
	Contingency	20%			\$105,762.00
	Total Construction Cost (2023 Construction)				\$634,572.00
	Engineering (Survey, Design, Geotech)				\$125,000.00
	Construction Engineering (Admin & Observation)				\$60,000.00
	Utility Impacts				\$25,000.00
	R/W Impacts (Assume None)				\$0.00
	Total Engineering Cost				\$210,000.00
	Inflation 2024	10%			\$84,457.20
	Inflation 2025	10%			\$92,902.92
Total Conceptual Project Cost (2025 Construction)					
				TOTAL =	\$1,021,932.12

rtwest_com/Documents/MODOT/18654.103_Moberly BEAP-Fisk Ave/[BridgeEstimate_Conceptual_24ft Roadway_Sidewalk_BoxCulvert.xlsm]B&W



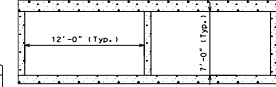
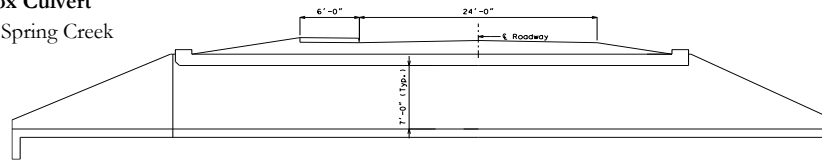
Driving Community and Industry
Forward, Together.

2-12'x7' Reinforced Box Culvert
Fisk Avenue over Sweet Spring Creek
City of Moberly

Cost Estimate: Conceptual

Date: 4/3/2023

Project No.: 18654.103



Item No.	Description	Quantity	Unit	Engineer's Estimate	
				Unit Price	Extension
	Bridge Items				
206-33.00	Class 4 Excavation	300	CY	70.00	\$21,000.00
216-05.00	Removal of Bridges	1	LS	5,000.00	\$5,000.00
703-40.40	Class B-1 Concrete (Culverts-Bridge)	192	CY	1,200.00	\$230,400.00
706-10.20	Reinforcing Steel (Culverts-Bridge)	25000	LB	2.50	\$62,500.00
				Subtotal	\$318,900.00
	Roadway Items				
201-99.01	Clearing and Grubbing	1	LS	4,000.00	\$4,000.00
202-20.10	Removal of Improvements	1	LS	20,000.00	\$20,000.00
203-99.01	Earthwork	1	LS	10,000.00	\$10,000.00
304-05.04	Type 5 Aggregate for Base (4 in. Thick)	400	SY	10.00	\$4,000.00
611-30.20A	Furnishing Type 2 Rock Blanket (24 in. Thick)	100	CY	65.00	\$6,500.00
611-30.40A	Placing Type 2 Rock Blanket (24 in. Thick)	100	CY	45.00	\$4,500.00
608-60.04	Concrete Sidewalk, 4 in.	100	SY	60.00	\$6,000.00
608-99.02	Optional Pavement	400	SY	80.00	\$32,000.00
616-99.01	Traffic Control	1	LS	8,000.00	\$8,000.00
618-10.00	Mobilization	1	LS	10,400.00	\$10,400.00
627-40.00	Contractor Furnished Surveying and Staking	1	LS	10,000.00	\$10,000.00
805-10.00A	Seeding and Mulch	1.5	AC	5,000.00	\$7,500.00
806-99.01	Erosion Control	1	LS	10,000.00	\$10,000.00
				Subtotal	\$132,900.00
	Contingency	20%			\$90,360.00
	Total Construction Cost (2023 Construction)				\$542,160.00
	Engineering (Survey, Design, Geotech)				\$80,000.00
	Construction Engineering (Admin & Observation)				\$60,000.00
	Utility Impacts				\$25,000.00
	R/W Impacts (Assume None)				\$0.00
	Total Engineering Cost				\$165,000.00
	Inflation 2024	10%			\$70,716.00
	Inflation 2025	10%			\$77,787.60
	Total Conceptual Project Cost (2025 Construction)				
				TOTAL =	\$855,663.60

rtwest_com/Documents/MODOT/18654.103_Moberly BEAP-Fisk Ave/[BridgeEstimate_Conceptual_24ft Roadway_Sidewalk_BoxCulvert.xlsm]B&V

National Flood Hazard Layer FIRMMette



92°28'6"W 39°25'11"N



0 250 500 1,000 1,500 2,000 Feet

1:6,000 170

92°27'28"W 39°24'43"N

Basemap: USGS National Map: Orthoimagery: Data refreshed October, 2020

Legend

#15.

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM UT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
OTHER FEATURES		Levee, Dike, or Floodwall
		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped



The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

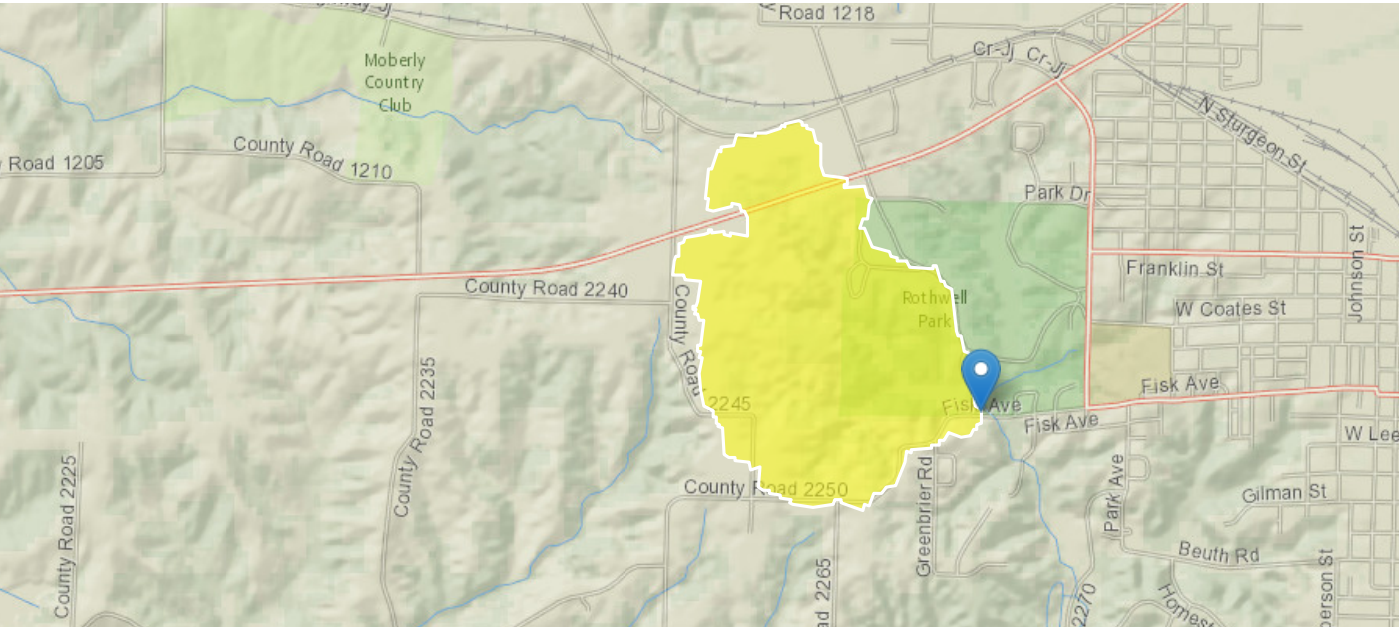
This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 3/2/2023 at 3:44 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

StreamStats Report

Region ID: MO
Workspace ID: MO20230302201752938000
Clicked Point (Latitude, Longitude): 39.41597, -92.46332
Time: 2023-03-02 14:18:16 -0600



+ Collapse All

Basin Characteristics

Parameter Code	Parameter Description	Value	Unit
BSHAPE	Basin Shape Factor for Area	2.58	dimensionless
DRNAREA	Area that drains to a point on a stream	0.64	square miles
IMPNLCD01	Percentage of impervious area determined from NLCD 2001 impervious dataset	4.02	percent

Peak-Flow Statistics

Peak-Flow Statistics Parameters [Peak Rural Statewide Region 1 SIR 2014 5165]

Parameter Code	Parameter Name	Value	Units	Min Limit	Max Limit
DRNAREA	Drainage Area	0.64	square miles	0.11	8212.38
BSHAPE	Basin Shape Factor	2.58	dimensionless	2.25	26.59

Peak-Flow Statistics Parameters [Peak Urban Statewide SIR 2010 5073]

Parameter Code	Parameter Name	Value	Units	Min Limit	Max Limit
DRNAREA	Drainage Area	0.64	square miles	0.28	189
IMPNLCD01	Percent Impervious NLCD2001	4.02	percent	2.3	46

Peak-Flow Statistics Flow Report [Peak Rural Statewide Region 1 SIR 2014 5165]

PII: Prediction Interval-Lower, Plu: Prediction Interval-Upper, ASEp: Average Standard Error of Prediction, SE: Standard Error (other -- see report)

Statistic	Value	Unit	ASEp
50-percent AEP flood	228	ft ³ /s	38.4
20-percent AEP flood	433	ft ³ /s	30.8
10-percent AEP flood	591	ft ³ /s	29.1
4-percent AEP flood	809	ft ³ /s	28.8
2-percent AEP flood	979	ft ³ /s	28.7
1-percent AEP flood	1150	ft ³ /s	29.8
0.5-percent AEP flood	1330	ft ³ /s	31
0.2-percent AEP flood	1560	ft ³ /s	33.2

Peak-Flow Statistics Flow Report [Peak Urban Statewide SIR 2010 5073]

PII: Prediction Interval-Lower, Plu: Prediction Interval-Upper, ASEp: Average Standard Error of Prediction, SE: Standard Error (other -- see report)

Statistic	Value	Unit	PII	Plu	ASEp
50-percent AEP flood	164	ft ³ /s	102	264	26.7
20-percent AEP flood	299	ft ³ /s	195	457	23.3
10-percent AEP flood	407	ft ³ /s	273	607	22.1
4-percent AEP flood	553	ft ³ /s	371	825	22.1
2-percent AEP flood	679	ft ³ /s	445	1040	23.3
1-percent AEP flood	806	ft ³ /s	505	1290	25.6
0.2-percent AEP flood	1140	ft ³ /s	614	2120	35.2

Peak-Flow Statistics Citations

Southard, R.E., 2010, Estimation of the Magnitude and Frequency of Floods in Urban Basins in Missouri: U.S. Geological Survey Scientific Investigations Report 2010-5073, 27 p. (<http://pubs.usgs.gov/sir/2010/5073/>)
Southard, R.E., and Veilleux, A.G., 2014, Methods for estimating annual exceedance-probability discharges and largest recorded floods for unregulated streams in rural Missouri: U.S. Geological Survey Scientific Investigations Report 2014-5165, 39 p. (<http://pubs.usgs.gov/sir/2014/5165/>)

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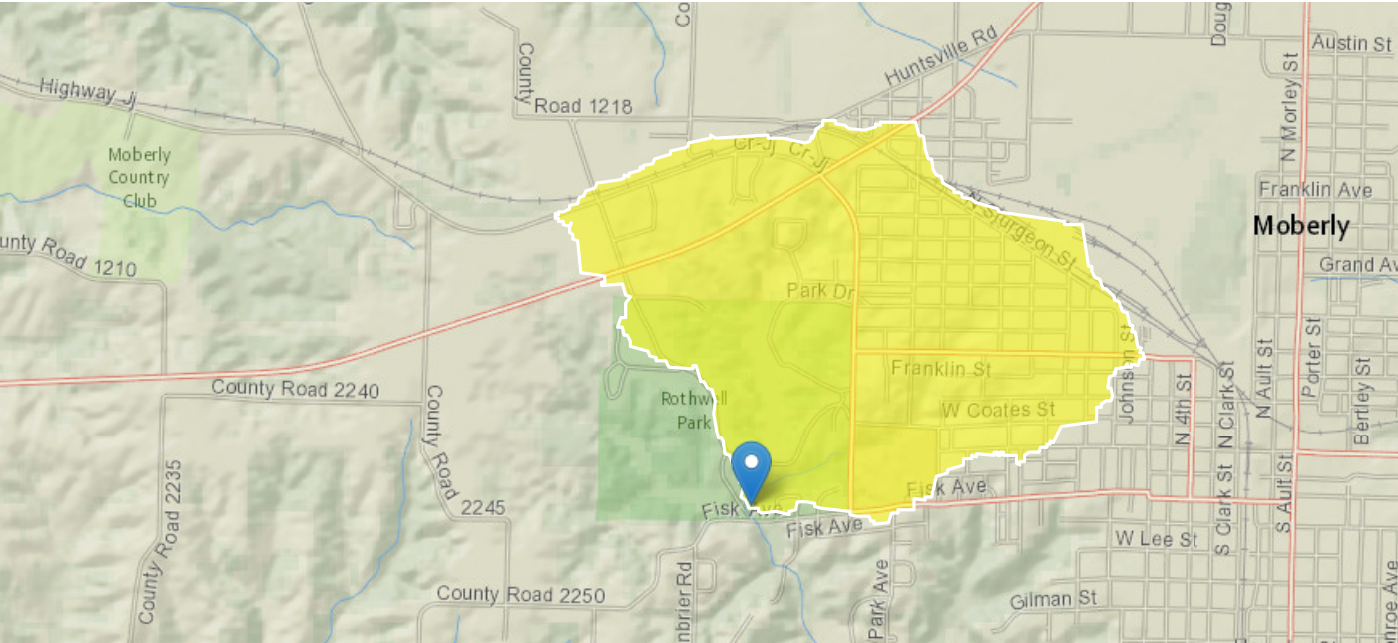
Application Version: 4.13.0

StreamStats Services Version: 1.2.22

NSS Services Version: 2.2.1

StreamStats Report

Region ID: MO
Workspace ID: MO20230302201510497000
Clicked Point (Latitude, Longitude): 39.41632, -92.46280
Time: 2023-03-02 14:15:34 -0600



+ Collapse All

Basin Characteristics

Parameter Code	Parameter Description	Value	Unit
BSHAPE	Basin Shape Factor for Area	2.95	dimensionless
DRNAREA	Area that drains to a point on a stream	1.2	square miles
IMPNLCD01	Percentage of impervious area determined from NLCD 2001 impervious dataset	22.2	percent

Peak-Flow Statistics

Peak-Flow Statistics Parameters [Peak Rural Statewide Region 1 SIR 2014 5165]

Parameter Code	Parameter Name	Value	Units	Min Limit	Max Limit
DRNAREA	Drainage Area	1.2	square miles	0.11	8212.38
BSHAPE	Basin Shape Factor	2.95	dimensionless	2.25	26.59

Peak-Flow Statistics Parameters [Peak Urban Statewide SIR 2010 5073]

Parameter Code	Parameter Name	Value	Units	Min Limit	Max Limit
DRNAREA	Drainage Area	1.2	square miles	0.28	189
IMPNLCD01	Percent Impervious NLCD2001	22.2	percent	2.3	46

Peak-Flow Statistics Flow Report [Peak Rural Statewide Region 1 SIR 2014 5165]

PII: Prediction Interval-Lower, Plu: Prediction Interval-Upper, ASEp: Average Standard Error of Prediction, SE: Standard Error (other -- see report)

Statistic	Value	Unit	ASEp
50-percent AEP flood	324	ft ³ /s	38.4
20-percent AEP flood	607	ft ³ /s	30.8
10-percent AEP flood	822	ft ³ /s	29.1
4-percent AEP flood	1120	ft ³ /s	28.8
2-percent AEP flood	1350	ft ³ /s	28.7
1-percent AEP flood	1580	ft ³ /s	29.8
0.5-percent AEP flood	1820	ft ³ /s	31
0.2-percent AEP flood	2130	ft ³ /s	33.2

Peak-Flow Statistics Flow Report [Peak Urban Statewide SIR 2010 5073]

PII: Prediction Interval-Lower, Plu: Prediction Interval-Upper, ASEp: Average Standard Error of Prediction, SE: Standard Error (other -- see report)

Statistic	Value	Unit	PII	Plu	ASEp
50-percent AEP flood	429	ft ³ /s	274	673	26.7
20-percent AEP flood	688	ft ³ /s	465	1020	23.3
10-percent AEP flood	899	ft ³ /s	619	1310	22.1
4-percent AEP flood	1130	ft ³ /s	785	1630	22.1
2-percent AEP flood	1390	ft ³ /s	942	2050	23.3
1-percent AEP flood	1580	ft ³ /s	1030	2410	25.6
0.2-percent AEP flood	2160	ft ³ /s	1220	3810	35.2

Peak-Flow Statistics Citations

Southard, R.E.,2010, Estimation of the Magnitude and Frequency of Floods in Urban Basins in Missouri: U.S. Geological Survey Scientific Investigations Report 2010-5073, 27 p. (<http://pubs.usgs.gov/sir/2010/5073/>)
Southard, R.E., and Veilleux, A.G.,2014, Methods for estimating annual exceedance-probability discharges and largest recorded floods for unregulated streams in rural Missouri: U.S. Geological Survey Scientific Investigations Report 2014-5165, 39 p. (<http://pubs.usgs.gov/sir/2014/5165/>)

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#15.

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Application Version: 4.13.0

StreamStats Services Version: 1.2.22

NSS Services Version: 2.2.1

City of Moberly

City Council Agenda Summary

Agenda Number: _____

#16.

Department: City Clerk

Date: May 1, 2023

Agenda Item: A Resolution Appropriating Money Out Of The Treasury Of The City Of Moberly, Missouri.

Summary: Through the course of regular City operations, debts to various vendors and agencies are incurred. The majority are charged to the City through invoices, other debts are incurred through contractual arrangements for services, financing of purchases, and long-term debt. This resolution approves payment of two types of items; (1) those with due dates within the next two weeks, and (2) for payments that have been made for items with due dates that occurred since the previous appropriation.

Recommended

Action: Approve this resolution.

Fund Name: N/A

Account Number: N/A

Available Budget : N/A

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Brubaker** _____

Council Member

M___ S___ **Lucas** _____

M___ S___ **Jeffrey** _____

M___ S___ **Kimmons** _____

M___ S___ **Kyser** _____

Passed Failed

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION APPROPRIATING MONEY OUT OF THE TREASURY OF THE CITY OF MOBERLY, MISSOURI TO PAY EXPENSES DUE BETWEEN APRIL 15, 2023 AND APRIL 27, 2023 IN THE AMOUNT OF \$494,744.89.

WHEREAS, the funds are to be disbursed as follows:

General Fund	\$	61,525.56
Non-Resident Lodging Tax Fund	\$	7,100.00
Payroll Fund	\$	2,057.19
Solid Waste Fund	\$	1,819.39
Heritage Hills Golf Course Fund	\$	3.49
Parks and Recreation Fund	\$	100,181.69
Airport Fund	\$	2,597.87
Utilities Operating & Maintenance Fund	\$	65,467.51
Route JJ Sewer Extension Fund	\$	6,325.00
2021 EDA Grant Projects Fund	\$	5,205.12
2004B SRF Bonds Debt Service Fund	\$	38,124.15
2006A SRF Bonds Debt Service Fund	\$	27,861.38
2004C Bonds Debt Service Fund	\$	26,465.87
ESP Projects Debt Service Fund	\$	135,340.85
Emergency Telephone Fund	\$	5,566.52
Street Improvement Fund	\$	7,916.48
Downtown CID Property Tax Fund	\$	1,186.82
Total:	\$	494,744.89

NOW, THEREFORE, the Moberly City Council authorizes these expenditures.

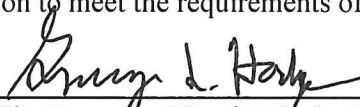
RESOLVED the 1st day of May 2023 by the Council of the City Of Moberly, Missouri.

Presiding Officer at Meeting

ATTEST:

Shannon Hance, MRCC, City Clerk

I hereby certify that there is sufficient money standing to the credit of the City of Moberly, Missouri unappropriated in the funds identified in this resolution to meet the requirements of this resolution.



City Treasurer, City of Moberly, Missouri

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Check Number	Check Issue Date	Vendor Number	Payee	Amount
93122	04/17/2023	97919	MOBERLY COMMUNITY FOUNDATION	500.00
93123	04/18/2023	10067	BECRAFT JEWELERS LLC	350.00
93124	04/21/2023	10018	AFLAC GROUP INSURANCE	1,042.19
93125	04/21/2023	10027	AMAZON CAPITAL SERVICES	626.01
93126	04/21/2023	10044	AT&T 5001	5,330.00
93127	04/21/2023	10046	ATCO INTERNATIONAL	892.00
93128	04/21/2023	10062	BARCO MUNICIPAL PRODUCTS INC	423.43
93129	04/21/2023	94448	BOONE, ANTHONY G.	550.00
93130	04/21/2023	10088	BRENNTAG MID SOUTH INC	277.07
93131	04/21/2023	10095	BUTLER SUPPLY INC	6.53
93132	04/21/2023	94990	COMPLETE FAMILY MEDICINE	35.00
93133	04/21/2023	10124	CONLEY FOREST DO	40.00
93134	04/21/2023	10127	CORE & MAIN LP	5,488.95
93135	04/21/2023	10138	CUNNINGHAM VOGEL & ROST PC	3,304.27
93136	04/21/2023	10687	DYSART LANDSCAPING LLC	449.00
93137	04/21/2023	10176	FASTENAL COMPANY	602.25
93138	04/21/2023	10194	FUSION TECHNOLOGY LLC	1,581.55
93139	04/21/2023	96117	HANCE, SHANNON	103.79
93140	04/21/2023	10259	JOHN DEERE FINANCIAL	1,091.38
93141	04/21/2023	10269	L & J DEVELOPMENT INC	42,700.53
93142	04/21/2023	10316	MFA OIL COMPANY	1,820.25
93143	04/21/2023	10317	MFA PROPANE	3,218.81
93144	04/21/2023	10322	MIDWEST ENVIR CONSULTANTS INC	390.50
93145	04/21/2023	10330	MISSOURI DEPARTMENT OF CORRECTIONS	855.00
93146	04/21/2023	10337	MISSOURI LOGOS	2,000.00
93147	04/21/2023	10348	MISSOURI STATE HIGHWAY PATROL	225.00
93148	04/21/2023	10357	MOBERLY AREA CHAMBER OF COMMERCE	7,100.00
93149	04/21/2023	10375	NEMO ELECTRIC CO INC	10,706.85
93150	04/21/2023	10397	PERSONNEL EVALUATION INC	50.00
93151	04/21/2023	10398	PEST PRO SOLUTIONS INC	70.00
93152	04/21/2023	10409	PREMIER SAFETY COMPANY	175.00
93153	04/21/2023	10416	R P LUMBER COMPANY INC	291.84
93154	04/21/2023	10455	SCHMIDT, DAVID	777.00
93155	04/21/2023	10459	SCHULTE SUPPLY INC	1,726.88
93156	04/21/2023	10485	STAPLES	1,585.91
93157	04/21/2023	99255	SWON, ADAM	30.87
93158	04/21/2023	99326	THE BRICK	481.00
93159	04/21/2023	10519	UNIFIRST CORPORATION	115.48
93160	04/21/2023	10533	VALIC	1,015.00
93161	04/21/2023	10555	WEMHOFF, STAN	2,875.00
93162	04/21/2023	10556	WESTLAKE HARDWARE	1,311.55
93163	04/21/2023	10569	WIRELESS USA	557.35
93164	04/21/2023	10573	WOOGEDY LLC	99.00
93165	04/21/2023	10025	ALPHA MEDIA LLC	3,087.00
93166	04/27/2023	10013	ABAN PEST CONTROL INC	215.00
93167	04/27/2023	10027	AMAZON CAPITAL SERVICES	234.99
93168	04/27/2023	10028	AMEREN MISSOURI	45.50
93169	04/27/2023	10028	AMEREN MISSOURI	15.97
93170	04/27/2023	10032	APOLLO PORTA POTTIES & PUMPING SERVICES	395.00
93171	04/27/2023	10661	ARCTURIS	4,445.00
93172	04/27/2023	10042	ASCAP	420.00
93173	04/27/2023	10061	BANNER FIRE EQUIPMENT INC	153.48
93174	04/27/2023	10066	BARTLETT & WEST	14,091.30

Check Number	Check Issue Date	Vendor Number	Payee	Amount
93175	04/27/2023	94468	BOTKINS TRUCKING LLC	1,076.26
93176	04/27/2023	10106	CDW GOVERNMENT INC	106.14
93177	04/27/2023	10124	CONLEY FOREST DO	80.00
93178	04/27/2023	10155	DMC CONCRETE CONSTRUCTION	2,400.00
93179	04/27/2023	10162	ELEVATE EQUIPMENT & CONCRETE	166.56
93180	04/27/2023	10167	ENGINEERING SURVEYS & SERVICES	1,786.00
93181	04/27/2023	10176	FASTENAL COMPANY	301.25
93182	04/27/2023	10182	FIRST STATE COMMUNITY BANK	135,340.85
93183	04/27/2023	10197	GALLS LLC	195.39
93184	04/27/2023	10249	INOVATIA LABORATORIES LLC	2,000.40
93185	04/27/2023	10601	JACKSON BROTHERS OF THE NORTH	476.76
93186	04/27/2023	10254	JACOBS ENGINEERING GROUP INC	11,530.12
93187	04/27/2023	10294	MARTECK	694.48
93188	04/27/2023	97360	MC GEE, DUSTY	113.35
93189	04/27/2023	10320	MIDWEST BREATHING AIR LLC	581.78
93190	04/27/2023	10389	PALMATORY'S	311.45
93191	04/27/2023	10399	PETTY CASH	2,060.00
93192	04/27/2023	10410	PRO PUMPING & HYDROJETTING LLC	1,374.00
93193	04/27/2023	10427	RECORDS MANAGEMENT SOLUTIONS	2,028.00
93194	04/27/2023	10688	ROSS ENTERPRISES LLC	4,605.00
93195	04/27/2023	10459	SCHULTE SUPPLY INC	189.00
93196	04/27/2023	10508	TOWN & COUNTRY ABSTRACT CO	200.00
93197	04/27/2023	10573	WOOGEDY LLC	80.00
20230420	04/20/2023	10335	MISSOURI DEPARTMENT OF REVENUE 840	1,408.22 M
20230425	04/27/2023	10028	AMEREN MISSOURI	47,649.02 M
202302284	04/21/2023	10060	BANKCARD SERVICES	32,259.00
202302285	04/21/2023	10169	ENTERPRISE FLEET MANAGEMENT TRUST	10,629.30
202302286	04/21/2023	10559	WEX BANK	15,145.03
202304241	04/24/2023	10517	UMB BANK	92,451.40 M
202304271	04/27/2023	10546	WASTE MANAGEMENT SOLUTIONS	1,530.65 M
Grand Totals:				494,744.89

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100.000.1600	1,578.14	.00	1,578.14
100.000.1601	86.31	.00	86.31
100.000.2000	62.36	61,587.92-	61,525.56-
100.000.2300	500.00	.00	500.00
100.000.2305	10.00	.00	10.00
100.000.2306	853.88	.00	853.88
100.001.5201	218.46	.00	218.46
100.001.5211	78.70	.00	78.70
100.001.5403	137.66	.00	137.66
100.001.5807	49.81	5.48-	44.33
100.002.5502	2,028.00	.00	2,028.00
100.002.5807	191.70	.00	191.70
100.003.5402	200.00	.00	200.00
100.003.5403	29.98	.00	29.98
100.003.5806	20.00	.00	20.00
100.003.5807	223.54	.00	223.54
100.004.5700	3,304.27	.00	3,304.27
100.005.5200	57.87	.00	57.87

GL Account	Debit	Credit	Proof
100.005.5206	81.00	.00	81.00
100.005.5211	.99	.00	.99
100.005.5403	19.99	.00	19.99
100.005.5418	2,095.55	.00	2,095.55
100.005.5419	100.00	.00	100.00
100.005.5807	136.03	.00	136.03
100.006.5218	825.00	.00	825.00
100.007.5107	621.86	.00	621.86
100.007.5200	409.70	.00	409.70
100.007.5201	322.74	.00	322.74
100.007.5205	2,994.49	5.49-	2,989.00
100.007.5208	25.00	.00	25.00
100.007.5209	1,254.67	.00	1,254.67
100.007.5212	720.00	.00	720.00
100.007.5217	438.09	.00	438.09
100.007.5220	108.30	.00	108.30
100.007.5300	1,523.95	.00	1,523.95
100.007.5306	225.00	.00	225.00
100.007.5307	467.85	.00	467.85
100.007.5308	425.66	.00	425.66
100.007.5402	1,260.00	.00	1,260.00
100.007.5406	35.00	.00	35.00
100.007.5806	88.50	.00	88.50
100.007.5807	710.47	.00	710.47
100.008.5107	80.00	.00	80.00
100.008.5200	1,579.90	9.99-	1,569.91
100.008.5203	163.44	.00	163.44
100.008.5205	1,638.44	5.49-	1,632.95
100.008.5209	1,343.47	.00	1,343.47
100.008.5300	3.59	.00	3.59
100.008.5307	89.50	.00	89.50
100.008.5309	352.62	.00	352.62
100.008.5311	855.37	.00	855.37
100.008.5402	113.35	.00	113.35
100.008.5403	359.97	.00	359.97
100.008.5404	175.00	.00	175.00
100.008.5406	50.00	.00	50.00
100.008.5507	814.05	.00	814.05
100.008.5806	294.43	.00	294.43
100.009.5200	593.88	.00	593.88
100.009.5205	4,591.27	5.49-	4,585.78
100.009.5206	152.94	.00	152.94
100.009.5209	620.99	.00	620.99
100.009.5300	3.38	.00	3.38
100.009.5309	446.37	.00	446.37
100.009.5310	44.74	.00	44.74
100.009.5311	47.98	.00	47.98
100.009.5406	462.50	.00	462.50
100.009.5813	175.00	.00	175.00
100.010.5200	38.30	.00	38.30
100.010.5209	433.19	.00	433.19
100.010.5300	291.84	.00	291.84
100.010.5305	94.50	.00	94.50
100.010.5311	106.95	24.94-	82.01
100.010.5406	427.50	.00	427.50
100.011.5200	67.74	.00	67.74
100.011.5204	66.60	.00	66.60

GL Account	Debit	Credit	Proof
100.011.5209	393.83	.00	393.83
100.011.5406	35.00	.00	35.00
100.011.5507	768.69	.00	768.69
100.012.5209	53.20	.00	53.20
100.013.5205	371.21	5.48-	365.73
100.013.5209	429.44	.00	429.44
100.013.5210	13,958.13	.00	13,958.13
100.013.5403	1,236.57	.00	1,236.57
100.013.5806	991.99	.00	991.99
100.013.5808	1,732.67	.00	1,732.67
100.016.5807	173.38	.00	173.38
100.019.5209	15.30	.00	15.30
100.020.5204	23.75	.00	23.75
100.020.5209	332.80	.00	332.80
100.020.5406	35.00	.00	35.00
102.000.2000	.00	7,100.00-	7,100.00-
102.000.5406	7,100.00	.00	7,100.00
105.000.2000	.00	2,057.19-	2,057.19-
105.000.2603	2,057.19	.00	2,057.19
110.000.2000	.00	1,819.39-	1,819.39-
110.033.5209	33.39	.00	33.39
110.033.5417	1,786.00	.00	1,786.00
114.000.2000	.00	3.49-	3.49-
114.000.5300	3.49	.00	3.49
115.000.1070	2,060.00	.00	2,060.00
115.000.2000	57.09	100,238.78-	100,181.69-
115.040.5200	10.99	.00	10.99
115.040.5204	42.96	.00	42.96
115.040.5209	1,998.86	.00	1,998.86
115.040.5300	31.25	.00	31.25
115.040.5311	1,137.96	.00	1,137.96
115.041.5200	807.88	.00	807.88
115.041.5204	79.04	.00	79.04
115.041.5205	950.24	5.49-	944.75
115.041.5206	126.33	.00	126.33
115.041.5207	67.98	.00	67.98
115.041.5209	1,753.39	.00	1,753.39
115.041.5300	305.56	.00	305.56
115.041.5302	276.59	.00	276.59
115.041.5305	553.56	.00	553.56
115.041.5311	2,456.03	.00	2,456.03
115.041.5502	51,950.53	.00	51,950.53
115.041.5507	1,706.85	.00	1,706.85
115.042.5206	930.80	.00	930.80
115.042.5207	163.58	.00	163.58
115.042.5209	286.00	.00	286.00
115.042.5219	56.25	.00	56.25
115.042.5300	258.59	.00	258.59
115.042.5305	62.00	.00	62.00
115.042.5311	310.16	.00	310.16
115.044.5200	57.88	.00	57.88
115.044.5204	5.00	.00	5.00
115.044.5209	332.81	.00	332.81
115.044.5212	5,227.53	.00	5,227.53
115.044.5300	53.75	.00	53.75
115.044.5406	15,865.88	.00	15,865.88
115.044.5507	563.22	.00	563.22

GL Account	Debit	Credit	Proof
115.044.5807	84.24	.00	84.24
115.045.5311	.00	10.56-	10.56-
115.048.5200	86.86	.00	86.86
115.048.5204	1,621.46	35.55-	1,585.91
115.048.5205	104.55	5.49-	99.06
115.048.5206	136.84	.00	136.84
115.048.5209	1,053.56	.00	1,053.56
115.048.5300	115.25	.00	115.25
115.048.5311	122.50	.00	122.50
115.048.5402	173.04	.00	173.04
115.048.5507	495.83	.00	495.83
115.048.5802	5,755.20	.00	5,755.20
120.000.2000	.00	2,597.87-	2,597.87-
120.000.5200	23.96	.00	23.96
120.000.5204	25.13	.00	25.13
120.000.5209	612.25	.00	612.25
120.000.5300	115.99	.00	115.99
120.000.5311	1.82	.00	1.82
120.000.5406	410.50	.00	410.50
120.000.5804	1,408.22	.00	1,408.22
301.000.2000	965.62	66,433.13-	65,467.51-
301.110.5200	99.44	.00	99.44
301.110.5201	242.43	.00	242.43
301.110.5205	101.32	.00	101.32
301.110.5206	23.94	.00	23.94
301.110.5402	145.00	.00	145.00
301.110.5406	550.00	.00	550.00
301.110.5507	325.43	.00	325.43
301.110.5807	445.07	.00	445.07
301.110.5810	89.50	.00	89.50
301.112.5200	326.82	.00	326.82
301.112.5205	3,901.31	5.49-	3,895.82
301.112.5209	885.32	.00	885.32
301.112.5211	23.49	.00	23.49
301.112.5213	4,632.19	.00	4,632.19
301.112.5310	1.39	.00	1.39
301.112.5311	64.73	.00	64.73
301.112.5312	189.00	.00	189.00
301.112.5313	4,856.15	.00	4,856.15
301.112.5314	102.87	.00	102.87
301.112.5402	4,605.00	.00	4,605.00
301.112.5507	2,908.19	.00	2,908.19
301.113.5200	111.01	.00	111.01
301.113.5205	517.88	5.49-	512.39
301.113.5206	129.98	.00	129.98
301.113.5207	1,220.73	943.66-	277.07
301.113.5209	6,583.69	.00	6,583.69
301.113.5300	202.13	.00	202.13
301.113.5311	683.40	.00	683.40
301.113.5316	2,304.85	.00	2,304.85
301.113.5507	883.06	.00	883.06
301.114.5200	263.08	.00	263.08
301.114.5201	109.58	.00	109.58
301.114.5205	321.02	5.49-	315.53
301.114.5209	19,323.15	.00	19,323.15
301.114.5216	1,333.25	.00	1,333.25
301.114.5304	1,374.00	.00	1,374.00

GL Account	Debit	Credit	Proof
301.114.5406	35.00	.00	35.00
301.114.5417	2,000.40	.00	2,000.40
301.114.5502	2,754.25	.00	2,754.25
301.114.5507	800.54	.00	800.54
301.114.5807	770.71	.00	770.71
301.115.5200	57.87	.00	57.87
301.115.5205	.00	5.49-	5.49-
301.115.5209	134.96	.00	134.96
314.000.2000	.00	6,325.00-	6,325.00-
314.186.5408	2,846.25	.00	2,846.25
314.187.5408	1,897.50	.00	1,897.50
314.188.5408	1,581.25	.00	1,581.25
350.000.2000	.00	5,205.12-	5,205.12-
350.180.5408	2,013.87	.00	2,013.87
350.183.5408	2,081.25	.00	2,081.25
350.184.5408	1,110.00	.00	1,110.00
377.000.2000	.00	38,124.15-	38,124.15-
377.000.5500	38,124.15	.00	38,124.15
378.000.2000	.00	27,861.38-	27,861.38-
378.000.5500	27,861.38	.00	27,861.38
379.000.2000	.00	26,465.87-	26,465.87-
379.000.5500	26,465.87	.00	26,465.87
381.000.2000	.00	135,340.85-	135,340.85-
381.000.5500	135,340.85	.00	135,340.85
400.000.2000	.00	5,566.52-	5,566.52-
400.000.5107	236.52	.00	236.52
400.000.5211	5,330.00	.00	5,330.00
601.000.2000	.00	7,916.48-	7,916.48-
601.000.5302	4,379.44	.00	4,379.44
601.000.5502	2,173.60	.00	2,173.60
601.000.5507	1,363.44	.00	1,363.44
912.000.2000	.00	1,186.82-	1,186.82-
912.000.5406	1,186.82	.00	1,186.82
Grand Totals:	496,915.03	496,915.03-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

City of Moberly

City Council Agenda Summary

Agenda Number: #17.
Department: City Manager
Date: April 17, 2023

Agenda Item: Proposal from the Tourism Advisory Commission

Summary:

At the March 14, 2023 Moberly Tourism Commission meeting the following proposal was reviewed and recommended for approval by the Commission.

A proposal from 4th Street Theatre. They are requesting \$1,000 for social media marketing, Radio ads, banners, and flyers. The board made a motion to approve this sponsorship of \$1,000.

Recommended

Action: Approve this proposal.

Fund Name: Non-Resident Lodging Tax Fund

Account Number: 102.000.5502

Available Budget \$: 1,500.00

ATTACHMENTS:

<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance
<input checked="" type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____

Roll Call

Aye

Nay

Mayor

M___ S___ **Jeffrey** ___ ___

Council Member

M___ S___ **Brubaker** ___ ___

M___ S___ **Kimmons** ___ ___

M___ S___ **Kyser** ___ ___

M___ S___ **Lucas** ___ ___

Passed Failed

City of

*Moberly!*Name of Organization: Moberly Council of the Arts Date: 12/1/2022Contact Person: Mark FischerAddress: 112 N 4th St Moberly, MO 65270 Telephone: 660-998-4688Date of Event: Sept 8/9, 2023 Name of Event: Phobia Film Festival(Working Title)**How Event Promotes Tourism in Moberly****What are the specific, measurable Tourism benefits your event or capital project produces?**

The primary tourism benefit is to increase attendance and participation in to the preexisting Junk Junction event and adding an additional draw to the Friday of the weekend. This event has the potential to be a great draw for our town and would expand the pool of participants to include film fans as well as younger movie buffs. By establishing this as a yearly event, it will, with time, be able to become a unique stand-alone event that will add another weekend event to the growing downtown tourism draw.

How does your event promote tourism, conventions, and other events within the city?

A horror film festival, being a unique event, draws people from all over the state and beyond and from all age ranges. We will be including vendors, local and out-of-town film producers, writers, podcasters, etc and working with MU and other local colleges with a strong film studies program, and using multiple venues including the Auditorium and the 4th Street Theatre allowing these underused venues recognition of differential use.

How does your event attract non-residents?

Being in central Missouri we are hoping to draw attendees, vendors, and filmmakers from all over Missouri and the surrounding states to this event. While St. Louis and Kansas City have similar events this would be unique to small town Missouri. Looking at the success of True/False, etc and the number of out-of-town guests similar events bring in I am confident that our event will attract individuals from out of the area. This also creates an additional day to the Junk Junction extending overnight hotel stays to include Friday night. We will bring a strong draw of college students from the surrounding area. We currently have 19 film submissions and 10 vendors since we opened applications on January 1st. I am anticipating at least 75 submissions and 25 vendors(our max) with at least 30 filmmakers and vendors utilizing hotels in the area. We have film submissions from Italy, France, Iran, and 10 states with commitments from 5 to attend as of 2/21/23

If your application were accepted, how would the tourism funds granted be used? (If marketing, fill out itemized marketing budget)

Marketing budget

Financial Statement (See Attached)**Statement of Assurances**

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to be best of my knowledge.

Name (Please Print): Mark Fischer

Signature: _____

Date: 12/1/2022 Title or Office Held: Board Member

Detailed Budget

Event: Phobia Film Festival - Working Title

Date of Event: September 8/9, 2023 Date of Application: 12/1/2022

Sponsor: Moberly Council of the Arts

Actual Last Year 20__

OR
First Annual Budget

Estimated Present Year 20__

Income (Estimated)

Rental Booths

Entry Fees/ Gate Receipts

Donations/ Sponsorships

T-Shirts and Souvenirs

Food and Drinks, Etc.

Moberly Tourism Grant

Other: (Explain)

Total Estimated Income
\$18,500.00

Expenses (Itemized)

Advertising *

T-Shirts and Souvenirs Food,
Drinks, Etc.

Labor Costs

Entertainment

Supplies

Postage

Rentals

Insurance

Payout, awards, prizes, contest
winnings

Other (Explain)

Total Expenditures

Estimate Value of In-Kind
Services (Explain)

\$7000.00

\$ 15-40(leveled)=\$6,000	\$
\$2500.00 Approx	
\$500.00	
\$2000.00 MHS Theatre Dept	
\$ 1000.00	\$
Vendor Tables \$2000.00	
4th Street Movie Night \$1000.00	
Film Submissions \$1000.00	
Grants \$2500.00	
\$3000.00	
\$1500.00	
\$500.00 Film rights	
\$500.00	
\$500.00	
\$1500.00	
\$500.00	
Design \$200.00	

*If marketing grant application, fill out itemized marketing budget sheet.

*Omitting required information will disqualify your application

Itemized Budget of Marketing Grant Funds

(Grant column should match grant dollars in detailed budget) (Total cost should match Advertising dollars in detailed budget)

Item	Description	Total Cost	Grant
Social Media Marketing	Sponsored ads 1/2/3 week prior	\$600.00	\$200.00
Radio Ads	Columbia and Moberly Market	\$500.00	\$400.00
TV marketing	Local TV ad	\$1500.00	
Banner for Auditorium	2 banners for each side	\$250.00	\$250.00
Flyers	12x8 posters locally produced	\$150.00	\$150.00
	TOTAL	3000.00	\$1000.00

GRANT APPLICATION

PROJECT SCORE SHEET

Date: 3/14/23Tourism Board Member Name: Michelle WestnesName of Event: Phobia Film FestivalName of Organization: Moberly Area Council on the Arts

Evaluation Factors	Possible Points	Score
Quantify expansion of tourism in Moberly	5	4
Positive Community Impact to Moberly	5	4
Quality and Uniqueness of proposed Project	5	5
Positive Economic Impact to Moberly	5	3
Stability of Management and capacity	5	4
Evidence of Community Support	5	3
Overnight Hotel Stays, Retail, Restaurant	5	3
Total	35	26

The following values are assigned to each numeric spread:

Outstanding - 5 points

Excellent - 4 points

Good - 3 points

Marginal - 2 points

Poor - 1 point

City of

Moberly!

MOBERLY TOURISM COMMISSION

GRANT APPLICATION

PROJECT SCORE SHEET

Date: 3.20.2023Tourism Board Member Name: JANIE RILEYName of Event: PHOBIA FILM FESTIVALName of Organization: MOBERLY AREA COUNCIL OF THE ARTS

Evaluation Factors	Possible Points	Score
Quantify expansion of tourism in Moberly	5	4
Positive Community Impact to Moberly	5	4
Quality and Uniqueness of proposed Project	5	5
Positive Economic Impact to Moberly	5	3
Stability of Management and capacity	5	4
Evidence of Community Support	5	3
Overnight Hotel Stays, Retail, Restaurant	5	3
Total	35	26

The following values are assigned to each numeric spread:

Outstanding - 5 points

Excellent - 4 points

Good - 3 points

Marginal - 2 points

Poor - 1 point

City of

Moberly!

MOBERLY TOURISM COMMISSION

GRANT APPLICATION

PROJECT SCORE SHEET

Date: 3/14/23Tourism Board Member Name: Candace RodmanName of Event: Phobia Film FestivalName of Organization: Moberly Area Council on the Arts

Evaluation Factors	Possible Points	Score
Quantify expansion of tourism in Moberly	5	4
Positive Community Impact to Moberly	5	5
Quality and Uniqueness of proposed Project	5	5
Positive Economic Impact to Moberly	5	5
Stability of Management and capacity	5	4
Evidence of Community Support	5	5
Overnight Hotel Stays, Retail, Restaurant	5	4
Total	35	32

The following values are assigned to each numeric spread:

Outstanding - 5 points

Excellent - 4 points

Good - 3 points

Marginal - 2 points

Poor - 1 point

1 vote for 100% funding
of \$1,000.00.

City of

Moberly!

MOBERLY TOURISM COMMISSION

GRANT APPLICATION

PROJECT SCORE SHEET

Date: 3/15/23Tourism Board Member Name: Tom SandersName of Event: ~~HORROR~~ PHOBIA Film FestName of Organization: ARTS COUNCIL

Evaluation Factors	Possible Points	Score
Quantify expansion of tourism in Moberly	5	4
Positive Community Impact to Moberly	5	4
Quality and Uniqueness of proposed Project	5	5
Positive Economic Impact to Moberly	5	4
Stability of Management and capacity	5	3
Evidence of Community Support	5	4
Overnight Hotel Stays, Retail, Restaurant	5	3
Total	35	27

The following values are assigned to each numeric spread:

Outstanding - 5 points

Excellent - 4 points

Good - 3 points

Marginal - 2 points

Poor - 1 point

\$1,000

City of

Moberly!

MOBERLY TOURISM COMMISSION

GRANT APPLICATION

PROJECT SCORE SHEET

Date: 3-20-2023Tourism Board Member Name: RYAN BlackwellName of Event: MACA Film FestivalName of Organization: 4th St

Evaluation Factors	Possible Points	Score
Quantify expansion of tourism in Moberly	5	4
Positive Community Impact to Moberly	5	5
Quality and Uniqueness of proposed Project	5	5
Positive Economic Impact to Moberly	5	5
Stability of Management and capacity	5	5
Evidence of Community Support	5	3
Overnight Hotel Stays, Retail, Restaurant	5	2
Total	35	29

The following values are assigned to each numeric spread:

Outstanding - 5 points

Excellent - 4 points

Good - 3 points

Marginal - 2 points

Poor - 1 point

21,000

**Minutes of Meeting
Tourism Advisory Committee
March 14, 2022
9:00 AM**

The Tourism Advisory Commission for the City of Moberly met in a regular session on Tuesday, March 14, 2023 at 9 :00 a.m. in the Conference Room at City Hall. The meeting was called to order by Chairman, Tom Sanders.

Members Present: **Candace Rodman**
 Ryan Blackwell (via phone)
 John Kimmons-City Council liaison

City Staff Attending: **Tom Sanders, Dir. Of Comm. Dev.**
 Shirley Olney, Executive Assistant

Members Absent: **Janie Riley**

Visitors: **Michelle Westhues**
 Mark Fischer

Tom Sanders opened the meeting at 9:00 AM. No members were absent from the meeting.

The minutes from the February 14, 2023, meeting was reviewed. Tom Sanders asked if there were any corrections. Candace Rodman made a motion to approve these minutes as presented. Ryan Blackwell seconded the motion. Motion carried.

Mr. Sanders asked if there was any new business. There being none for discussion moved onto the next item on the agenda.

Mr. Sanders moved to first item under old business "Review of Proposals". Ms. Westhues noted that one application has been presented to her from MACA for a film festival on September 8-9. Ms. Westhues stated that Mark Fischer updated the proposal. Mr. Fischer stated that they have sold tickets already and they have also received 23 submissions for the event. Mr. Fischer noted that they cost for tickets are as follow: \$35 VIP pass Fri-Sat (included t-shirt, special events), \$25 Paranormal event and \$10 Fri event, \$15 Sat event. They also have a special movie event for \$10. The High School will be doing the concession stand in the Municipal Auditorium. Mr. Sanders noted that Michelle Westhues has scored the event and the board scored the event. The total amount the board approved is \$1,000.

Mr. Sanders moved to the second item on the agenda "Update from Moberly Chamber of Commerce on Tourism Activities". Ms. Westhues presented to the board the March report for social media stats. Ms. Westhues stated that the Tourism Meeting she is hosting will be this evening, March 14th at 6 PM.

Mr. Sanders moved to the third item on the agenda "information on Account Balance of the Lodging Tax". Mr. Sander review the amount of funds in the two accounts with the board.

Tom Sanders asked if there was anything else to be brought before the Commission. There being no other business Candace Rodman made a motion to adjourn. Ryan Blackwell seconded the motion to adjourn. Meeting adjourned.

Next meeting schedule for April 11, 2023